

Millington Planning and  
Economic Development  
7930 Nelson Rd  
Millington, TN 38053  
(901)873-5701  
[k.findley@millingtontn.gov](mailto:k.findley@millingtontn.gov)

## Application for Final Plat Approval

to the Millington Planning Commission

Subdivision Name: \_\_\_\_\_ # of Lots: \_\_\_\_\_

Subdivision Location: \_\_\_\_\_

Owner/Developer Contact \_\_\_\_\_ Phone \_\_\_\_\_

Company  
Name \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

Architect Contact \_\_\_\_\_ Phone \_\_\_\_\_

Company  
Name \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

Engineer Contact \_\_\_\_\_ Phone \_\_\_\_\_

Company  
Name \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

Submitted by \_\_\_\_\_  
(printed name) (signature) (date)

\_\_\_\_\_ Attach a completed **“Final Plat Checklist”** and all items required therein.

\_\_\_\_\_ Include a fee of \$300.00 plus \$1.00 per lot with this  
application. **(Check payable to the City of Millington).**

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## Final Plat Checklist

**The applicant shall either indicate that the following items have been completed by a check or that they are not applicable (n/a.)**

- |   |  |
|---|--|
| <input type="checkbox"/> Drawn in ink on 20" x 24" mylar,<br>at a scale of 1" = 100"  | <input type="checkbox"/> Location and description of a clearly<br>identified and verifiable point of<br>beginning for the survey |
| <input type="checkbox"/> Bearing and length of every street<br>lot line, boundary line, block line,<br>and building line, whether curved<br>or straight | <input type="checkbox"/> Reservations for all easements  |
| <input type="checkbox"/> Subdivision name and location  | <input type="checkbox"/> Areas dedicated for public use  |
| <input type="checkbox"/> Location sketch map  | <input type="checkbox"/> Areas of non-residential use  |
| <input type="checkbox"/> Date   | <input type="checkbox"/> Lots numbered in numerical order  |
| <input type="checkbox"/> "Grid" or "true" north point   | <input type="checkbox"/> Landscaped buffer strips  |
| <input type="checkbox"/> Name of adjoining landowners,<br>Developments  | <input type="checkbox"/> Street names  |
| <input type="checkbox"/> Written boundary survey  | <input type="checkbox"/> Restrictive covenants   |
| <input type="checkbox"/> Buildings setback lines  |  |

**The following, with dimension to nearest one hundredth (1/100<sup>th</sup>) of a foot and angles or true or grid bearings to the nearest twenty seconds of arc (20"):**

- Lot lines
- Street and road lines
- Alley lines

**Completed Certificates (where applicable):**

- |   |  |
|---|--|
| <input type="checkbox"/> Owner                | <input type="checkbox"/> Board of Mayor and Aldermen |
| <input type="checkbox"/> Surveyor or Engineer | <input type="checkbox"/> Planning Commission         |
| <input type="checkbox"/> Storm Drainage       | <input type="checkbox"/> Mortgagee                   |

**Submit: Two full size plats (folded) and one electronic (PDF) copy.**