



# Application for Sign Design Approval

City of Millington  
7930 Nelson Road  
Millington, TN 38053  
(901) 873-5701

No work may begin until permit has been issued after approval by planning commission. Permits are issued by Shelby County Codes Enforcement. **Failure to comply will result in doubled permit fee.**

**Business Name:** \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address for Sign: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**Parcel Owner:** \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

**Sign Contractor:** \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Dimension of building or lease frontage facing street (ft): \_\_\_\_\_

Current Sign(s) Size: \_\_\_\_\_ sq. ft      Total Sign(s) Area: \_\_\_\_\_ sq. ft

Proposed Sign(s) Size: \_\_\_\_\_ sq. ft      sq. ft Allowed: \_\_\_\_\_ sq. ft

Dimensions of Sign(s): \_\_\_\_\_

**INCLUDE:**

Drawing and/or photo (Scale 1"=10 feet)

Include fee with this application. **Check payable to the City of Millington.** \$50 per sign or a maximum of \$200 if submitted as a single application

*I am aware and in agreement with the application for the above requested sign. I am aware that the responsibility for conformance with the provisions of the Millington Zoning Ordinance shall revert to me if the applicant should no longer be located at the above address. This responsibility may include removal of the sign as required by the zoning ordinance.*

Signature of Sign Owner: \_\_\_\_\_

Signature of Property Owner or Authorized Agent: \_\_\_\_\_

**Planning Commission Approval:** \_\_\_\_\_ **On Date:** \_\_\_\_\_

To be on the agenda and to be heard by the Planning Commission for review and recommendation, an application **must be submitted 10 days prior to the meeting.** Check the meeting calendar posted online. Incomplete applications will not be **NOT** be placed on the Planning Commission agenda.