

**Monday, June 29, 2020**

**BOARD OF MAYOR AND ALDERMEN – CALLED MEETING  
6:00 PM**

1. Prayer
2. Pledge Of Allegiance
3. Roll Call
4. Approval Of Agenda
5. Public Hearing – Ordinance 2020-9 Adopting The Fiscal Year 2021 Operating And Capital Improvement Budgets For The City Of Millington And To Establish Budget Related Procedures And Controls
6. Consideration Of Ordinance 2020-9 Adopting The Fiscal Year 2021 Operating And Capital Improvement Budgets For The City Of Millington And To Establish Budget Related Procedures And Controls – Final Reading

Documents:

[ORDINANCE 2020-9 APPROVAL OF FY21 BUDGET - SUBSTITUTE  
ORDINANCE.PDF](#)  
[PROPOSED BUDGET 2021.PDF](#)

7. Public Hearing – Ordinance 2020-10 Levying And Assessing A Tax Rate For Ad Valorem Taxes Upon Real Property And Personal Property In The City Of Millington For Tax Year 2020 (FY21)
8. Consideration Of Ordinance 2020-10 Levying And Assessing A Tax Rate For Ad Valorem Taxes Upon Real Property And Personal Property In The City Of Millington For Tax Year 2020 (FY21) – Final Reading

Documents:

[ORDINANCE 2020-10 APPROVING FY 21 TAX RATE.PDF](#)

9. Public Hearing – Ordinance 2020-11 Repealing And Replacing Chapter 20 Of Title 14 Of City Code On Stormwater Management And Pollution Control
10. Consideration Of Ordinance 2020-11 Repealing And Replacing Chapter 20 Of Title 14 Of City Code On Stormwater Management And Pollution Control – Final Reading

Documents:

[ORDINANCE 2020-11 STORMWATER.PDF](#)

11. Consideration Of Resolution 32-2020 Authorizing Terry Jones, In His Capacity As Mayor Of The City Of Millington, Tennessee, To Enter Into A Memorandum Of Understanding Between Shelby County Government And The City Of Millington For The Transfer And Spending Of Cares Act Funding

Documents:

[RESOLUTION 32-2020 CARES ACT FUNDING.PDF](#)

12. Consideration Of Resolution 33-2020 Approving FY21 Agreement For Emergency Call Processing And Dispatching Services

Documents:

[RESOLUTION 33-2020 APPROVING AGREEMENT FOR EMERGENCY CALLS.PDF](#)

13. Adjourn

#### **ADA NOTICE**

**The City seeks to meet the needs of all individuals with disabilities. Should you need an accommodation to attend, speak or hear at this meeting, please call City Hall at 901.873.5701 at least eight (8) working hours in advance of the meeting.**

**ORDINANCE NO. 2020-9**

**AN ORDINANCE TO ADOPT THE FISCAL YEAR 2021 OPERATING AND CAPITAL IMPROVEMENT BUDGETS FOR THE CITY OF MILLINGTON AND TO ESTABLISH BUDGET RELATED PROCEDURES AND CONTROLS**

WHEREAS, Title IX, Sections 9.02 through 9.09 of the Millington Municipal Code establish requirements for the annual budget adoption process; and

WHEREAS, The pandemic caused by COVID-19 has created many changes to the lives and needs of our citizens and the revenues that fund the City; and

WHEREAS, The effect of COVID-19 on over two million dollars (\$2,000,000.00) of budgeted but not yet collected General Fund revenues is still unknown for FY20; and

WHEREAS, This budget has been prepared assuming the continuation of all municipal services and programs at historical levels funded with adequate revenues similar to historical revenues. However, the City intends to closely monitor revenues and may elect to draw on adequate reserves such as the Financial Stabilization Account (committed General Fund Balance), if necessary; and

WHEREAS, The City is prepared and will reduce selected provided services, programs and/or departments during FY21 if revenues are falling significantly below projected levels.

BE IT ORDAINED by the Board of Mayor and Alderman of the City of Millington, Tennessee that the city projects June 30, 2020 fund balances (equity in business terminology) for each Fund as follows:

OPERATING FUNDS	
General Fund	\$ 9,937,742
State Street Aid Fund	\$ 99,931
State Drug Fund	\$ 81,214
DEA Drug Fund	\$ 286,297
Storm Water Fund	\$ 284,727
Sanitation Fund	\$ 760,435
General Purpose School Fund	\$ 8,936,527
School Federal Projects Fund	\$ 0
School Cafeteria Fund	\$ 454,373
Water Fund	\$ 8,869,723
Sewer Fund	\$ 17,157,248
CAPITAL IMPROVEMENT FUNDS	
Capital Improvement Program Fund	\$ 2,756,235
School Capital Projects Fund	\$ 3,256,045

BE IT FURTHER ORDAINED, That the Board of Mayor and Alderman of the City of Millington, Tennessee that fund budgets herein adopted expect to use fund balance, (appropriations and operating transfers out exceed the revenues and transfers in) for each fund in FY2021 as follows:

OPERATING BUDGETS	
General Fund	\$ 1,423,075
State Drug Fund	\$ 23,550
DEA Drug Fund	\$ 204,650
Sanitation Fund	\$ 250,269

BE IT FURTHER ORDAINED, That the Board of Mayor and Alderman of the City of Millington, Tennessee project anticipated revenues for FY2021 from all sources for each Fund as follows:

OPERATING BUDGETS	
General Fund	\$ 11,438,581
State Street Aid Fund	\$ 421,397
State Drug Fund	-
DEA Drug Fund	\$ 10,050
Storm Water Fund	\$ 397,250
Sanitation Fund	\$ 860,200
General Purpose School Fund	\$ 24,824,446
School Federal Projects Fund	\$ 1,921,698
School Cafeteria Fund	\$ 1,620,211
Water Fund	\$ 1,914,810
Sewer Fund	\$ 2,309,944
CAPITAL IMPROVEMENT BUDGETS	
Capital Improvement Program Fund	\$ 995,400
School Capital Projects Fund	\$ 750,000

BE IT FURTHER ORDAINED, That the Board of Mayor and Alderman of the City of Millington, Tennessee authorizes and appropriates operating transfers between funds for Fiscal Year 2021 as follows:

	Transfers In	Transfers Out
OPERATING BUDGETS		
General Fund	\$ -	\$ 1,090,003
State Street Aid Fund	\$ 90,003	-
General Purpose School Fund	\$547,903	\$ -
School Federal Projects Fund	\$ -	\$ 47,903
CAPITAL IMPROVEMENT BUDGETS		
Capital Improvement Program Fund	\$500,000	\$ -

BE IT FURTHER ORDAINED, That the Board of Mayor and Alderman of the City of Millington, Tennessee adopts and appropriates the expenditure/expense budget for each fund for FY2021 as follows:

OPERATING BUDGETS	
General Fund	\$ 11,771,653
State Street Aid Fund	\$ 511,400
State Drug Fund	\$ 23,550
DEA Drug Fund	\$ 214,700
Storm Water Fund	\$ 397,250
Sanitation Fund	\$ 1,110,469
General Purpose School Fund	\$ 25,209,143
School Federal Projects Fund	\$ 1,873,796
School Cafeteria Fund	\$ 1,603,394
Water Fund	\$ 1,914,810
Sewer Fund	\$ 2,309,944
CAPITAL IMPROVEMENT BUDGETS	
Capital Improvement Program Fund	\$ 1,495,400
School Capital Projects Fund	\$ 750,000

BE IT FURTHER ORDAINED, That the Board of Mayor and Alderman approve City Funding to Millington Municipal Schools in the amount of \$500,000.00 for operations, meeting the requirement for maintenance of effort, and \$230,219 for the debt payment to Shelby County Schools.

BE IT FURTHER ORDAINED, That the Superintendent of Schools and the Board of

Education shall adhere to the budget as approved and no action shall be taken to purchase goods or services that will cause any fund, office, or department to exceed its appropriations.

BE IT FURTHER ORDAINED, That the Superintendent of Schools, with any required approval of the Board of Education, may transfer funds between accounts within each fund and establish new accounts as necessary to properly account for the School District's finances in accordance with generally accepted accounting principles as long as the total appropriations or revenues of each individual fund is not increased or decreased.

BE IT FURTHER ORDAINED, That the Superintendent of Schools and the Schools Finance Director are authorized to increase the Schools Budget for grant revenues and expenditures once a grant has been awarded to the Schools and accepted by Resolution of the School Board if no matching funds are required or if adequate matching funds are available in the already appropriated budget. The Schools Finance Director shall provide written notice to the City Finance Director of the changes to their budget.

BE IT FURTHER ORDAINED, That the Board of Education with the assistance of the Superintendent of Schools and School's Finance Director shall submit monthly reports of revenue received and expenditures incurred to the City Finance Director.

BE IT FURTHER ORDAINED, That Operating Budgets are appropriated on a fiscal year basis, appropriations expire as of June 30 each year and any goods or services not received as of June 30 must be purchased from the new fiscal year budget, except that appropriations associated with purchase of fixed assets shall carry-forward. The FY21 or FY22, as appropriate, expenditure budget shall be increased equal to any outstanding encumbrance for the purchase of a fixed asset with an equal increase to the funding source (grant or planned use of fund balance).

BE IT FURTHER ORDAINED, That Capital Projects, except Schools, are authorized on a "project" basis and the appropriation expires on completion or cancellation of the project. The FY21 Capital Budget shall be increased for the unexpended portion of any appropriated project budgets as of June 30, 2020 with a corresponding amendment for the appropriate funding source. Projects shown in FY22 through FY25 for the Capital Improvement Program Fund and Schools Capital Projects Fund are preliminary needs but not approved until the budget for that fiscal year is approved.

BE IT FURTHER ORDAINED, That each office, department, and Elected Official, excluding Schools, which receives appropriations from the City shall adhere to the budget as approved and that no action shall be taken to purchase goods or services that will cause any fund, office, department or Elected Official to exceed its appropriations and that no personnel shall be hired or compensated, including any adjustments for any previous personnel actions found not to be in compliance with previous policy, unless provided for in this budget.

BE IT FURTHER ORDAINED, That the Finance Director is authorized to transfer funds between accounts and to establish new accounts as necessary to properly account for the City's finances in accordance with generally accepted accounting principles as long as the total appropriations or revenues for any fund is not increased or decreased. Budget transfers may be requested by Department Directors or the City Manager and shall be approved by both the Finance Director and City Manager.

BE IT FURTHER ORDAINED, That the City Manager and Finance Director are authorized to increase the budget for grant revenues and expenditures once a grant has been awarded to the City and accepted by resolution of the Board of Mayor and Aldermen if no matching funds are required or if adequate matching funds are available in the already appropriated budget and for pay supplements from the State for employees of the Fire and Police Departments.

BE IT FURTHER ORDAINED, That the Police Chief and Fire Chief is authorized to accept donations from individuals, businesses, civic and charitable organizations and foundations of up to \$4,500.00 per donation for Police and Fire Services, respectively. Such donations shall not be restricted by the donor except as to use for the public purpose of that department. Such donations shall be deposited to the City General Fund. The City Clerk shall acknowledge such donations in writing if required by the donor for tax purposes. The City Manager and Finance Director are authorized to increase the budget for these donations and to increase the appropriate expenditure accounts in a like amount each time a donation is received. Any donated funds received during a year and remaining unexpended at year-end shall be reported as committed fund balance and the following year's budget shall be increased as planned use of fund balance and the appropriate expenditure account.

BE IT FURTHER ORDAINED, That the City Manager and Finance Director are authorized to track the amount of funds collected by the Millington Library for lost or damaged books and to increase the General Fund budget revenue and the appropriate expenditure account in a like amount for these funds in order to allow the books to be replaced in a timely manner.

BE IT FURTHER ORDAINED, That a financial plan with detailed revenue, expenditure and transfers accounts shall be prepared in support of the budget and shall include a listing by classification and number of approved full time positions for each department and such document shall be attached hereto as Exhibit A.

BE IT FURTHER ORDAINED, That employees may only be hired and paid to the extent that funds have been included in the Fiscal Year 2021 Operating Budget. To the extent that a full time position is vacant or in a leave without pay status, a part-time or temporary employee may be hired with those available funds. All compensation and classification of positions shall be in compliance with the Compensation Policy separately adopted by the Board.

BE IT FURTHER ORDAINED, That the Board of Mayor and Aldermen hereby establish a Financial Stabilization Account (committed General Fund Fund Balance) at no less than 30% of the next fiscal year's appropriations, an Emergency Account (committed General Fund Fund Balance) in the amount of \$1,000,000 and a Library Account (committed General Fund Fund Balance) in an amount equal to 50% of collections from the red light camera/speed van violations beginning in FY12, less any expenditures that have been made from said funds. Below this level, unspent budgets will accrue toward this. Amounts above this level may be used as directed by the Board.

BE IT FURTHER ORDAINED, That any rate or fee established by previous resolution, ordinance or administrative action will remain in effect unless amended in the same manner as originally adopted.

BE IT FURTHER ORDAINED, That a grant to the Millington Chamber of Commerce in the amount not to exceed \$18,000 is hereby appropriated to promote the general welfare of the residents of the City of Millington and that disbursements of these funds shall not be made until the individual non-profit civic organization has fully complied with T. C. A. Section 6-54-111 et.seq.

BE IT FURTHER ORDAINED, That a grant to the Millington Y.M.C.A. in the amount not to exceed \$20,000 is hereby appropriated to promote the general welfare of the residents of the City of Millington and that disbursements of these funds shall not be made until the individual non-profit civic organization has fully complied with T. C. A. Section 6-54-111 et seq.

BE IT FURTHER ORDAINED, That the City Manager with the assistance of the Finance Director shall submit monthly reports of revenue received and expenditures incurred to the Board of Mayor and Alderman.

BE IT FURTHER ORDAINED, That all Ordinances heretofore passed in conflict herewith are hereby repealed insofar as they are in conflict with this Ordinance.

BE IT FURTHER ORDAINED, That this Ordinance shall take effect upon its second and final passage.

Public Hearing: June 29, 2020  
First Reading: June 8, 2020  
Second Reading: June 29, 2020

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Terry Jones, Mayor

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Karen Findley, City Clerk

# Proposed Budget Fiscal Year 2021



Terry Jones, Mayor

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# City of Millington

## City Officials

### Board of Mayor and Aldermen

Terry Jones, Mayor	Larry Dagen, Alderman
Bethany Huffman, Vice Mayor	Thomas McGhee, Alderman
Al Bell, Alderman	Don Lowry, Alderman
Jon Crisp, Alderman	Mike Caruthers, Alderman

### School Board

Larry Jackson, Chairman	Cody Childress, Member
Roger Christopher, Member	Barbara Halliburton, Member
Cecilia Haley, Member	Christopher Denson, Member
Mark Coulter, Member	

### Courts

Wilson Wages, Judge

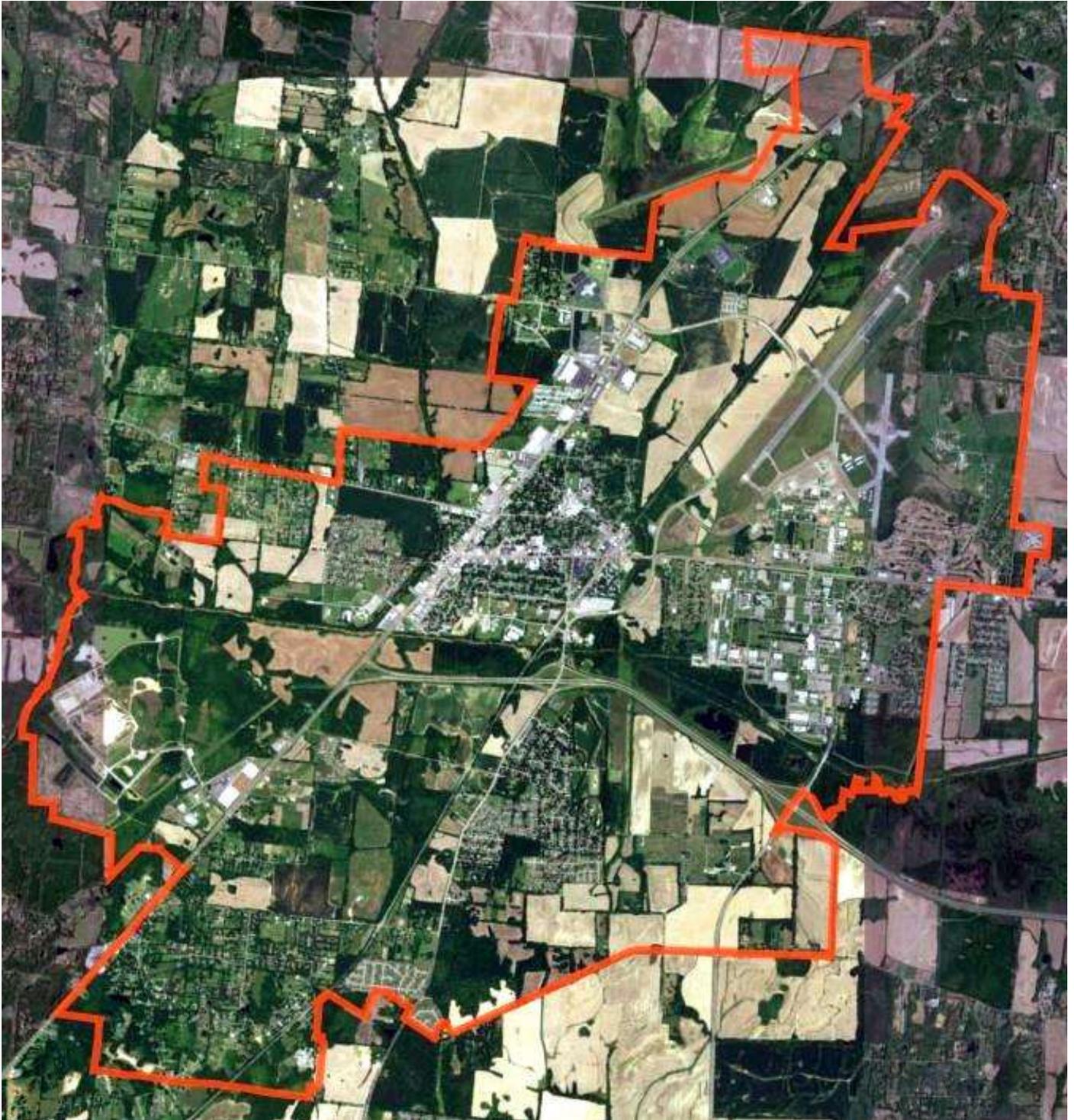
### Appointed Officials

Ed Haley, City Manager	Karen Findley, City Clerk
James Griffin, Superintendent of Schools	

### Department Directors

Gary Graves, Public Safety & Fire Chief  
Jimmy Black, Public Works  
Mark Dunbar, Police Chief  
John Trusty, Finance and Administration

# Millington City Limits Aerial View



# General Information

## **Millington's Government**

The City of Millington operates under a City Manager/Board of Mayor and Aldermen form of government. The mayor and seven aldermen are elected for four year terms and are part-time positions. The Board of Mayor and Aldermen is the legislative and policy-making body of the City. The Mayor does not vote except to break a tie. By Charter, the Mayor is the chief executive officer and the City Manager is the chief administrative officer, responsible for day-to –day management of the City..

## **Fiscal Year**

As required by State law, the City operates on a fiscal year beginning on July 1 and ending the following June 30.

## **Basis of Budgeting**

While the city performs many services and both receives and expends money for many different purposes, it does not combine all those activities into a single set of financial records. Generally accepted accounting principles (GAAP) followed by governments in the United States require governments to utilize a concept known as fund accounting. The activities of the City are organized into funds, each of which are considered to be separate accounting entities. The basis of accounting used is determined by the type of fund. The city uses two types of funds, governmental and proprietary.

The City does not distinguish between Basis of Budgeting and Basis of Accounting, as reflected in the City's Annual Financial Statements. The principles set forth as the Basis of Accounting are strictly observed in the budgetary process.

The City budget for governmental funds is prepared on a modified accrual basis of accounting except for encumbrances. Unencumbered appropriations and encumbered appropriations for non-capital expenditures lapse at the end of each fiscal year, with encumbered appropriations for capital items being carried forward to the next year. The budget for proprietary funds is prepared on an accrual basis of accounting

The City has these Governmental Funds:

The **General Fund** is the primary operating fund of the City and accounts for all financial resources of the general government, except those specifically provided for in another fund. Most of the essential governmental services such as police and fire protection, community services, and general administration are reported in the General Fund.

The **State Street Aid Fund** accounts for the receipts and expenditures of the City's share of the proceeds from the state gasoline tax and gasoline inspection fees collected by the State of Tennessee.

The **State Drug Fund** accounts for the receipts and expenditures related to the City's share of proceeds from state imposed drug fines and confiscations.

The **DEA Drug Fund** accounts for the receipts and expenditures related to the City's share of proceeds from federally imposed drug fines and confiscations.

The **Storm Water Fund** accounts for the receipts and expenditures related to the collection, transportation, treatment, and disposition of storm water.

The **Sanitation Fund** accounts for the receipts and expenditures related to sanitation services.

The **General Purpose School Fund** is the primary operating fund of the School and accounts for all the financial resources of the School except those required to be accounted for in another School fund.

The **Schools Federal Projects Fund** accounts for the receipts and expenditures of the School's federally funded programs.

The **Schools Cafeteria Fund** accounts for the receipts and expenditures related to the School's cafeteria operations. These funds are required to be maintained in a separate fund.

The **Capital Improvements Fund** accounts for the financing of major governmental fund capital asset purchases of the City.

The **Schools Capital Projects Fund** accounts for all the School's capital improvement projects.

Enterprise funds are proprietary funds used to account for business-like activities provided to the general public. These activities are financed primarily by user charges and the measurement of financial activity focuses on net income measurement similar to private sector businesses.

The City has these Proprietary (Enterprise) Funds:

The **Water Fund** accounts for the activities of the City's production, storage, and transportation of potable water.

The **Sewer Fund** accounts for the activities of the City's collection, transportation, treatment, and disposition of wastewater.

### **Budget Process**

The budgetary process for the City of Millington begins in February with a meeting of the city manager, city directors and managers, where submission dates and parameters for budget requests are reviewed. Six months of actual data for the current fiscal year is given as a basis for departments to submit their estimates for the current fiscal year end. Departments are required to complete their budgetary requests for the new fiscal year and include justifications for any infrastructure, capital and program change requests. The Finance Department staff works with departments in reviewing personnel needs. The city administration reviews all requests on the timeframe as identified in the annual budget calendar. The final component of the budgetary development process is highlighted in a work session with the Board of Mayor and Aldermen. The Proposed Budget is presented to the Board of Mayor and Aldermen for adoption through two readings, including a public hearing.

### **Budgetary Control**

Formal budgetary accounting is used as a management control for all funds of the City. Budgetary controls are exercised both at the departmental level, with the adoption of the budget, and at the line item level through accounting controls. Additionally, budgetary control is maintained at the program level by the individual departments, acting in conjunction with the Finance Department.

Under provisions of the City's charter, the Board of Mayor and Aldermen annually enact by ordinance

the operating budgets of the general, special revenue, capital projects and enterprise funds, which cannot exceed appropriation except by approval of the governing body. The total budgets of these funds constitute legal spending limits, requiring ordinance amendment. The City Manager and Finance Director together may approve transfers between accounts within a fund without the governing body's approval. The City Manager and Finance Director together may increase the budget for grants accepted by the Board by resolution. The Board must approve other transfers or requests for additional funds. Thus, departmental appropriations comprise a legal spending limit for governmental fund types, except for capital projects funds for which the project length financial plans are adopted. The basis of accounting applied to budgetary data presented is consistent with the appropriate basis of accounting for each fund type.

The Capital Projects Funds account for the receipt and disbursement of all resources used in the acquisition and construction of capital facilities where the construction period is expected to exceed one year, other than those financed entirely by Proprietary Fund Types. The primary funding sources are debt proceeds and General Fund transfers. The facilities constructed and assets acquired become a part of the City's fixed assets and are, therefore, recorded in the General Fixed Assets Account Group. The residual equity in Capital Projects Funds, if any, is returned to the General Fund upon completion of the project.

### **Operating Budget**

The operating budget will be based on the principle of financing current expenditures with current revenues or accumulated reserves. Operating expenditures will not be directly supported by debt. Expenditures shall include adequate funding for retirement systems and adequate maintenance and replacement of capital and operating assets. Budgeted expenditures shall reflect the City's perceived needs and desires of the community.

### **Revenues**

The operating budget will be developed with the objective of funding all well justified goals, while avoiding tax increases. The City will strive to diversify the revenue base, reducing its dependency on sales taxes. Revenues will be conservatively projected based on current information and historical trends.

User fees will be developed and continually reviewed to ensure that they recover the cost of services that are not universal to all taxpayers. In the Water and Wastewater Funds, user fees will provide full coverage of direct and indirect costs including depreciation. In the Sanitation Fund user fees will be maintained at a level to cover operating costs and build reserves for equipment replacement.

### **Expenditures and Expenses**

Governmental funds have expenditures while enterprise funds have expenses. Management of each department determines what is required to perform the services provided during the fiscal year. Expenditures/expenses are liberally estimated based on current information and historical trends in order to insure adequate funding.

### **Capital Improvements Program**

The Capital Improvements Program (CIP) will reflect a consensus of the perceived needs and desires of the community. The CIP will be cognizant of the financial impact on the applicable fiscal year and the City's past, present and future goals. The CIP will generally address those capital projects used for the acquisition or construction of major capital facilities.

The City will update and adopt annually a five-year CIP, including the annual Capital Improvements

budget and a four year projection of capital needs and expenditures which details the estimated cost, description and anticipated funding sources for capital projects. The plan will include costs that have been estimated including consideration for inflation.

The City will maintain its physical assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of capital plant and equipment from current revenues where possible. Future maintenance or replacement costs will be factored into future years CIP as a result of the entry of a new project.

The first year of the five-year CIP will be the basis of formal fiscal year appropriations during the annual budget process. As part of the annual budget process, the CIP will be evaluated and adjusted with changes in priorities. If new project needs arise during the year, a budget adjustment identifying both the funding sources and project appropriations must be presented to the Board of Mayor and Aldermen (BMA) for approval. The approval must occur before active progress is made on the planning, design, or construction of the project. Projects may be granted exceptions as to promptly resolve any dangers to the community.

Projects will be monitored to ensure compliance with CIP Policy and Procedures. Projects will be entered into a timeline to produce a CIP schedule. Post-project evaluation reports will be used to determine the successfulness of a project.

### **Financing**

The two basic approaches to funding capital projects are pay-as-you-go and pay-as-you-use. Pay-as-you-go means paying for the capital project out of current revenues at the time of expenditure. Pay-as-you-use means borrowing to finance the expenditure with debt service payments generated from revenues raised through the useful life of the project. The CIP will use a combination of these two financing methods. Capital projects are funded through debt, reserves, grants and other governmental sources. The average maturity of general obligation debt will be at or below 25 years. Pay-as-you-go financing for capital projects must account for at least 25% of capital plan funding.

### **Debt Management**

Debt may be used to finance long-lived capital and operating assets for the City as well as the School District within the constraints of maintaining or improving bond ratings and debt service quality and payments. The City has an A1 credit rating from Moody's.

Debt policy and management provides for the protection of bond ratings, compliance with debt instrument provisions and appropriate disclosure to investors, underwriters and rating agencies.

# **Fiscal Year 2021 Budget Highlights**

- **Property Tax**
  - **Rate continued at \$1.53 for each \$100.00 of assessed valuation**
- **No changes in service levels**
- **Reduced revenue estimates due to impact of COVID-19**
- **Planned Use of Fund Balance to offset reduced revenues for one year while continuing existing service levels for Citizens**
- **City funding for Schools continues at \$500,000 for maintenance of effort and \$230,219 for debt obligation to Shelby County Schools**
- **Continued effort to reduce blight through code enforcement and demolitions**
- **Continued Emphasis and Funding for Regular Street Repairs**
- **Increase in Pay Levels for All Competent Employees under Enhancements of Compensation Plan Adopted in October 2015**
- **Previously adopted rate increases in Water and Sewer Funds occur**
- **Capital Plan Highlights:**
  - **Major Resurfacing Of Streets With Continuing Repairs to Curbs And Drainage Structures**
  - **Raleigh- Millington/Big Creek Bridge Replacement**
  - **Raleigh- Millington/385 Improvements**
  - **Navy Road Streetscape – Phase II**
  - **Traffic Signal Synchronization – Phase II**
  - **ADA Improvements on Navy from Veterans to Bethuel**
  - **Fire Training Academy Improvements**
  - **Police Vehicle Rotational Replacements**
  - **Funding of portion of 5 year plan with \$5 million debt issue originally planned for issuance in FY18**
- **School Capital Plan**
  - **Includes only one year of projects**

## **Proposed Budget by Fund Expenditures and Transfers to Other Funds**

<b>General Fund</b>	<b>12,810,747</b>
<b>State Street Aid Fund</b>	<b>511,400</b>
<b>State Drug Fund</b>	<b>23,550</b>
<b>DEA Drug Fund</b>	<b>214,700</b>
<b>Storm Water Fund</b>	<b>397,250</b>
<b>Sanitation Fund</b>	<b>1,098,722</b>
<b>General Purpose School Fund</b>	<b>25,209,143</b>
<b>School Federal Projects Fund</b>	<b>1,921,699</b>
<b>School Cafeteria Fund</b>	<b>1,603,394</b>
<b>Water Fund</b>	<b>1,914,810</b>
<b>Sewer Fund</b>	<b>2,309,944</b>
<b>Capital Improvements Fund</b>	<b>1,495,400</b>
<b>School Capital Projects Fund</b>	<b>750,000</b>

# Summary of Full-Time and Elected Positions

## City Government

### General Fund

Finance and Administration	11
Courts	3
Planning and Economic Development	3
Police	44
Fire	27
Public Works	15
Arts, Recreation and Parks	<u>7</u>
	110
Mayor and Aldermen (Elected Officials)	8
Judge (Elected Official)	<u>1</u>
<b>General Fund Total</b>	<b>119</b>

<b>Sanitation Fund</b>	<b>9</b>
<b>Water Fund</b>	<b>6</b>
<b>Sewer Fund</b>	<b><u>10</u></b>

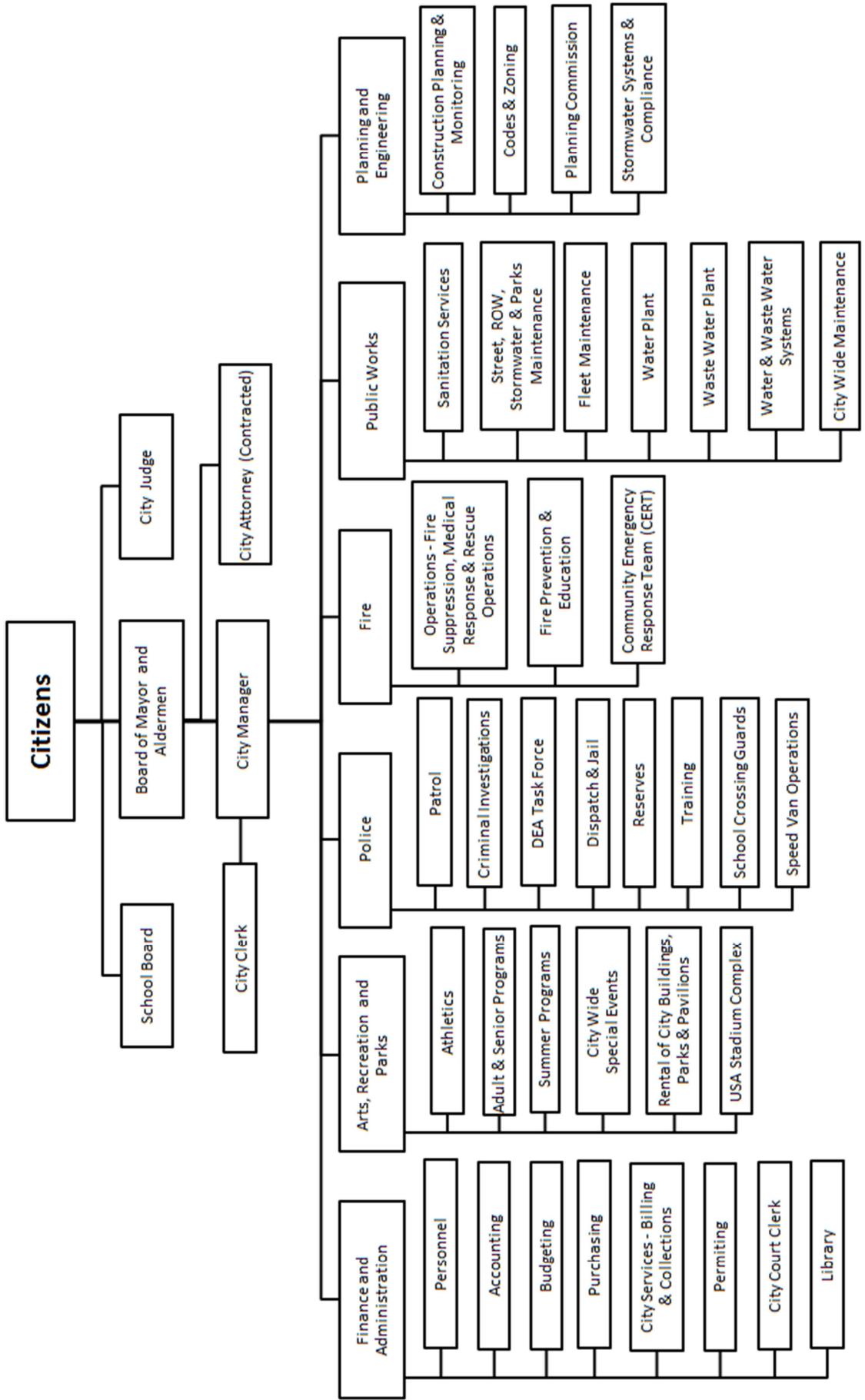
**Total Positions** **144**

**Total Positions excluding Elected Officials** **135**

## Municipal Schools

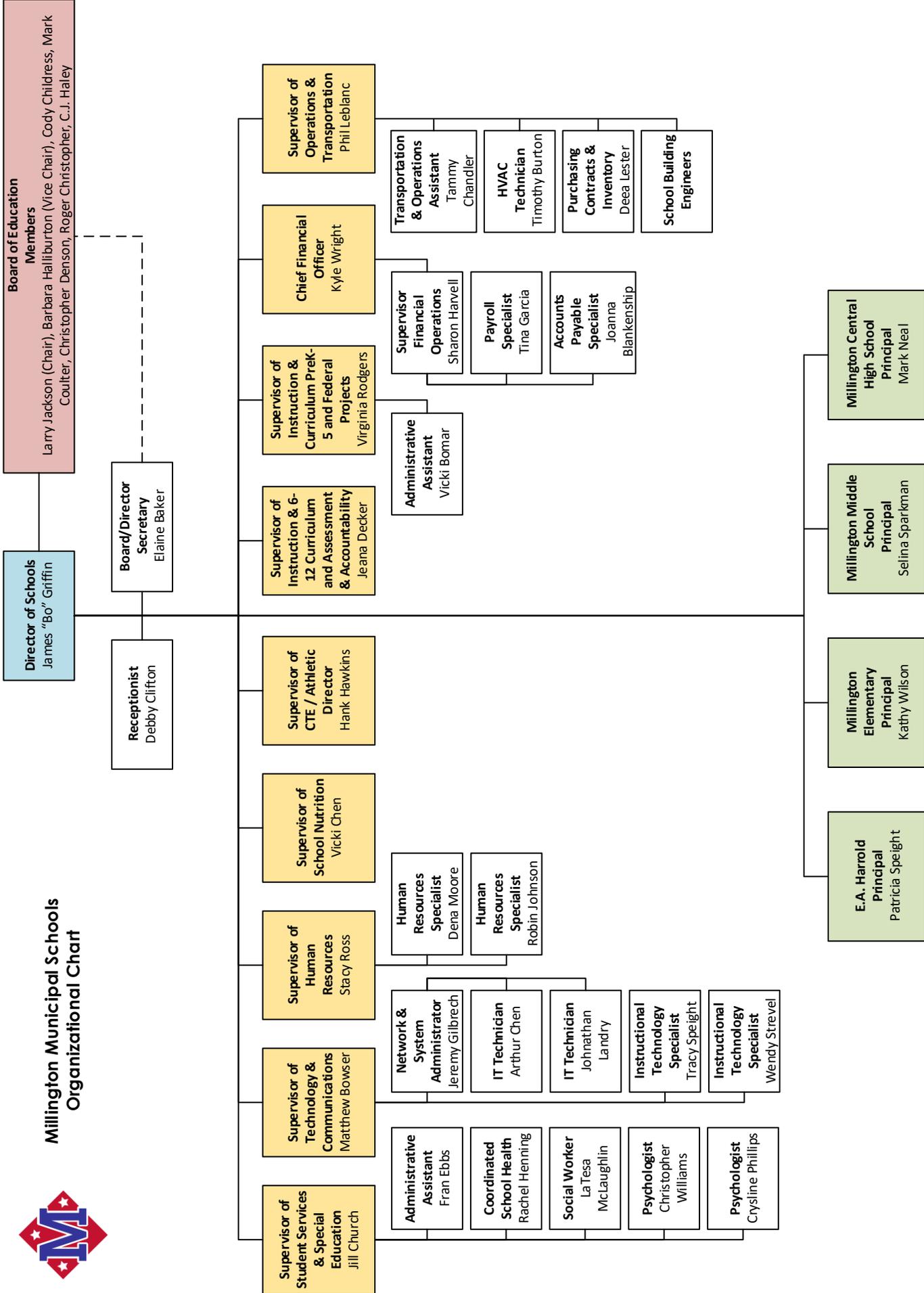
<b>General Purpose School Fund</b>	<b>274</b>
<b>School Federal Projects Fund</b>	<b>22</b>
<b>School Cafeteria Fund</b>	<b><u>22</u></b>
<b>Total Positions</b>	<b><u>318</u></b>

# City of Millington





# Millington Municipal Schools Organizational Chart



## Outstanding Debt As of June 30, 2020

	Authorized and Unissued	Amount Outstanding at 6/30/20	Payment Fund	FY 2021 Debt Service Payments			
				Principal	Interest	Total Debt Service	
<b>Notes</b>							
10 Year G.O. Capital Outlay Note from First Tennessee Bank NA, issued October 2010	\$ -	\$ 118,000	General Fund	\$ 118,000	\$ 2,320	\$ 120,320	
<b>Total Notes</b>	-	118,000		118,000	2,320	120,320	
<b>Loan Agreements - General Government</b>							
25 Year Loan Agreement from First Tennessee Bank NA through TML, issued June 2011	-	3,715,000	General Fund	225,000	122,224	347,224	
20 Year Loan Agreement from First Tennessee Bank NA through TML, issued May 2013	-	816,000	General Fund	53,000	23,664	76,664	
20 Year Loan Agreement from First Tennessee Bank NA through TML, issued September 2015	1,497,091	3,697,009	General Fund	214,500	153,623	368,123	
<b>Total General Government Loan Agreements</b>	1,497,091	8,228,009		492,500	299,511	792,011	
<b>Loan Agreements - Schools</b>							
20 Year Loan Agreement for Schools Only from First Tennessee Bank NA through TML, issued November 2018		1,934,000	General Purpose School Fund	69,000	79,019	148,019	
<b>Total Schools Loan Agreements</b>	-	1,934,000		69,000	79,019	148,019	
<b>Total Loan Agreements</b>	1,497,091	10,162,009		561,500	378,530	940,030	
<b>Total General Obligation Debt</b>	<b>1,497,091</b>	<b>10,280,009</b>		<b>679,500</b>	<b>380,850</b>	<b>1,060,350</b>	
<b>State Revolving Loan Fund</b>							
State Revolving Loan Fund - SRF 11-271 approved November 1, 2011 for renovations at Sewer Plant	-	2,171,494	Sewer Fund	132,564	31,452	164,016	
<b>Total Revenue Loans</b>	-	2,171,494		132,564	31,452	164,016	
<b>Total Outstanding Debt</b>	<b>\$ 1,497,091</b>	<b>\$ 12,451,503</b>		<b>\$ 812,064</b>	<b>\$ 412,302</b>	<b>\$ 1,224,366</b>	
				<b>Recap</b>	<b>Principal</b>	<b>Interest</b>	<b>Combined</b>
				General Fund	\$ 610,500	\$ 301,831	\$ 912,331
				General Purpose School Fund	69,000	79,019	148,019
				Sewer Fund	132,564	31,452	164,016
				<b>Total</b>	<b>\$ 812,064</b>	<b>\$ 412,302</b>	<b>\$ 1,224,366</b>

## Future Debt Service

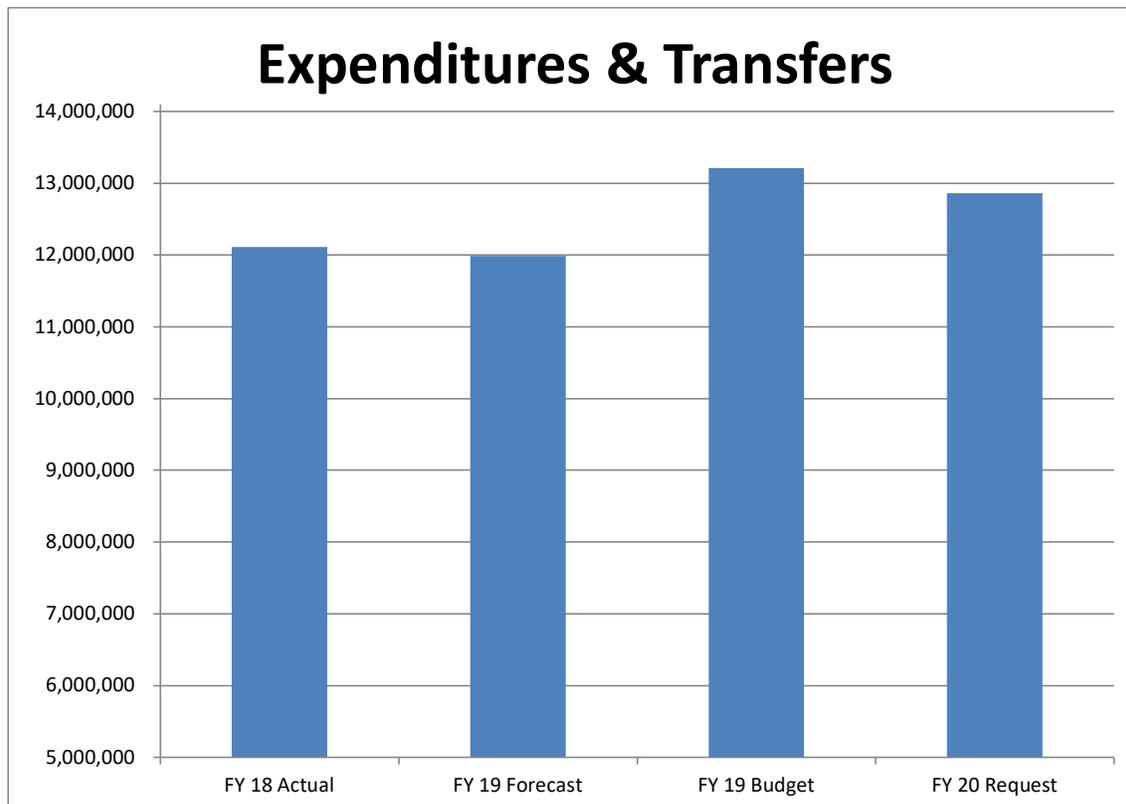
FY	Governmental Funds **			Sewer Fund		
	Principal	Interest	Total	Principal	Interest	Total
2021	679,500	380,850	1,060,350	132,564	31,452	164,016
2022	702,000	357,514	1,059,514	134,436	29,472	163,908
2023	723,000	334,834	1,057,834	136,344	27,456	163,800
2024	772,000	311,063	1,083,063	138,288	25,404	163,692
2025	799,800	286,068	1,085,868	140,244	23,328	163,572
2026	823,500	260,277	1,083,777	142,236	21,228	163,464
2027	702,000	235,892	937,892	144,252	19,092	163,344
2028	702,000	213,298	915,298	146,304	16,932	163,236
2029	703,000	190,633	893,633	148,380	14,736	163,116
2030	705,000	167,875	872,875	150,480	12,516	162,996
2031	707,000	144,993	851,993	152,616	10,260	162,876
2032	709,000	121,964	830,964	154,788	7,968	162,756
2033	711,000	98,819	809,819	156,984	5,640	162,624
2034	640,000	75,527	715,527	159,216	3,288	162,504
2035	642,000	54,211	696,211	134,362	899	135,261
2036	643,300	32,764	676,064	0	0	0
2037	132,000	14,435	146,435	0	0	0
2038	138,000	8,819	146,819	0	0	0
2039	143,000	2,974	145,974	0	0	0
	11,777,100	3,292,810	15,069,910	2,171,494	249,671	2,421,165

\*\* Includes \$2 million dollar school issue closed in 2018 which will be repaid by the Millington Municipal Schools.

Operating Budget

Category	FY 2019 Actual	FY 2019 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	6,473,640	6,592,747	7,093,470	7,326,179
Operations	3,968,297	3,282,249	3,739,608	3,503,142
Debt Service	868,654	867,970	943,182	942,332
<b>Total Expenditures</b>	<b>11,310,591</b>	<b>10,742,966</b>	<b>11,776,260</b>	<b>11,771,653</b>
Transfers	800,000	1,246,360	1,438,153	1,090,003
<b>Total Expenditures and Transfers</b>	<b>12,110,591</b>	<b>11,989,326</b>	<b>13,214,413</b>	<b>12,861,656</b>
Staffing Level	100.6	102.6	108.6	109.6

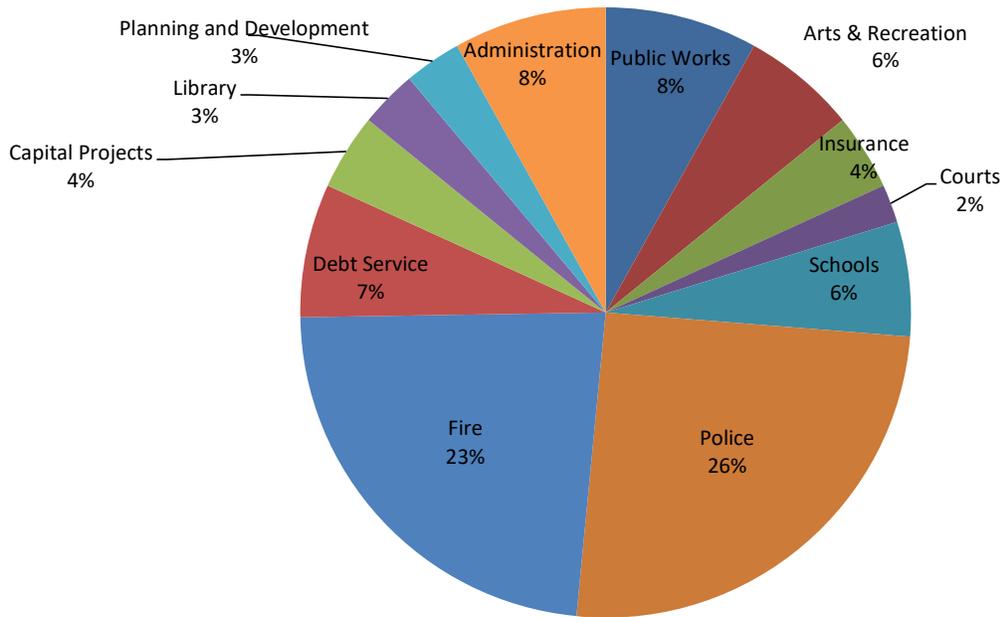
The General Fund is the primary operating fund of the City and accounts for all financial resources of the general government not specifically provided for in other funds. Most of the essential services such as fire and police protection, community services and general administration are reported in the General Fund.



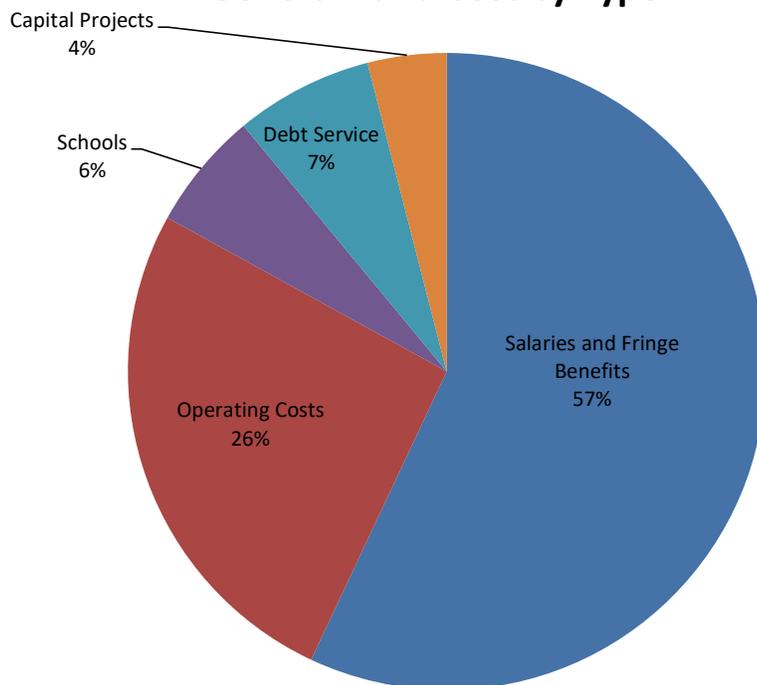


Operating Budget	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
<b>Revenues</b>				
<b>Total Revenues</b>	13,524,974	12,353,687	13,214,413	12,861,656
<b>Expenditures &amp; Transfers</b>				
<b>Finance and Administration</b>				
Finance and Administration	979,082	1,018,957	1,265,115	1,234,924
General Government	1,301,626	668,673	816,198	757,019
Courts	246,675	259,555	268,785	294,887
Personnel	4,488	5,024	6,600	6,600
Library	502,334	361,637	367,307	376,700
<i>Total Finance and Administration</i>	3,034,206	2,313,846	2,724,005	2,670,130
<b>Debt Service</b>	868,654	867,970	943,182	942,332
<b>Planning and Economic Development</b>	110,331	165,909	343,404	316,063
<b>Police</b>	3,001,039	3,108,627	3,049,173	3,209,369
<b>Fire</b>	2,837,736	2,912,198	2,947,373	2,998,954
<b>Public Works</b>				
Public Wks - Admin/Shop	342,940	298,765	327,929	345,149
Support Services	145,916	125,643	125,492	134,460
Operations	260,373	314,539	352,961	370,079
Parks	8,777	11,000	25,200	24,200
<i>Total Public Works</i>	758,006	749,947	831,582	873,888
<b>Arts &amp; Recreation</b>				
Admin and Programs	418,680	348,272	552,324	544,265
Youth Programs	18,518	21,403	26,745	26,745
Adult Programs	10,287	7,094	15,918	15,918
Park Sports Fields	28,732	50,765	76,989	76,989
Baker Community Center	45,986	53,200	74,000	74,000
Farmers Market	957	1,500	3,000	2,500
USA Stadium Complex	177,459	142,235	188,565	20,500
<i>Total Arts &amp; Recreation</i>	700,619	624,469	937,541	760,917
<b>Total Expenditures</b>	11,310,591	10,742,966	11,776,260	11,771,653
<b>Transfer to/from Streets Fund</b>	-	-	191,793	90,003
<b>Transfer to/from CIP Fund</b>	300,000	746,360	746,360	500,000
<b>Transfer to/from Schools Fund</b>	500,000	500,000	500,000	500,000
<b>Total Expenditures and Transfers</b>	12,110,591	11,989,326	13,214,413	12,861,656
<b>Surplus/(Deficit)</b>	1,414,383	364,361	-	-
<b>Fund Balance as of June 30</b>	9,573,381	9,937,742	9,573,381	9,937,742

### General Fund Cost by Function



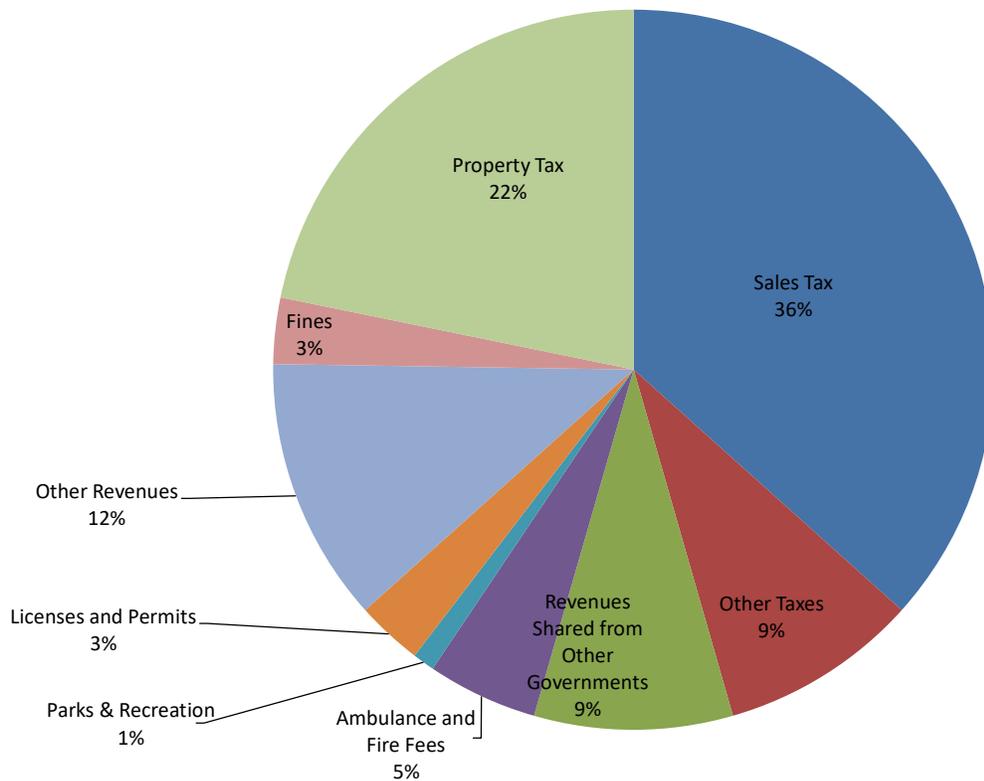
### General Fund Cost by Type



**Operating Budget**

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Local Taxes	9,850,771	9,175,134	9,836,320	8,617,739
Licenses & Permits	409,166	367,967	363,500	338,500
Intergovernmental Revenue	2,099,467	2,013,225	2,005,428	1,847,509
Charges for Services	260,226	140,565	228,520	84,600
Fines, Forfeitures & Penalties	552,437	420,295	522,300	371,096
Grants	63,182	59,935	38,400	-
Interest on Investments	111,303	39,000	80,000	40,000
Other Income	178,423	137,566	139,945	139,137
Planned Use of Fund Balance	-	-	-	1,423,075
<b>Total</b>	<b>13,524,974</b>	<b>12,353,687</b>	<b>13,214,413</b>	<b>12,861,656</b>

**Source of General Fund Revenues**



Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
<b>Local Taxes</b>					
31001	Realty Tax Current Collections	2,551,786	2,475,000	2,540,000	2,430,000
31002	Delinquent Taxes	59,599	52,075	40,000	30,000
31003	Utility Taxes	101,358	102,246	96,000	100,000
31004	In Lieu of Taxes by Co Trustee	41,811	34,000	41,810	34,000
31005	BFI - In Lieu of Taxes	237,364	242,348	232,710	243,000
31010	Interest & Penalty	21,238	12,263	15,000	12,000
31200	City Beer Tax	433,191	428,009	440,000	428,009
31600	Local Sales Tax	3,827,429	3,809,563	3,900,000	3,269,885
31601	City Sales Tax	1,717,900	1,709,957	1,750,000	1,467,723
31819	Personalty Taxes	207,621	178,805	180,000	170,000
31820	Business Tax - Local	397,316	125,805	400,000	362,689
31835	Business Tax - Max Fee	1,020	500	800	500
31912	Cable TV Franchise Tax	26,082	3,500	20,000	2,000
31960	Hotel-Motel Tax	227,057	1,063	180,000	67,933
<b>LOCAL TAXES</b>		<b>9,850,771</b>	<b>9,175,134</b>	<b>9,836,320</b>	<b>8,617,739</b>
<b>Licenses &amp; Permits</b>					
32011	Fireworks Permit Fees	6,000	1,000	-	-
32101	Liquor Permits	7,500	2,600	6,000	3,000
32102	Liquor Inspection Fees	114,619	100,000	100,000	80,000
32595	Motor Vehicle License Fees	247,604	215,000	245,000	245,000
32607	Plan Review Fees	650	2,000	-	-
32608	Planning Comm Review Fees	8,768	10,476	-	-
32609	Subdivision Inspection Fees	-	8,211	-	-
32610	Building Permits	10,943	6,000	8,000	6,000
32611	Sign Permits	2,250	1,775	1,500	1,500
31612	Zoning Letter Fees	-	125	-	-
32694	Fiber Permits	4,500	17,580	-	-
32696	Beer Application Permits	2,700	-	-	-
32697	Beer Permits	3,632	3,200	3,000	3,000
32698	License/Peddler Fees	-	-	-	-
<b>LICENSES &amp; PERMITS</b>		<b>409,166</b>	<b>367,967</b>	<b>363,500</b>	<b>338,500</b>
<b>Intergovernmental Revenue</b>					
33120	DEA Overtime	29,684	8,400	5,000	5,000
33165	Millington Housing Auth in Lieu	22,701	20,000	19,000	22,700
33166	TVA in Lieu of Taxes	137,605	141,384	135,000	133,000
33167	MLG&W In Lieu of Taxes	148,320	130,835	146,000	130,000
33331	Fire Fees	132,928	132,928	132,928	132,928
33332	EMS Fees	545,280	540,000	548,000	540,000
33510	State Sales Tax	987,315	973,823	960,000	834,881
33520	State Income Tax	24,978	-	-	-
33523	Telecommunications Sales Tax	3,764	3,600	-	3,000
33530	State Beer Tax	5,153	5,000	4,500	5,000
33532	Mixed Drink Tax	44,128	35,000	39,000	25,000
33546	Excise Tax	17,610	22,255	16,000	16,000
<b>INTERGOVERNMENTAL REVENUE</b>		<b>2,099,467</b>	<b>2,013,225</b>	<b>2,005,428</b>	<b>1,847,509</b>
<b>Charges for Services</b>					
34002	Sex Offender Registry Fees	1,201	450	-	-
34003	Accident Report Fees (Police)	1,040	4,600	1,200	-
34401	Library Fines	2,705	2,104	2,000	1,700
34402	Library Rentals	402	140	320	100
34403	Library Cards	2,307	1,308	2,500	800
34404	Library Fax Fees	2,541	1,900	2,000	1,000

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
34405	Library - Other Revenue	7,673	6,000	7,000	3,000
34498	Lot Mowing	3,063	368	-	-
34602	Baseball Tournament Entry Fees	27,805	7,495	25,000	-
34603	Baseball Gate Ticket Sales	29,569	8,092	25,000	-
34604-1	Goat Days - Vendor Fees	5,735	5,710	5,500	5,500
34605	USA Complex Gift Shop Sales	5,017	1,185	4,000	-
34605-1	Goat Days Gift Shop Sales	3,976	5,123	3,800	4,000
34606-1	Goat Days Parking	5,886	11,819	6,000	5,000
34607	USA Complex Sponsorship	3,970	-	-	-
34608-1	Goat Days Other Fees	1,774	1,750	1,000	1,000
34609	USA Baseball Rental	28,813	13,645	30,000	-
34612	USA Complex Rental	6,060	270	2,000	-
34946	Rec - Youth Programs	18,700	330	20,500	10,000
34947	Rec - Adult Programs	8,983	6,975	8,000	5,000
34950	Rec - Other	199	170	-	-
34952	Baker Center Rental Fees	62,628	42,200	54,000	40,000
34956	Rec - Special Events Revenues	8,333	8,151	7,000	6,000
34957	Park Pavilion Rental Fees	2,310	1,185	2,500	1,000
34958	Farmers Market Revenues	814	180	700	-
34991	USA Complex Concession Revenue	17,893	8,515	18,000	-
34992	Concession Revenue	829	900	500	500
<b>CHARGES FOR SERVICES</b>		<b>260,226</b>	<b>140,565</b>	<b>228,520</b>	<b>84,600</b>
<b>Fines, Forfeitures &amp; Penalties</b>					
35108	Beer board Fines	9,500	-	-	-
35110	City Court Fines	437,496	329,000	440,000	319,096
35111	DL/Veh Registration Suspension	1,500	990	1,300	1,000
35113	Animal Control Fines	150	180	-	-
35114	Camera Fines	100,596	89,000	80,000	50,000
35130	Towing Reimbursement	3,195	1,125	1,000	1,000
<b>FINES, FORFEITURES &amp; PENALTIES</b>		<b>552,437</b>	<b>420,295</b>	<b>522,300</b>	<b>371,096</b>
<b>Grants</b>					
36010	Fire Supplement Pay	13,200	16,800	16,800	-
36011	Police Supplement Pay	15,600	21,600	21,600	-
36018	Memphis - Task Force One Grant	2,981	4,108	-	-
36023	Mps & SC Police Fdn	3,005	-	-	-
36043	100 Club of Memphis	-	3,000	-	-
36045	Govener's Hiway Safety FY16	2,500	2,500	-	-
36062	Walmart Grants	3,000	-	-	-
36070	SoC Grant - Hurricane Florence	22,896	11,927	-	-
<b>GRANTS</b>		<b>63,182</b>	<b>59,935</b>	<b>38,400</b>	<b>-</b>
<b>Interest on Investments</b>					
37001	Interest Income	111,303	39,000	80,000	40,000
<b>INTEREST on INVESTMENTS</b>		<b>111,303</b>	<b>39,000</b>	<b>80,000</b>	<b>40,000</b>
<b>Other Income</b>					
38001	Antenna Rental Income	32,276	22,680	22,680	22,680
38002	Returned Check Fees	80	20	-	-
38010	Contributions - Fire	2,250	1,000	1,000	-
38011	Contributions - Police	4,590	-	-	-
38016	Donations - Arts, Recreation & Parks	798	202	-	-
38017	USA Complex Sponsorships	1,500	-	1,500	-
38018	Goat Days Sponsorships	25,250	21,220	25,000	25,000

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
38019	Recreation Sponsorships	6,325	675	1,000	500
38020	Freedom Celebration Sponsorships	17,036	22,460	20,000	20,000
38030	Insurance Proceeds	1,011	-	-	-
38040	Bus Lot Rent	36,990	38,099	36,000	38,192
38050	Misc Revenue	33,421	18,000	5,000	5,000
38051	Sandusky Lease	2,535	2,765	2,765	2,765
38052	Cash Over (Short)	14	-	-	-
38060	Auction Proceeds	14,162	10,445	25,000	25,000
38061	Sale of Surplus Property	185	-	-	-
	<b>OTHER INCOME</b>	<b>178,423</b>	<b>137,566</b>	<b>139,945</b>	<b>139,137</b>
38990	Planned Use of Fund Balance	-	-	-	1,423,075
	<b>TOTAL GENERAL FUND REVENUE</b>	<b>13,524,974</b>	<b>12,353,687</b>	<b>13,214,413</b>	<b>12,861,656</b>



Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	1,027,848	1,025,148	1,225,480	1,270,911
Operations	<u>2,002,761</u>	<u>1,288,698</u>	<u>1,498,525</u>	<u>1,399,219</u>
Total	<u>3,030,609</u>	<u>2,313,846</u>	<u>2,724,005</u>	<u>2,670,130</u>
Transfers	<u>800,000</u>	<u>1,246,360</u>	<u>1,438,153</u>	<u>1,090,003</u>
Staffing Level	12	12	13	14

Finance and Administration includes these sections:

- Finance & Administration
- Human Resources
- General Government
- Court Clerk's Office
- Library

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
FINANCE and ADMINISTRATION					
SALARIES & WAGES					
111	Salaries	694,694	745,998	803,630	829,459
	Deferred Comp - CM	-	5,000	5,000	5,000
118	Overtime	1,008	700	1,000	1,000
124	Part Time	23,494	22,920	5,000	5,000
125	Part-time staff - Prosecutor	36,300	36,000	36,000	36,000
126	Part-time staff - Temp. Judge	1,750	700	4,550	4,550
136	Vacation Pay at Retirement	1,564	-	40,000	50,000
140	Reimb for billing by City Hall	(168,200)	(168,200)	(168,200)	(168,200)
	<b>Total Compensation</b>	<b>590,610</b>	<b>643,118</b>	<b>726,980</b>	<b>762,809</b>
FRINGE BENEFITS					
151	Health Insurance	50,327	45,743	49,788	54,167
152	Life Insurance	3,308	3,486	4,777	4,954
153	FICA	42,259	43,879	55,501	57,722
154	Medicare	9,883	10,340	12,981	13,499
155	Retirement	61,584	59,705	71,853	74,160
156	Workers Compensation Insurance	185,794	144,077	173,600	173,600
157	Unemployment Comp	-	-	5,000	5,000
158	Medical Testing	12,610	10,000	20,000	20,000
161	Retiree Insurance	71,472	64,800	105,000	105,000
	<b>Total Fringe Benefits</b>	<b>437,238</b>	<b>382,030</b>	<b>498,500</b>	<b>508,102</b>
	<b>Total Personnel</b>	<b>1,027,848</b>	<b>1,025,148</b>	<b>1,225,480</b>	<b>1,270,911</b>
OPERATING EXPENDITURES					
180	Travel & Training	14,094	8,000	28,000	28,000
191	Education/Outreach/Public Relations	-	12,000	20,000	20,000
193	City Beautiful	176	-	-	-
235	Memberships/Dues/Licenses	4,691	8,200	9,400	9,400
239	Tax Collection Expense	128,050	140,000	140,000	70,000
241	Utilities	38,427	37,000	45,000	45,000
245	Telephone	30,663	29,559	33,000	36,000
252	Legal & Professional Services	97,073	100,000	145,000	145,000
253	Audit	34,960	35,920	35,920	37,800
256	Contracted Services	341,986	348,507	339,307	358,500
260	R & M Equipment	705	1,500	2,500	2,500
261	R & M Vehicle	58	100	1,000	1,000
262	Property Maintenance	166,088	33,932	30,000	30,000
263	Lease & Maintenance Agreements	30,732	23,767	42,200	47,200
285	Fuel Billed by Public Works	2,385	2,600	3,000	3,000
288	Inventory Purchases	-	3,000	3,000	3,000
289	Repairs by PW Shop	866	800	1,000	1,000
310	Office & Operational Supplies	37,542	27,920	41,100	42,100
333	Tools, Furniture & Equipment	4,756	11,097	26,500	26,500
497	Chamber of Commerce	18,000	18,000	18,000	18,000
521	Insurance	199,338	216,577	225,000	225,000
606	Debt Payment to Shelby County Schools	230,219	230,219	230,219	230,219
942	Vehicle Purchases	-	-	-	-
943	Equipment Purchases	8,895	-	20,000	20,000
945	Real Estate and Improvements	613,058	-	-	-
990	Contingency	-	-	59,379	-
	<b>Total Operations Expenditures</b>	<b>2,002,761</b>	<b>1,288,698</b>	<b>1,498,525</b>	<b>1,399,219</b>
	<b>Total Finance And Administration</b>	<b>3,030,609</b>	<b>2,313,846</b>	<b>2,724,005</b>	<b>2,670,130</b>
752	Transfer to/from Streets Fund	-	-	191,793	90,003
761	Transfer to/from CIP Fund	300,000	746,360	746,360	500,000

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
762	Transfer to/from General Purpose School Fund	500,000	500,000	500,000	500,000
	<b>Total Transfers</b>	<b>800,000</b>	<b>1,246,360</b>	<b>1,438,153</b>	<b>1,090,003</b>



Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	546,354	588,000	702,495	738,624
Operations	<u>432,729</u>	<u>430,957</u>	<u>562,620</u>	<u>496,300</u>
Total	<u><u>979,082</u></u>	<u><u>1,018,957</u></u>	<u><u>1,265,115</u></u>	<u><u>1,234,924</u></u>
Staffing Level	9	9	10	11

Full Time Staffing Detail		
Job Title	Grade	Number
City Manager	11	1
Executive Secretary	5	1
Finance Director	10	1
City Clerk	7	1
Finance Manager	7	1
Accounting Coordinator	6	1
HR Analyst	5	1
Payroll Coordinator	5	1
Billing Coordinator	4	1
Acct Technician	3	1
Custodian	3	1
	<b>Staffing Level</b>	<u><b>11</b></u>
<b>Mayor - Elected</b>	E1	1
<b>Alderman - Elected</b>	E2	7
	<b>Total Positions</b>	<u><u><b>19</b></u></u>

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
ADMINISTRATION (41000)					
SALARIES & WAGES					
111	Salaries	558,294	602,965	662,662	684,293
	Deferred Comp - CM		5,000	5,000	5,000
118	Overtime	1,008	700	1,000	1,000
124	Part Time	19,035	18,100	-	-
136	Vacation Pay at Retirement	1,564	-	40,000	50,000
140	Reimb for billing by City Hall	(168,200)	(168,200)	(168,200)	(168,200)
	<b>Total Compensation</b>	<b>411,702</b>	<b>458,565</b>	<b>540,462</b>	<b>572,093</b>
FRINGE BENEFITS					
151	Health Insurance	39,318	33,550	39,486	39,486
152	Life Insurance	2,693	2,925	4,069	4,216
153	FICA	34,957	36,100	43,937	45,898
154	Medicare	8,176	8,500	10,276	10,734
155	Retirement	49,507	48,360	59,265	61,197
157	Unemployment Comp	-	-	5,000	5,000
	<b>Total Fringe Benefits</b>	<b>134,652</b>	<b>129,435</b>	<b>162,033</b>	<b>166,531</b>
	<b>Total Personnel</b>	<b>546,354</b>	<b>588,000</b>	<b>702,495</b>	<b>738,624</b>
OPERATING EXPENDITURES					
180	Travel & Training	12,700	5,000	25,000	25,000
191	Education/Outreach/Public Relations	-	12,000	20,000	20,000
193	City Beautiful	176	-	-	-
235	Memberships/Dues/Licenses	4,691	8,000	9,200	9,200
239	Tax Collection Expense	128,050	140,000	140,000	70,000
241	Utilities	22,112	21,000	25,000	25,000
245	Telephone	19,644	19,000	21,000	23,000
252	Legal & Professional Services	97,073	100,000	145,000	145,000
253	Audit	31,960	32,920	32,920	34,600
256	Contracted Services	2,481	-	-	-
260	R & M Equipment	23	500	1,500	1,500
261	R & M Vehicle	58	100	1,000	1,000
262	Property Maintenance	18,230	25,000	20,000	20,000
263	Lease & Maintenance Agreements	15,470	13,000	25,000	25,000
285	Fuel Billed by Public Works	2,385	2,600	3,000	3,000
289	Repairs by PW Shop	866	800	1,000	1,000
310	Office & Operational Supplies	31,295	22,000	30,000	30,000
333	Tools, Furniture & Equipment	4,756	11,037	25,000	25,000
497	Chamber of Commerce	18,000	18,000	18,000	18,000
942	Vehicle Purchases	-	-	-	-
943	Equipment Purchases	8,895	-	20,000	20,000
945	Real Estate and Improvements	13,865	-	-	-
	<b>Total Operations</b>	<b>432,729</b>	<b>430,957</b>	<b>562,620</b>	<b>496,300</b>
	<b>Total Finance And Administration</b>	<b>979,082</b>	<b>1,018,957</b>	<b>1,265,115</b>	<b>1,234,924</b>

Operating Budget

Category	FY 2019 Actual	FY 2019 Forecast	FY 2020 Budget	FY 2021 Request
Operations	4,488	5,024	6,600	6,600
Total	4,488	5,024	6,600	6,600

Acct #	Account Name	FY 2019 Actual	FY 2019 Forecast	FY 2020 Budget	FY 2021 Request
	PERSONNEL (41400)				
	OPERATING EXPENDITURES				
263	Lease & Maintenance Agreements	3,599	4,153	4,200	4,200
310	Office & Operational Supplies	889	811	900	900
333	Tools, Furniture & Equipment	-	60	1,500	1,500
	<b>Total Operations</b>	<u>4,488</u>	<u>5,024</u>	<u>6,600</u>	<u>6,600</u>
	<b>Total Personnel</b>	<u>4,488</u>	<u>5,024</u>	<u>6,600</u>	<u>6,600</u>

Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	269,876	218,877	298,600	298,600
Operations	<u>1,031,750</u>	<u>449,796</u>	<u>517,598</u>	<u>458,419</u>
<b>Total Expenditures</b>	1,301,626	668,673	816,198	757,019
Transfers	<u>800,000</u>	<u>1,246,360</u>	<u>1,438,153</u>	<u>1,090,003</u>
<b>Total</b>	<u><u>2,101,626</u></u>	<u><u>1,915,033</u></u>	<u><u>2,254,351</u></u>	<u><u>1,847,022</u></u>

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
GENERAL GOVERNMENT (41100)					
FRINGE BENEFITS					
156	Workers Comp Insurance	185,794	144,077	173,600	173,600
158	Medical Testing	12,610	10,000	20,000	20,000
161	Retiree Insurances	71,472	64,800	105,000	105,000
	Total Fringe Benefits	269,876	218,877	298,600	298,600
	<b>Total Personnel</b>	269,876	218,877	298,600	298,600
OPERATING EXPENDITURES					
253	Audit	3,000	3,000	3,000	3,200
521	Insurance	199,338	216,577	225,000	225,000
606	Debt Payment to Shelby County Schools	230,219	230,219	230,219	230,219
945	Real Estate and Improvements	599,193	-	-	-
990	Contingency	-	-	59,379	-
	<b>Total Operations Expenditures</b>	1,031,750	449,796	517,598	458,419
	<b>Total Expenditures</b>	1,301,626	668,673	816,198	757,019
752	Transfer to/from Streets Fund	-	-	191,793	90,003
761	Transfer to/from CIP Fund	300,000	746,360	746,360	500,000
762	Transfer to/from General Purpose School Fund	500,000	500,000	500,000	500,000
	<b>TOTAL TRANSFERS</b>	800,000	1,246,360	1,438,153	1,090,003
	<b>Total Operations</b>	1,831,750	1,696,156	1,955,751	1,548,422
	<b>Total General Government</b>	2,101,626	1,915,033	2,254,351	1,847,022

Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	211,618	218,271	224,385	233,687
Operations	<u>35,057</u>	<u>41,284</u>	<u>44,400</u>	<u>61,200</u>
Total	<u>246,675</u>	<u>259,555</u>	<u>268,785</u>	<u>294,887</u>
Staffing Level	3	3	3	3

Full Time Staffing Detail		
Job Title	Grade	Number
Court Clerk	5	1
Assistant Court Clerk	3	<u>2</u>
	Staffing Level	3
<b>Judge - Elected</b>	E3	<u>1</u>
	<b>Total Positions</b>	<u><u>4</u></u>

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
COURTS (41200)					
SALARIES & WAGES					
111	Salaries	136,399	143,033	140,968	145,166
118	Overtime	-	-	-	-
124	Part-time Staff	4,458	4,820	5,000	5,000
125	Part-time staff - Prosecutor	36,300	36,000	36,000	36,000
126	Part-time staff - Temp. Judge	1,750	700	4,550	4,550
136	Vacation Pay at Retirement	-	-	-	-
	Total Compensation	178,908	184,553	186,518	190,716
FRINGE BENEFITS					
151	Health Insurance	11,009	12,193	10,302	14,681
152	Life Insurance	615	561	708	738
153	FICA	7,302	7,779	11,564	11,824
154	Medicare	1,708	1,840	2,705	2,765
155	Retirement	12,076	11,345	12,588	12,963
157	Unemployment Comp	-	-	-	-
	Total Fringe Benefits	32,710	33,718	37,867	42,971
	<b>Total Personnel</b>	<b>211,618</b>	<b>218,271</b>	<b>224,385</b>	<b>233,687</b>
OPERATING EXPENDITURES					
180	Training & Travel	1,394	3,000	3,000	3,000
235	Memberships/Dues/Licenses	-	200	200	200
245	Telephone	5,788	5,729	6,500	7,000
256	Contracted Services	9,150	17,900	8,700	19,000
260	R & M Equipment	683	1,000	1,000	1,000
262	Property Maintenance	2,723	3,432	4,000	4,000
263	Lease & Maintenance Agreements	11,663	6,614	13,000	18,000
310	Office & Operational Supplies	3,656	3,409	8,000	9,000
	<b>Total Operations</b>	<b>35,057</b>	<b>41,284</b>	<b>44,400</b>	<b>61,200</b>
	<b>Total Courts</b>	<b>246,675</b>	<b>259,555</b>	<b>268,785</b>	<b>294,887</b>

Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Operations	502,334	361,637	367,307	376,700
Total	502,334	361,637	367,307	376,700

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
LIBRARY (41500)					
OPERATING EXPENDITURES					
241	Utilities	16,315	16,000	20,000	20,000
245	Telephone	5,231	4,830	5,500	6,000
256	Contracted Services	330,355	330,607	330,607	339,500
262	Property Maintenance	145,135	5,500	6,000	6,000
288	Inventory Purchases	3,597	3,000	3,000	3,000
310	Office & Operational Supplies	1,702	1,700	2,200	2,200
<b>Total Operations</b>		<b>502,334</b>	<b>361,637</b>	<b>367,307</b>	<b>376,700</b>
<b>Total Library</b>		<b>502,334</b>	<b>361,637</b>	<b>367,307</b>	<b>376,700</b>

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Principal	574,000	592,000	592,000	610,500
Interest	<u>294,654</u>	<u>275,970</u>	<u>351,182</u>	<u>331,832</u>
Total	<u><u>868,654</u></u>	<u><u>867,970</u></u>	<u><u>943,182</u></u>	<u><u>942,332</u></u>

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Debt Service (49100)					
<b>Principal</b>					
602	CON matures 10/1/2020	109,000	113,000	113,000	118,000
603	2011 TML Loan matures 6/1/2026	210,000	218,000	218,000	225,000
605	2013 TML Loan matures 5/1/2033	50,000	52,000	52,000	53,000
606	Principal - First TN 2015 Loan	205,000	209,000	209,000	214,500
607	Principal - First TN 2020 Loan	-	-	-	-
<b>TOTAL PRINCIPAL PAYMENTS</b>		<b>574,000</b>	<b>592,000</b>	<b>592,000</b>	<b>610,500</b>
<b>Interest</b>					
652	CON	10,792	6,596	6,596	2,321
653	2011 TML Loan	136,305	129,396	129,396	122,224
655	2013 TML Loan	26,501	25,172	25,172	23,664
656	Interest - First TN 2015 loan	121,057	114,806	160,018	153,623
657	Interest - First TN 2020 loan	-	-	30,000	30,000
<b>TOTAL INTEREST PAYMENTS</b>		<b>294,654</b>	<b>275,970</b>	<b>351,182</b>	<b>331,832</b>
<b>TOTAL INTEREST</b>		<b>294,654</b>	<b>275,970</b>	<b>351,182</b>	<b>331,832</b>
<b>TOTAL DEBT SERVICE EXPENDITURES</b>		<b>868,654</b>	<b>867,970</b>	<b>943,182</b>	<b>942,332</b>

Operating Budget

Category	FY 2019 Actual	FY 2019 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	(6,793)	(2,016)	102,854	150,713
Operations	<u>117,124</u>	<u>167,925</u>	<u>240,550</u>	<u>165,350</u>
Total	<u>110,331</u>	<u>165,909</u>	<u>343,404</u>	<u>316,063</u>
Staffing Level	1.6	1.6	2.6	2.6

Full Time Staffing Detail		
Job Title	Grade	Number
City Engineer/Dir of Planning & Codes	10	0.6
Codes Enforcement Officer	6	<u>2</u>
Staffing Level		<u>2.6</u>

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
PLANNING & ECONOMIC DEVELOPMENT (41300)					
SALARIES & WAGES					
111	Salaries	40,520	44,570	121,766	163,881
118	Overtime	-	252	-	-
124	Part-time Staff	8,655	8,500	15,000	20,000
136	Vacation Pay at Retirement	-	-	-	-
141	Reimb for Svcs by City Engr	(72,500)	(72,500)	(72,500)	(72,500)
	Total Compensation	(23,325)	(19,178)	64,266	111,381
FRINGE BENEFITS					
151	Health Insurance	9,312	9,312	9,530	9,530
152	Life Insurance	264	300	1,090	1,100
153	FICA	2,739	3,200	10,959	11,401
154	Medicare	641	800	2,563	2,666
155	Retirement	3,577	3,550	14,446	14,635
157	Unemployment Comp	-	-	-	-
	Total Fringe Benefits	16,532	17,162	38,588	39,332
	<b>Total Personnel</b>	<b>(6,793)</b>	<b>(2,016)</b>	<b>102,854</b>	<b>150,713</b>
OPERATING EXPENDITURES					
180	Training & Travel	-	-	500	500
234	Publications	-	-	-	-
235	Memberships/Dues/Licenses	-	-	500	50
237	Advertising	615	-	-	-
245	Telephone	2,291	3,500	5,000	2,800
252	Legal & Professional Services	-	-	-	500
254	Engineering Services	6,034	65,000	70,000	30,000
255	Subdivision Review	1,929	-	-	-
256	Contracted Services	97,357	95,000	99,000	99,000
260	R & M Equipment	-	-	-	-
261	R & M Vehicle	60	-	-	-
262	Property Maintenance	1,834	900	6,000	2,000
263	Lease & Maintenance Agreements	1,747	450	14,500	2,000
285	Fuel Billed by Public Works	1,706	500	4,500	1,000
289	Repairs by PW Shop	1,163	500	2,000	1,000
309	Mapping & Recording Fees	-	-	-	-
310	Office & Operational Supplies	1,304	200	7,875	1,500
326	Uniforms	764	1,375	1,375	-
333	Tools, Furniture & Equipment	320	500	500	500
345	Demolitions	-	-	20,000	20,000
943	Equipment Purchases	-	-	8,800	4,500
	<b>Total Operations</b>	<b>117,124</b>	<b>167,925</b>	<b>240,550</b>	<b>165,350</b>
	<b>Total Planning &amp; Economic Development</b>	<b>110,331</b>	<b>165,909</b>	<b>343,404</b>	<b>316,063</b>

Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	2,597,360	2,659,448	2,604,323	2,695,969
Operations	<u>403,680</u>	<u>449,179</u>	<u>444,850</u>	<u>513,400</u>
Total	<u><u>3,001,039</u></u>	<u><u>3,108,627</u></u>	<u><u>3,049,173</u></u>	<u><u>3,209,369</u></u>
Staffing Level	40	40	44	44

Full Time Staffing Detail		
Job Title	Grade	Number
Police Chief	9	1
Police Inspector	PI	2
Police Lieutenant	PL	4
Police Sergeant	PS	4
Police Officer	PO	21
Dispatcher/Jailer	3	10
Administrative Secretary	3	1
Property Room Technician	2	1
	<b>Staffing Level</b>	<u><u>44</u></u>
	<b>POST Certified Positions</b>	<u><u>32</u></u>

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
POLICE (42100)					
111	Salaries	1,817,885	1,830,810	1,859,867	1,969,841
114	Workers Comp Pay	(727)	-	-	-
118	Overtime	165,980	185,000	100,000	100,000
124-1	Part-Time - Speed Van	347	-	-	-
129	School Crossing Guards	28,259	32,500	35,000	35,000
135	Holiday Pay	54,781	57,180	61,000	60,000
136	Vacation Pay at Retirement	3,500	1,933	-	-
137	Police Supplement Pay	15,600	21,600	21,600	-
	<b>Total Compensation</b>	<b>2,085,625</b>	<b>2,129,023</b>	<b>2,077,467</b>	<b>2,164,841</b>
FRINGE BENEFITS					
151	Health Insurance	160,343	196,314	176,571	162,043
152	Life Insurance	10,554	11,055	12,548	13,283
153	FICA	123,035	126,445	127,464	134,217
154	Medicare	28,774	31,611	29,810	31,390
155	Retirement	178,647	165,000	180,463	190,195
157	Unemployment Comp	10,382	-	-	-
	<b>Total Fringe Benefits</b>	<b>511,735</b>	<b>530,425</b>	<b>526,856</b>	<b>531,128</b>
	<b>Total Personnel</b>	<b>2,597,360</b>	<b>2,659,448</b>	<b>2,604,323</b>	<b>2,695,969</b>
OPERATING EXPENDITURES					
180	Training & Travel	27,394	20,700	30,000	28,000
235	Memberships/Dues/Licenses	1,140	2,500	2,500	3,000
241	Utilities	20,360	23,750	22,000	24,000
245	Telephone	34,588	33,580	37,000	35,000
256	Contracted Services	9,900	45,798	22,899	46,000
260	R & M Equipment	7,416	6,700	5,000	7,000
261	R & M Vehicle	4,706	12,000	12,000	12,000
262	Property Maintenance	19,418	25,000	25,000	25,000
263	Lease & Maintenance Agreements	104,182	93,600	93,600	115,600
285	Fuel Billed by Public Works	67,715	70,000	70,000	70,000
289	Repairs by PW Shop	19,392	20,000	20,000	20,000
310	Office & Operational Supplies	11,594	18,000	18,000	19,000
312	Equipment Purchases	9,666			
313	Medical & Safety Supplies	-	1,600	1,600	1,600
323	Jail Expense	18,266	24,000	24,000	24,000
325	Dog & Animal Control Expense	-	-	-	-
326	Uniforms	34,546	33,000	32,000	35,000
328	Ammunition and Range Costs	5,137	6,200	10,000	6,200
329	Police Supplies	1,259			
331	Gas & Oil (purchased direct)	-	250	250	-
333	Tools, Furniture & Equipment	2,075	12,001	12,001	5,000
334	Vehicle Towing	4,675	-	6,500	36,500
336	TBI - Sex Offender Fee	250	500	500	500
	<b>Total Operations</b>	<b>403,680</b>	<b>449,179</b>	<b>444,850</b>	<b>513,400</b>
	<b>Total Police</b>	<b>3,001,039</b>	<b>3,108,627</b>	<b>3,049,173</b>	<b>3,209,369</b>

Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	1,881,578	1,905,463	1,938,880	1,980,311
Operations	956,158	1,006,735	1,008,493	1,018,643
Total	2,837,736	2,912,198	2,947,373	2,998,954
Staffing Level	27	27	27	27

Full Time Staffing Detail		
Job Title	Grade	Number
Public Safety Director	10	1
Administrative Secretary	3	1
Fire Marshall	8	1
Fire Battalion Chief	FB	3
Fire Lieutenant	FL	6
Fire Driver	FD	6
Firefighter	FF	9
Staffing Level		<u>27</u>

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
	FIRE (42200)				
	SALARIES & WAGES				
111	Salaries	1,177,771	1,282,757	1,285,483	1,332,135
114	Workers Comp Pay	-	-	-	-
118	Overtime	234,110	170,612	170,000	180,000
124	Salaries (Part Time)	-	-	5,000	-
135	Salaries (Holiday)	44,504	43,566	46,106	47,950
136	Vacation Pay at Retirement	6,894	1,748	-	-
137	Fire Pay Supplement	13,200	16,800	16,800	-
	<b>Total Compensation</b>	<b>1,476,479</b>	<b>1,515,483</b>	<b>1,523,389</b>	<b>1,560,085</b>
	FRINGE BENEFITS				
151	Health Insurance	163,649	152,096	157,480	152,582
152	Life Insurance	8,244	8,073	8,664	8,985
153	FICA	84,634	89,921	93,409	96,722
154	Medicare	19,793	21,050	21,846	22,621
155	Retirement	128,779	118,840	134,092	139,316
157	Unemployment Comp	-	-	-	-
	<b>Total Fringe Benefits</b>	<b>405,099</b>	<b>389,980</b>	<b>415,491</b>	<b>420,226</b>
	<b>Total Personnel</b>	<b>1,881,578</b>	<b>1,905,463</b>	<b>1,938,880</b>	<b>1,980,311</b>
	OPERATING EXPENDITURES				
180	Training & Travel	24,371	20,394	17,500	17,500
191	Education/Outreach/Public Relations	-	2,407	2,500	2,700
214	Ambulance Service	538,533	538,533	538,533	538,533
215	Dispatch Service	175,845	211,660	211,660	215,942
231	Office Supplies	2,002	-	-	-
235	Memberships/Dues/Licenses	1,573	1,680	1,800	1,950
241	Utilities	33,162	35,980	37,000	39,300
245	Telephone	18,742	19,010	16,000	19,500
256	Contracted Services	3,000	-	-	-
260	R & M Equipment	16,969	19,063	20,000	20,000
261	R & M Vehicle	28,557	37,305	38,000	38,000
262	Property Maintenance	10,481	22,654	23,000	23,718
263	Lease & Maintenance Agreements	17,352	15,905	16,000	15,000
272	Fire Prevention	2,284	-	-	-
284	Tires	6,606	-	-	-
285	Fuel Billed by Public Works	17,277	15,856	17,500	17,500
289	Repairs by PW Shop	733	650	2,000	2,000
310	Office & Operational Supplies	5,215	8,846	9,000	9,000
313	Medical & Safety Supplies	18,031	26,565	27,000	27,000
316	Medical Supplies	6,011	-	-	-
317	Fire Hose	-	-	-	-
322	Fire Foam	-	-	-	-
326	Uniforms	15,999	16,311	17,000	17,000
331	Gas & Oil (purchased direct)	161	-	-	-
333	Tools, Furniture & Equipment	5,752	7,959	8,000	8,000
508	Claims Paid Direct	7,500	-	-	-
943	Equipment Purchases	-	5,957	6,000	6,000
	<b>Total Operations</b>	<b>956,158</b>	<b>1,006,735</b>	<b>1,008,493</b>	<b>1,018,643</b>
	<b>Total Fire</b>	<b>2,837,736</b>	<b>2,912,198</b>	<b>2,947,373</b>	<b>2,998,954</b>

Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	572,204	645,697	682,082	711,758
Operations	<u>185,802</u>	<u>104,250</u>	<u>149,500</u>	<u>162,130</u>
Total	<u>758,006</u>	<u>749,947</u>	<u>831,582</u>	<u>873,888</u>
Staffing Level	13	15	15	15

Public Works includes these sections:  
 Admin and Shop  
 Support Services  
 Operations (Streets)  
 Parks

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
PUBLIC WORKS					
SALARIES & WAGES					
111	Salaries	570,416	641,252	638,381	680,715
114	Workers Comp Pay	(300)	-	-	-
118	Overtime	184	350	5,000	-
124	Part-Time Labor	-	-	20,000	-
136	Vacation Pay at Retirement	-	-	-	-
142	Reimb for Drain Cleaning by St	(111,800)	(111,800)	(111,800)	(111,800)
143	Allocate PW Director	(56,964)	(56,964)	(56,964)	(56,964)
	Total Compensation	401,537	472,838	494,617	511,951
FRINGE BENEFITS					
151	Health Insurance	76,850	72,468	74,953	82,350
152	Life Insurance	3,187	3,512	4,308	4,594
153	FICA	32,562	37,304	41,130	42,204
154	Medicare	7,649	8,717	9,620	9,871
155	Retirement	50,419	50,858	57,454	60,788
157	Unemployment Comp	-	-	-	-
	Total Fringe Benefits	170,667	172,859	187,465	199,807
	<b>Total Personnel</b>	<b>572,204</b>	<b>645,697</b>	<b>682,082</b>	<b>711,758</b>
OPERATING EXPENDITURES					
241	Utilities	14,424	12,000	18,500	20,000
245	Telephone	6,413	6,143	7,500	8,230
260	R & M Equipment	586	6,200	5,200	6,700
261	R & M Vehicle	-	3,500	11,500	10,000
262	Property Maintenance	8,905	21,200	23,000	22,500
263	Lease & Maintenance Agreements	6,619	11,284	10,000	12,000
285	Fuel Billed by Public Works	(161,517)	(217,004)	(204,600)	(605,385)
286	Gas Purchases	110,910	147,866	144,030	409,047
287	Diesel Purchases	53,940	75,312	72,570	208,338
288	Inventory Purchases	94,677	83,874	123,700	122,500
289	Repairs by PW Shop	(81,914)	(76,206)	(114,700)	(112,500)
310	Office & Operational Supplies	8,429	8,597	11,500	11,600
312	Equipment Purchases	213	-	-	-
325	Dog & Animal Control Expense	-	200	500	800
326	Uniforms	3,088	3,190	4,800	5,300
331	Gas & Oil (purchased direct)	2,909	2,000	4,500	4,500
332	Shop Supplies	6,827	10,000	10,000	12,000
333	Tools, Furniture & Equipment	4,407	6,094	21,500	21,500
335	Tools	4,584	-	-	-
342	Grounds Maintenance	1,413	-	-	-
942	Vehicle Purchases	34,714	-	-	-
943	Equipment Purchases	-	-	-	5,000
945	Real Estate and Improvements	66,177	-	-	-
	<b>Total Operations</b>	<b>185,802</b>	<b>104,250</b>	<b>149,500</b>	<b>162,130</b>
	<b>Total Public Works</b>	<b>758,006</b>	<b>749,947</b>	<b>831,582</b>	<b>873,888</b>

Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	209,243	219,181	221,329	225,849
Operations	<u>133,697</u>	<u>79,584</u>	<u>106,600</u>	<u>119,300</u>
Total	<u><u>342,940</u></u>	<u><u>298,765</u></u>	<u><u>327,929</u></u>	<u><u>345,149</u></u>
Staffing Level	4	4	4	4

Full Time Staffing Detail		
Job Title	Grade	Number
Public Works Director	10	1
Shop Supervisor	6	1
Vehicle/Equipment Mechanic	5	2
Staffing Level		<u><u>4</u></u>

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
PUBLIC WORKS (43000)					
SALARIES & WAGES					
111	Salaries	220,387	237,860	233,764	243,114
124	Part-Time Staff	-	-	-	-
136	Vacation Pay at Retirement	-	-	-	-
143	Allocate PW Director	(75,952)	(75,952)	(75,952)	(75,952)
	Total Compensation	144,435	161,908	157,812	167,162
FRINGE BENEFITS					
151	Health Insurance	28,349	19,525	23,182	16,742
152	Life Insurance	1,316	1,272	1,577	1,637
153	FICA	12,687	14,271	14,493	15,073
154	Medicare	2,967	3,330	3,390	3,525
155	Retirement	19,489	18,875	20,875	21,710
	Total Fringe Benefits	64,809	57,273	63,517	58,687
	<b>Total Personnel</b>	<b>209,243</b>	<b>219,181</b>	<b>221,329</b>	<b>225,849</b>
OPERATING EXPENDITURES					
241	Utilities	14,424	12,000	18,500	20,000
245	Telephone	4,297	4,700	5,600	6,000
260	R & M Equipment	586	5,000	3,500	5,000
261	R & M Vehicle	-	2,000	6,000	6,000
262	Property Maintenance	8,905	20,000	20,000	20,000
263	Lease & Maintenance Agreements	6,619	11,284	10,000	12,000
285	Fuel Billed by Public Works	(167,399)	(223,178)	(216,600)	(617,385)
286	Gas Purchases	110,910	147,866	144,030	409,047
287	Diesel Purchases	53,940	75,312	72,570	208,338
288	Inventory Purchases	94,677	83,874	123,700	122,500
289	Repairs by PW Shop	(85,763)	(83,874)	(123,700)	(122,500)
310	Office & Operational Supplies	7,732	7,800	10,000	10,000
320	Animal Control	213			
325	Dog & Animal Control Expense	-	200	500	800
326	Uniforms	2,064	1,600	3,000	3,000
331	Gas & Oil (purchased direct)	2,909	2,000	4,500	4,500
332	Shop Supplies	6,827	10,000	10,000	12,000
333	Tools, Furniture & Equipment	3,980	3,000	15,000	15,000
335	Tools	2,599	-	-	-
942	Vehicle Purchases	-	-	-	-
943	Equipment Purchases	-	-	-	5,000
946	Buildings	66,177	-	-	-
	<b>Total Operations</b>	<b>133,697</b>	<b>79,584</b>	<b>106,600</b>	<b>119,300</b>
	<b>Total Public Works - Admin/Shop</b>	<b>342,940</b>	<b>298,765</b>	<b>327,929</b>	<b>345,149</b>

Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	102,588	111,977	107,792	115,830
Operations	<u>43,328</u>	<u>13,666</u>	<u>17,700</u>	<u>18,630</u>
Total	<u>145,916</u>	<u>125,643</u>	<u>125,492</u>	<u>134,460</u>
Staffing Level	2	2	2	2

Full Time Staffing Detail		
Job Title	Grade	Number
Maintenance Coordinator	6	1
Maintenance Assistant	4	<u>1</u>
Staffing Level		<u>2</u>

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
PUBLIC WORKS - Support Services (43001)					
SALARIES & WAGES					
111	Salaries	80,084	88,822	83,801	90,658
	Total Compensation	80,084	88,822	83,801	90,658
FRINGE BENEFITS					
151	Health Insurance	9,312	9,312	9,530	9,530
152	Life Insurance	428	455	567	610
153	FICA	4,616	5,148	5,196	5,621
154	Medicare	1,080	1,204	1,215	1,315
155	Retirement	7,068	7,036	7,483	8,096
157	Unemployment Comp	-	-	-	-
	Total Fringe Benefits	22,504	23,155	23,991	25,172
	<b>Total Personnel</b>	<b>102,588</b>	<b>111,977</b>	<b>107,792</b>	<b>115,830</b>
OPERATING EXPENDITURES					
245	Telephone	2,116	1,443	1,900	2,230
261	R & M Vehicle	-	500	1,500	2,000
285	Fuel billed by Public Works	2,556	3,174	4,000	4,000
289	Repairs by PW Shop	890	4,668	5,000	5,000
310	Office & Operational Supplies	20	297	500	600
326	Uniforms	849	1,090	1,300	1,300
333	Tools, Furniture & Equipment	200	2,494	3,500	3,500
335	Tools	1,985			
942	Vehicle Purchases	34,714			
	<b>Total Operations</b>	<b>43,328</b>	<b>13,666</b>	<b>17,700</b>	<b>18,630</b>
	<b>Total Support Services</b>	<b>145,916</b>	<b>125,643</b>	<b>125,492</b>	<b>134,460</b>

**Operating Budget**

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	260,373	314,539	352,961	370,079
Total	<u>260,373</u>	<u>314,539</u>	<u>352,961</u>	<u>370,079</u>
Staffing Level	7	9	9	9

<b>Full Time Staffing Detail</b>		
Job Title	Grade	Number
Manager	8	1
Heavy Equipment Operator	6	1
Equipment Operator	5	2
Crew Worker	2	5
	<b>Staffing Level</b>	<u><u>9</u></u>

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
PUBLIC WORKS - Operations (43002)					
SALARIES & WAGES					
111	Salaries	269,945	314,570	320,816	346,943
114	Workers Comp Pay	(300)			
118	Overtime	184	350	5,000	
124	Part Time Labor	-	-	20,000	
142	Reimb for Drain Cleaning by St	(111,800)	(111,800)	(111,800)	(111,800)
143	Allocate PW Director	18,988	18,988	18,988	18,988
	Total Compensation	177,017	222,108	253,004	254,131
FRINGE BENEFITS					
151	Health Insurance	39,190	43,631	42,241	56,078
152	Life Insurance	1,442	1,785	2,164	2,347
153	FICA	15,259	17,885	21,441	21,510
154	Medicare	3,602	4,183	5,015	5,031
155	Retirement	23,862	24,947	29,096	30,982
157	Unemployment Comp	-	-	-	-
	Total Fringe Benefits	83,355	92,431	99,957	115,948
	<b>Total Personnel</b>	<b>260,373</b>	<b>314,539</b>	<b>352,961</b>	<b>370,079</b>
	<b>Total Operations</b>	<b>260,373</b>	<b>314,539</b>	<b>352,961</b>	<b>370,079</b>

Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Operations	8,777	11,000	25,200	24,200
Total	8,777	11,000	25,200	24,200

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
PUBLIC WORKS - Parks (43003)					
OPERATING EXPENDITURES					
260	R&M Equipment	-	1,200	1,700	1,700
261	R&M Vehicle	-	1,000	4,000	2,000
262	Property Maintenance	-	1,200	3,000	2,500
285	Fuel Billed by Public Works	3,326	3,000	8,000	8,000
289	Repairs by Public Works	2,959	3,000	4,000	5,000
310	Office & Operational Supplies	677	500	1,000	1,000
326	Uniforms	175	500	500	1,000
331	Gas & Oil (purchased direct)	-	-	-	-
333	Tools, Furniture & Equipment	227	600	3,000	3,000
342	Grounds Maintenance	1,413			
942	Vehicle Purchases	-	-	-	-
<b>Total Operations</b>		<b>8,777</b>	<b>11,000</b>	<b>25,200</b>	<b>24,200</b>
<b>Total Parks</b>		<b>8,777</b>	<b>11,000</b>	<b>25,200</b>	<b>24,200</b>

Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	401,444	359,007	539,851	516,517
Operations	299,175	265,462	397,690	244,400
Total	700,619	624,469	937,541	760,917
Staffing Level	7	7	7	7

Arts, Recreation and Parks includes these sections:

- Admin and Programs
- Youth
- Adult
- Parks/Sports Fields
- Baker Community Center (includes Bill Knight Gym)
- Harvell Civic Center - history (sold to schools on April 1, 2017)
- Farmers Market
- USA Complex

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
ARTS, RECREATION & PARKS					
111	Salaries	229,290	194,041	314,430	324,579
112	Field Supervisors	408	750	1,500	1,500
116	Umpires/Officials	11,229	12,000	19,000	19,000
117	Scorekeepers/Press Box/Gate	2,667	2,900	4,500	4,500
118	Overtime	-	-	-	-
124	Part Time Labor	80,796	83,000	107,000	74,000
136	Vacation Pay at Retirement	1,664	-	-	-
	Total Compensation	326,054	292,691	446,430	423,579
151	Health Insurance	29,855	28,690	29,066	29,362
152	Life Insurance	1,557	1,834	2,123	2,187
153	FICA	19,179	16,545	27,679	26,262
154	Medicare	4,485	3,870	6,474	6,142
155	Retirement	20,313	15,377	28,079	28,985
157	Unemployment Comp	-	-	-	-
	Total Fringe Benefits	75,390	66,316	93,421	92,938
	<b>Total Personnel</b>	401,444	359,007	539,851	516,517
180	Training & Travel	7,139	8,300	12,500	8,500
192	Trophies	810	-	-	-
219	Umpires	24,140	25,000	27,000	-
235	Memberships/Dues/Licenses	1,000	555	1,700	1,200
237	Advertising	519	-	-	-
237-1	Advertising - Goat Days	1,413	-	-	-
241	Utilities	63,797	63,500	97,000	62,500
242	Utilities - Water	3,185	-	-	-
243	Utilities - Sewer	2,451	-	-	-
245	Telephone	10,679	10,900	13,000	6,000
256	Contracted Services	5,880	7,000	10,000	10,000
256-1	Contracted Services - Goat Days	5,046	5,650	7,000	7,000
260	R & M Equipment	2,915	3,000	5,500	500
261	R & M Vehicle	3,247	-	1,000	1,000
262	Property Maintenance	19,184	52,500	66,500	39,500
263	Lease & Maintenance Agreements	1,956	1,600	9,240	2,500
285	Fuel Billed by Public Works	3,847	3,800	5,000	5,000
289	Repairs by PW Shop	3,031	1,000	3,000	3,000
310	Office & Operational Supplies	11,722	28,950	34,450	28,950
310-1	Office & Operational Supplies - Goat Days	-	-	3,800	4,500
311	Concessions	10,088	10,700	12,500	1,200
318-1	Equipment Rentals - Goat Days	4,484	-	-	-
326	Uniforms	7,441	8,500	8,500	9,000
330	Program Materials & Supplies	12,252	-	-	-
330-1	Program Supplies - Goat Days	1,291	-	-	-
331	Gas & Oil (purchased direct)	-	47	-	50
333	Tools, Furniture & Equipment	5,676	8,400	16,500	15,500
333-1	Tools, Furniture & Equipment - Goat Days	-	4,999	5,000	5,000
340-1	Entertainment - Goat Days	600	-	-	-
342	Grounds Maintenance	30,549	-	-	-
350	Supplies - Gift Shop	5,327	5,000	5,500	-
350-1	Supplies - Goat Days Gift Shop	3,000	3,061	3,000	3,500
496	YMCA Grant	20,000	-	20,000	-
498	Freedom Celebration	24,507	13,000	30,000	30,000
501	Lease Agreements	2,000	-	-	-
945	Real Estate and Improvements	-	-	-	-
	<b>Total Operations</b>	299,175	265,462	397,690	244,400
	<b>Total Arts &amp; Recreation</b>	700,619	624,469	937,541	760,917

Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	335,381	295,870	449,424	461,615
Operations	<u>83,300</u>	<u>52,402</u>	<u>102,900</u>	<u>82,650</u>
Total	<u>418,680</u>	<u>348,272</u>	<u>552,324</u>	<u>544,265</u>
Staffing Level	7	7	7	7

Full Time Staffing Detail		
Job Title	Grade	Number
Arts, Recreation & Parks Director	9	1
Manager	7	1
USA Complex Coordinator	6	1
Athletic Turf Supervisor	5	1
Recreational Sports Coordinator	4	1
Facilities Coordinator	3	1
Programs Coordinator	3	1
Staffing Level		<u>7</u>

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
ARTS, RECREATION & PARKS (44401)					
ADMINISTRATION					
SALARIES & WAGES					
111	Salaries	229,290	194,041	314,430	324,579
118	Overtime	-	-	-	-
124	Part Time Labor	33,744	40,000	48,000	48,000
136	Vacation Pay at Retirement	1,664	-	-	-
	<b>Total Compensation</b>	<b>264,699</b>	<b>234,041</b>	<b>362,430</b>	<b>372,579</b>
FRINGE BENEFITS					
151	Health Insurance	29,855	28,690	29,066	29,362
152	Life Insurance	1,557	1,834	2,123	2,187
153	FICA	15,376	12,909	22,471	23,100
154	Medicare	3,596	3,019	5,255	5,402
155	Retirement	20,298	15,377	28,079	28,985
157	Unemployment Comp	-	-	-	-
	<b>Total Fringe Benefits</b>	<b>70,682</b>	<b>61,829</b>	<b>86,994</b>	<b>89,036</b>
	<b>Total Personnel</b>	<b>335,381</b>	<b>295,870</b>	<b>449,424</b>	<b>461,615</b>
OPERATING EXPENDITURES					
180	Training & Travel	6,182	6,800	8,500	8,500
235	Memberships/Dues/Licenses	1,000	255	1,200	1,200
237	Advertising	519			
245	Telephone	4,856	4,900	6,500	6,000
256	Contracted Services	5,880	7,000	10,000	10,000
260	R & M Equipment				
261	R & M Vehicle	3,247	-	1,000	1,000
263	Lease & Maintenance Agreements	1,956	1,600	3,000	2,500
285	Fuel Billed by Public Works	3,847	3,800	5,000	5,000
289	Repairs by PW Shop	3,031	1,000	3,000	3,000
310	Office & Operational Supplies	1,657	12,000	12,700	12,700
311	Concessions	321	1,000	1,000	1,200
326	Uniforms	500	500	500	1,000
330	Program Materials & Supplies	5,505			
331	Gas & Oil (purchased direct)		47		50
333	Tools, Furniture & Equipment	290	500	500	500
496	YMCA Grant	20,000	-	20,000	-
498	Freedom Celebration	24,507	13,000	30,000	30,000
	<b>Total Operations</b>	<b>83,300</b>	<b>52,402</b>	<b>102,900</b>	<b>82,650</b>
	<b>Total Admin and Programs</b>	<b>418,680</b>	<b>348,272</b>	<b>552,324</b>	<b>544,265</b>

Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	9,237	9,903	13,995	13,995
Operations	9,281	11,500	12,750	12,750
Total	18,518	21,403	26,745	26,745

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
YOUTH PROGRAM (44402)					
SALARIES & WAGES					
112	Field Supervisors	408	500	1,000	1,000
116	Umpires/Officials	5,730	6,000	9,000	9,000
117	Scorekeepers/Press Box/Gate	2,443	2,700	3,000	3,000
	<b>Total Compensation</b>	<b>8,581</b>	<b>9,200</b>	<b>13,000</b>	<b>13,000</b>
153	FICA	532	570	806	806
154	Medicare	124	133	189	189
	<b>Total Fringe Benefits</b>	<b>656</b>	<b>703</b>	<b>995</b>	<b>995</b>
	<b>Total Personnel</b>	<b>9,237</b>	<b>9,903</b>	<b>13,995</b>	<b>13,995</b>
OPERATING EXPENDITURES					
192	Trophies	703			
310	Office & Operational Supplies		4,000	5,250	5,250
326	Uniforms	6,458	7,500	7,500	7,500
330	Program Materials & Supplies	2,121			
	<b>Total Operations</b>	<b>9,281</b>	<b>11,500</b>	<b>12,750</b>	<b>12,750</b>
	<b>Total Youth Programs</b>	<b>18,518</b>	<b>21,403</b>	<b>26,745</b>	<b>26,745</b>

Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	6,161	6,944	12,918	12,918
Operations	4,126	150	3,000	3,000
Total	10,287	7,094	15,918	15,918

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
ADULT PROGRAM (44403)					
SALARIES & WAGES					
112	Field Supervisors	-	250	500	500
116	Umpires/Officials	5,499	6,000	10,000	10,000
117	Scorekeepers	224	200	1,500	1,500
	<b>Total Compensation</b>	<b>5,723</b>	<b>6,450</b>	<b>12,000</b>	<b>12,000</b>
153	FICA	355	400	744	744
154	Medicare	83	94	174	174
	<b>Total Fringe Benefits</b>	<b>438</b>	<b>494</b>	<b>918</b>	<b>918</b>
	<b>Total Personnel</b>	<b>6,161</b>	<b>6,944</b>	<b>12,918</b>	<b>12,918</b>
OPERATING EXPENDITURES					
192	Trophies	107			
310	Office & Operational Supplies		150	3,000	3,000
330	Program Materials & Supplies	4,019			
	<b>Total Operations</b>	<b>4,126</b>	<b>150</b>	<b>3,000</b>	<b>3,000</b>
	<b>Total Adult Programs</b>	<b>10,287</b>	<b>7,094</b>	<b>15,918</b>	<b>15,918</b>

Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	322	10,765	27,989	27,989
Operations	28,410	40,000	49,000	49,000
Total	28,732	50,765	76,989	76,989

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
ARTS, RECREATION & PARKS (44410)					
PARKS/SPORTS FIELDS					
SALARIES & WAGES					
111	Part-time Staff	-		-	
124	Part-time Staff	308	10,000	26,000	26,000
	<b>Total Compensation</b>	<b>308</b>	<b>10,000</b>	<b>26,000</b>	<b>26,000</b>
FRINGE BENEFITS					
153	FICA	11	620	1,612	1,612
154	Medicare	3	145	377	377
	<b>Total Fringe Benefits</b>	<b>13</b>	<b>765</b>	<b>1,989</b>	<b>1,989</b>
	<b>Total Personnel</b>	<b>322</b>	<b>10,765</b>	<b>27,989</b>	<b>27,989</b>
OPERATING EXPENDITURES					
241	Utilities	12,220	10,500	17,000	17,000
262	Property Maintenance	-	22,000	24,000	24,000
310	Office & Operational Supplies	-	3,000	3,000	3,000
330	Program Materials & Supplies	607			
333	Tools, Furniture & Equipment	2,254	4,500	5,000	5,000
342	Grounds Maintenance	13,329			
	<b>Total Operations</b>	<b>28,410</b>	<b>40,000</b>	<b>49,000</b>	<b>49,000</b>
	<b>Total Parks</b>	<b>28,732</b>	<b>50,765</b>	<b>76,989</b>	<b>76,989</b>

Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Operations	45,986	53,200	74,000	74,000
Total	45,986	53,200	74,000	74,000

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
BAKER COMMUNITY CTR & GYM (44420)					
OPERATING EXPENDITURES					
241	Utilities	28,714	30,000	43,500	43,500
260	R & M Equipment	340	400	500	500
262	Property Maintenance	9,614	15,000	15,000	15,000
310	Office & Operational Supplies	4,368	4,800	5,000	5,000
333	Tools, Furniture & Equipment	2,949	3,000	10,000	10,000
	<b>Total Operations</b>	<u>45,986</u>	<u>53,200</u>	<u>74,000</u>	<u>74,000</u>
	<b>Total Baker Community Center</b>	<u>45,986</u>	<u>53,200</u>	<u>74,000</u>	<u>74,000</u>

Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Operations	957	1,500	3,000	2,500
Total	957	1,500	3,000	2,500

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
	FARMERS MARKET (44450)				
	OPERATING EXPENDITURES				
241	Utilities	929	1,000	2,000	2,000
262	Property Maintenance	28	500	500	500
333	Tools, Furniture & Equipment	-	-	500	-
	<b>Total Operations</b>	<u>957</u>	<u>1,500</u>	<u>3,000</u>	<u>2,500</u>
	<b>Total Farmers Market</b>	<u>957</u>	<u>1,500</u>	<u>3,000</u>	<u>2,500</u>

Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	50,343	35,525	35,525	0
Operations	<u>127,116</u>	<u>106,710</u>	<u>153,040</u>	<u>20,500</u>
Total	<u>177,459</u>	<u>142,235</u>	<u>188,565</u>	<u>20,500</u>

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
USA Stadium Complex (44460)					
SALARIES & WAGES					
111	SALARIES & WAGES	-	-	-	-
124	Part-time Staff	46,743	33,000	33,000	-
	<b>Total Compensation</b>	<b>46,743</b>	<b>33,000</b>	<b>33,000</b>	<b>-</b>
FRINGE BENEFITS					
153	FICA	2,906	2,046	2,046	-
154	Medicare	679	479	479	-
155	Retirement	15	-	-	-
157	Unemployment Comp	-	-	-	-
	<b>Total Fringe Benefits</b>	<b>3,600</b>	<b>2,525</b>	<b>2,525</b>	<b>-</b>
	<b>Total Personnel</b>	<b>50,343</b>	<b>35,525</b>	<b>35,525</b>	<b>-</b>
OPERATING EXPENDITURES					
180	Training & Travel	957	1,500	4,000	-
219	Umpires	24,140	25,000	27,000	-
235	Memberships/Dues/Licenses	-	300	500	-
237-1	Advertising - Goat Days	1,413			
241	Utilities	21,933	22,000	34,500	-
242	Utilities - Water	3,185			
243	Utilities - Sewer	2,451			
245	Telephone	5,823	6,000	6,500	-
256-1	Contracted Services - Goat Days	5,046	5,650	7,000	7,000
260	R & M Equipment	2,575	2,600	5,000	-
262	Property Maintenance	9,541	15,000	27,000	-
263	Lease & Maintenance Agreements	-	-	6,240	-
285	Fuel Billed by Public Works	-	-	-	-
289	Repairs by PW Shop	-	-	-	-
310	Office & Operational Supplies	5,697	5,000	5,500	-
310-1	Office & Operational Supplies - Goat Days	-	-	3,800	4,500
311	Concessions	9,767	9,700	11,500	-
318-1	Equipment Rentals - Goat Days	4,484			
326	Uniforms	484	500	500	500
330-1	Program Supplies - Goat Days	1,291			
333	Tools, Furniture & Equipment	182	400	500	-
333-1	Tools, Furniture & Equipment - Goat Days	-	4,999	5,000	5,000
340-1	Entertainment - Goat Days	600			
342	Grounds Maintenance	17,220			
350	Supplies - Gift Shop	5,327	5,000	5,500	-
350-1	Supplies - Goat Days Gift Shop	3,000	3,061	3,000	3,500
501	Lease Agreements	2,000			
945	Real Estate and Improvements	-	-	-	-
	<b>Total Operations</b>	<b>127,116</b>	<b>106,710</b>	<b>153,040</b>	<b>20,500</b>
	<b>Total USA Complex</b>	<b>177,459</b>	<b>142,235</b>	<b>188,565</b>	<b>20,500</b>

Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Revenues	413,622	415,852	453,907	421,397
Operations	380,513	442,342	645,700	511,400
Transfers	0	0	(191,793)	(90,003)
<b>Total Expenditures and Transfers</b>	<u>380,513</u>	<u>442,342</u>	<u>453,907</u>	<u>421,397</u>
<b>Net from Operations</b>	<u>33,109</u>	<u>(26,490)</u>	<u>0</u>	<u>0</u>
<b>June 30 Fund Balance</b>	<u>126,421</u>	<u>99,931</u>	<u>94,634</u>	<u>99,931</u>

This fund accounts for the receipts and expenditures of the City's share of the proceeds from the State Gasoline Tax and State Gas Inspection Fee. These funds are restricted to use on public roads and ROW in the city. It is also supported by a transfer from the General Fund to cover the remaining annual cost of street maintenance.

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
<b>State Street Aid (43120)</b>					
<b>Revenues</b>					
33335	Gas Inspection Fees	22,104	22,100	22,100	22,100
33550	State Street Aid Revenue	210,785	210,785	215,500	210,785
33551	Additional 3 Cent Gas Tax	62,307	62,307	64,000	62,300
33552	Additional 1 Cent Gas Tax	33,626	33,626	34,500	33,700
33553	2017 Gas Tax	84,225	87,000	86,000	92,482
<b>Total Intergovernmental Revenue</b>		<b>413,046</b>	<b>415,818</b>	<b>422,100</b>	<b>421,367</b>
37001	Interest Income	37	34	20	30
<b>Total Interest on Investments</b>		<b>37</b>	<b>34</b>	<b>20</b>	<b>30</b>
38061	Sale of Surplus Property	539	-	-	-
<b>Total Other Income</b>		<b>539</b>	<b>-</b>	<b>-</b>	<b>-</b>
38990	Planned Use of Fund Balance	-	-	31,787	-
<b>Total Revenues</b>		<b>413,622</b>	<b>415,852</b>	<b>453,907</b>	<b>421,397</b>
<b>OPERATING EXPENDITURES</b>					
180	Travel & Training	-	500	1,000	1,000
237	Advertising	-	-	-	-
241	Utilities	261,675	257,000	280,000	280,000
245	Telephone	1,061	1,042	1,100	1,300
259	ROW Maintenance	9,786	-	-	-
260	R & M Equipment	6,492	4,000	9,500	9,000
261	R & M Vehicle	226	8,500	8,500	8,500
263	Lease & Maintenance Agreements	385	400	600	600
264	Traffic Light Repair	31,449	25,000	65,000	40,000
268	Street & ROW Repair & Maintenance	6,380	40,000	110,000	72,000
275	Sign Materials	3,984	5,500	15,000	15,000
285	Fuel Billed by Public Works	15,158	13,000	30,000	20,000
289	Repairs by PW Shop	22,111	19,000	40,000	25,000
310	Office & Operational Supplies	3,304	2,000	7,000	5,000
326	Uniforms	3,492	3,400	5,000	4,000
331	Gas & Oil (Purchased Direct)	-	-	-	-
333	Tools, Furniture & Equipment	177	10,000	10,000	5,000
450	Road Materials	8,383	15,000	25,000	25,000
508	Claims Paid Direct	-	-	-	-
941	Vehicles	6,450	38,000	38,000	-
943	Equipment Purchases	-	-	-	-
<b>Total Operations</b>		<b>380,513</b>	<b>442,342</b>	<b>645,700</b>	<b>511,400</b>
751	Transfer to/from General Fund	-	-	(191,793)	(90,003)
<b>Total Transfers</b>		<b>-</b>	<b>-</b>	<b>(191,793)</b>	<b>(90,003)</b>
<b>Total State Street Aid Expenditures &amp; Transfers</b>		<b>380,513</b>	<b>442,342</b>	<b>453,907</b>	<b>421,397</b>
<b>Net From Operations</b>		<b>33,109</b>	<b>(26,490)</b>	<b>-</b>	<b>-</b>

Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Revenues	8,643	1,452	23,470	23,550
Operations	4,071	21,670	23,470	23,550
<b>Net From Operations</b>	<u>4,572</u>	<u>(20,218)</u>	<u>0</u>	<u>0</u>
<b>June 30 Fund Balance</b>	<u>101,432</u>	<u>81,214</u>	<u>77,962</u>	<u>57,664</u>

This fund accounts for the receipts and expenditures related to the City's share of proceeds from State imposed drug fines and confiscations. It helps support the functions performed by the City's Police Department but is not intended to be used in place of General Fund funding. This Fund does not have any employees.

# State Drug Fund

# Line Item Detail

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
<b>State Drug (42129)</b>					
<b>Revenues</b>					
35006	Confiscations & Settlements	4,400	1,352	-	-
35007	Drug Fines	-	-	-	-
<b>COURT FINES &amp; COSTS</b>		<b>4,400</b>	<b>1,352</b>	-	-
37001	Interest Income	1,358	100	-	-
<b>INTEREST INCOME</b>		<b>1,358</b>	<b>100</b>	-	-
38060	Proceeds from Auction	2,885	-	-	-
38990	Planned Use of P/Y Funds	-	-	23,470	23,550
<b>OTHER INCOME</b>		<b>2,885</b>	-	<b>23,470</b>	<b>23,550</b>
<b>Total Revenues</b>		<b>8,643</b>	<b>1,452</b>	<b>23,470</b>	<b>23,550</b>
<b>OPERATING EXPENDITURES</b>					
180	Training & Travel	-	500	500	500
191	Education/Outreach/Public Relations	-	500	500	500
222	Confidential Undercover Exp	180	200	2,000	2,000
245	Telephone	-	150	150	150
253	Audit	1,770	1,820	1,820	1,900
261	R & M Vehicle	-	1,500	1,500	1,500
263	Lease & Maintenance Agreements	825	6,500	6,500	6,500
310	Office & Operational Supplies	1,122	3,000	3,000	3,000
312	Equipment	174	7,500	7,500	7,500
325	Dog & Animal Control Expense	-	-	-	-
333	Tools, Furniture & Equipment	-	-	-	-
<b>Total Operations</b>		<b>4,071</b>	<b>21,670</b>	<b>23,470</b>	<b>23,550</b>
<b>Total State Drug Fund</b>		<b>4,572</b>	<b>(20,218)</b>	-	-

Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Revenues	169,939	111,588	60,120	214,700
Operations	41,142	47,120	60,120	214,700
<b>Net From Operations</b>	<u>128,797</u>	<u>64,468</u>	<u>0</u>	<u>0</u>
<b>June 30 Fund Balance</b>	<u>221,829</u>	<u>286,297</u>	<u>171,729</u>	<u>81,647</u>

This fund accounts for the receipts and expenditures related to the City's share of proceeds from federal imposed drug fines and confiscations. It helps to support the functions performed by the City's Police Department but is not intended to be used in place of General Fund funding. This Fund does not have any employees.

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
<b>DEA Drug (52100)</b>					
<b>Revenues</b>					
33119	DEA Federal Shared Proceeds	169,877	111,503	10,000	10,000
<b>COURT FINES &amp; COSTS</b>		169,877	111,503	10,000	10,000
37001	Interest Income	62	85	20	50
<b>INTEREST INCOME</b>		62	85	20	50
38990	Planned Use of P/Y Funds	-	-	50,100	204,650
<b>OTHER INCOME</b>		-	-	50,100	204,650
<b>TOTAL REVENUE</b>		169,939	111,588	60,120	214,700
<b>Operating Expenditures</b>					
180	Travel & Training	3,242	5,000	5,000	5,000
191	Education/Outreach/Public Relations	-	-	-	5,000
222	Confidential Undercover Exp	-	1,000	1,000	1,000
253	Audit	1,770	1,820	1,820	1,900
261	R & M Vehicle	1,402	1,000	1,000	1,000
262	Property Maintenance	10,255	10,500	23,500	10,000
285	Fuel Billed by PW	2,485	5,500	5,500	5,500
289	Repairs by PW Shop	92	2,500	2,500	2,500
310	Office & Operational Supplies	2,773	300	300	300
312	EQUIPMENT PURCHASE	14,075	-	-	-
331	Gas & Oil (Purchased Direct )	-	1,000	1,000	1,000
333	Tools, Furniture & Equipment	4,800	15,500	15,500	155,000
334	Vehicle Towing	250	3,000	3,000	3,000
942	Vehicle Purchases	-	-	-	23,500
<b>Total Operations</b>		41,143	47,120	60,120	214,700
<b>Total Expenditures</b>		41,143	47,120	60,120	214,700
<b>Net From Operations</b>		128,797	64,468	-	-

Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Revenues	382,829	396,682	393,050	397,250
Personnel	226,350	226,350	226,350	226,350
Operations	98,082	138,165	166,700	170,900
<b>Net From Operations</b>	<u>58,397</u>	<u>32,167</u>	<u>0</u>	<u>0</u>
<b>June 30 Fund Balance</b>	<u>252,560</u>	<u>284,727</u>	<u>252,560</u>	<u>284,727</u>
Staffing Level	0.4	0.4	0.4	0.4

FY15 Full time Staffing Detail		
Job Title	Grade	Number
City Engineer/Dir of Planning & Codes	10	0.4
	<b>Staffing Level</b>	<u><b>0.4</b></u>

This fund accounts for the receipts and expenditures related to the collection, transportation, treatment and disposition of storm water. This fund does not directly pay any employees. It is budgeted to reimburse the State Street Aid Fund for 29% of its salary and fringe for personnel used to maintain the free flow of storm water. In addition, it reimburses a portion of time of the City Engineer while serving as storm water manager and a portion of the salaries in city hall involved in the collection of fees.

# Storm Water Fund

# Line Item Detail

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Storm Water (52125)					
Revenues					
34101	Storm Water Fees-Residential	127,938	134,563	134,000	135,000
34102	Storm Water Fees-Commercial	248,963	256,225	256,000	256,500
34191	Discounts Forfeited	5,791	5,766	3,000	5,700
33104	PERMITS				
<b>Total Charges for Services</b>		<b>382,692</b>	<b>396,554</b>	<b>393,000</b>	<b>397,200</b>
37001	Interest Income	138	128	50	50
<b>Total Interest on Investments</b>		<b>138</b>	<b>128</b>	<b>50</b>	<b>50</b>
38990	Planned Use of P/Y Funds				
<b>Total Other Income</b>		-	-	-	-
<b>Total Revenue</b>		<b>382,829</b>	<b>396,682</b>	<b>393,050</b>	<b>397,250</b>
140	Reimb for billing by City Hall	42,050	42,050	42,050	42,050
141	Reimb for Service by City Engineer	72,500	72,500	72,500	72,500
142	Reimb for Drain Cleaning by Streets	111,800	111,800	111,800	111,800
Total Compensation		226,350	226,350	226,350	226,350
<b>Total Personnel</b>		<b>226,350</b>	<b>226,350</b>	<b>226,350</b>	<b>226,350</b>
OPERATING EXPENDITURES					
180	Training & Travel	-	750	750	750
191	Education/Outreach/Public Relations	-	600	600	1,000
200	Drainage System Maintenance	28,720	41,000	46,400	46,000
235	Memberships/Dues/Licenses	300	300	300	300
237	Advertising	400			
241	Utilities	16,448	8,000	15,000	8,000
245	Telephone	184	200	300	200
253	Audit	2,000	2,050	2,050	2,200
254	Engineering Services	29,309	45,000	48,600	65,000
260	R & M Equipment	1,412	-	-	-
261	R & M Vehicle	-	-	-	-
263	Lease & Maintenance Agreements	5,841	8,500	23,040	9,000
269	Levee Maintenance	798	12,000	11,460	20,000
285	Fuel Billed by Public Works	551	700	600	900
289	Repairs by PW Shop	-	200	200	600
309	Mapping and Recording Fees	2,730			
310	Office & Operational Supplies	2,846	5,000	9,000	8,500
337	State & County Permits & Fees	3,460	3,460	5,000	4,000
521	Insurance	3,083	2,905	3,400	3,400
947	Computer Software	-			
990	Contingency	-	7,500	-	1,050
<b>Total Operations</b>		<b>98,082</b>	<b>138,165</b>	<b>166,700</b>	<b>170,900</b>

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
	Total Expenditures	<u>324,432</u>	<u>364,515</u>	<u>393,050</u>	<u>397,250</u>
	Net From Operations	<u>58,397</u>	<u>32,167</u>	-	-



Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Revenues	843,642	867,479	858,200	1,110,469
Personnel	538,697	539,711	558,969	585,369
Operations	274,195	140,076	299,231	525,100
<b>Net From Operations</b>	<u>30,750</u>	<u>187,692</u>	<u>0</u>	<u>0</u>
<b>June 30 Fund Balance</b>	<u>572,743</u>	<u>760,435</u>	<u>572,743</u>	<u>510,166</u>
Staffing Level	10	10	10	9

Full time Staffing Detail		
Job Title	Grade	Number
Manager	7	1
Heavy Equipment Operator	6	1
Crew Leader	5	3
Crew Worker	2	4
<b>Staffing Level</b>		<u>9</u>

This fund accounts for the receipts and expenditures related to residential sanitation services. All city residents must use the service and small businesses who only need residential type service may use the service. Prior to June 30, 2015 the city also operated a commercial dumpster collection system. User fees are expected to cover the cost of operations.

# Sanitation Fund

# Line Item Detail

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
34412	Residential Sanitation Fees	815,407	854,000	850,000	850,000
34191	Discounts Forfeited	16,839	13,227	8,000	10,000
	<b>Revenues from Fees</b>	<b>832,246</b>	<b>867,227</b>	<b>858,000</b>	<b>860,000</b>
37001	Interest Income	259	252	200	200
	<b>Interest Income</b>	<b>259</b>	<b>252</b>	<b>200</b>	<b>200</b>
38060	Auction Proceeds	11,137	-	-	-
38990	Planned Use of P/Y Funds	-	-	-	250,269
	<b>Total Other Income</b>	<b>11,137</b>	<b>-</b>	<b>-</b>	<b>250,269</b>
	<b>Total Revenues</b>	<b>843,642</b>	<b>867,479</b>	<b>858,200</b>	<b>1,110,469</b>
<b>RESIDENTIAL SOLID WASTE</b>					
111	Salaries	336,999	322,752	349,356	367,796
114	Workers Comp	301	1,031	-	-
118	Overtime	-	-	-	-
124	Part time	-	12,730	-	5,000
136	Vacation pay at Retirement	-	1,775	-	-
140	Reimb for billing by City Hall	42,050	42,050	42,050	42,050
143	Allocate PW Director	18,988	18,988	18,988	18,988
	<b>Total Salaries</b>	<b>398,338</b>	<b>399,326</b>	<b>410,394</b>	<b>433,834</b>
<b>FRINGE BENEFITS</b>					
151	Health Insurance	59,580	55,185	61,300	50,186
152	Life Insurance	2,362	2,234	2,352	2,486
153	FICA	19,288	19,056	21,660	23,113
154	Medicare	4,511	4,457	5,066	5,406
155	Retirement	29,847	25,569	31,197	32,844
156	Workers Comp Insurance	21,211	20,840	23,000	23,000
158	Medical Testing	480	165	500	500
161	Insurance-Retirees	3,080	12,879	3,500	14,000
	<b>Total Fringe Benefits</b>	<b>140,359</b>	<b>140,385</b>	<b>148,575</b>	<b>151,535</b>
	<b>Total Residential Personnel</b>	<b>538,697</b>	<b>539,711</b>	<b>558,969</b>	<b>585,369</b>
<b>OPERATING EXPENDITURES</b>					
180	Training & Travel	-	-	226	1,000
191	Education/Outreach/Public Relations	-	-	1,000	1,000
245	Telephone	645	1,300	1,300	1,200
253	Audit	2,000	2,050	2,050	2,200
260	R & M Equipment	13	1,500	3,000	3,000
261	R & M Vehicle	13,235	8,000	18,000	18,000
263	Lease & Maintenance Agreements	6,605	6,552	51,510	6,700
285	Fuel Billed by Public Works	30,784	21,000	35,000	35,000
289	Repairs by PW Shop	26,627	28,000	30,000	30,000
295	Solid Waste Disposal	21,647	45,000	45,000	65,000
310	Office & Operational Supplies	4,855	7,000	9,000	9,000
326	Uniforms	4,113	3,500	4,000	4,000

# Sanitation Fund

# Line Item Detail

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
331	Gas & Oil (purchased direct)	-	-	-	1,000
333	Tools, Furniture & Equipment	-	-	1,000	-
521	Insurance	14,225	16,174	16,174	18,000
942	Vehicle Purchases	149,446	-	-	300,000
943	Equipment Purchases	-	-	-	30,000
990	Contingency	-	-	81,971	-
	<b>Total Residential Operations</b>	<b>274,195</b>	<b>140,076</b>	<b>299,231</b>	<b>525,100</b>
	<b>Total Expenditures</b>	<b>812,892</b>	<b>679,787</b>	<b>858,200</b>	<b>1,110,469</b>
	<b>Net From Operations</b>	<b>30,750</b>	<b>187,692</b>	<b>-</b>	<b>-</b>



Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Revenues - Others	24,766,075	29,297,500	24,559,086	24,642,130
Revenues - City Funding	730,219	786,778	730,219	730,219
Total Revenues	25,496,294	30,084,278	25,289,305	25,372,349
Operations	24,996,830	25,611,298	25,293,405	25,209,143
<b>Net From Operations</b>	<u>499,464</u>	<u>4,472,980</u>	<u>(4,100)</u>	<u>163,206</u>
<b>June 30 Fund Balance</b>	<u>4,463,547</u>	<u>8,936,527</u>	<u>4,459,447</u>	<u>4,622,653</u>
Staffing Level	266	268	268	274

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Revenues					
40110	Current Property Tax	6,384,471	6,400,000	6,290,327	6,489,582
40120	Prior Years Collections - Trustee	121,798	151,721	168,906	157,000
40130	Prior Years Collections - Circuit Court	62,853	78,294	4,080	5,000
40163	Payments in Lieu of Taxes	108,967	135,737	123,300	88,314
40210	County Shared Sales Tax	2,919,576	3,636,842	2,726,165	2,744,857
40240	Wheel Tax	670,767	835,557	587,702	550,000
40275	Mixed Drink Tax	42,996	53,560	36,000	35,000
TOTAL LOCAL TAXES		10,311,427	11,291,711	9,936,480	10,069,753
44110	Investment Income	50,139	62,457	3,500	2,000
44120	Lease/Rentals	25,181	31,367	11,400	35,000
44130	Sales of Materials & Supplies	31	39	-	-
44146	E-Rate Funding	286,020	356,288	396,286	285,000
44170	Miscellaneous Refunds	343	428	-	-
44540	Sale Of Property	870	1,084	-	-
44560	Damages Recovered from Individuals	4,159	5,181	-	-
44570	Contributions and Gifts	2,750	3,426	350	-
44990	Other Local Revenue (County Pre-K)	223,644	278,587	371,265	371,265
TOTAL OTHER LOCAL REVENUE		593,137	738,856	782,801	693,265
46511	Basic Education Program	13,043,464	16,247,914	13,112,000	13,258,427
46515	Early Childhood Education	280,724	349,690	300,902	300,902
46570	Literacy Coordination	9,991	12,446	-	-
46591	Coordinated School Health	79,822	99,432	80,000	80,000
46610	Career Ladder Program	39,090	48,693	34,400	34,400
46980	Other State Grants	1,181	1,471	-	-
46981	Safe School Grant	92,390	115,088	51,680	51,680
46990	Other State Revenues	31,812	39,627	29,612	-
TOTAL STATE OF TENNESSEE		13,578,473	16,914,361	13,608,594	13,725,409
47143	Special Education Grant to State-IDEA	25,749	32,075	25,749	9,800
47630	Public Law 874 - Maintenance & O	97,234	121,122	48,582	30,000
47640	ROTC Reimbursement	75,814	94,440	90,000	66,000
TOTAL FEDERAL GOVERNMENT		198,798	247,638	164,331	105,800
48130	Contributions	309	384	-	-
		3,617	4,506	-	-
49400	Refunding Debt Issued	230,219	286,778	230,219	230,219
49700	Insurance Recovery	1,185	1,476	-	-
49800	Operating Transfers/Federal Projects	79,129	98,569	66,881	47,903
49810	City General Fund Transfers	500,000	500,000	500,000	500,000
TOTAL OTHER SOURCES (NON-REVENUE)		814,459	891,713	797,100	778,122
<b>Total Revenue</b>		<b>25,496,294</b>	<b>30,084,278</b>	<b>25,289,305</b>	<b>25,372,349</b>
OPERATING EXPENDITURES					
REGULAR INSTRUCTION 71100					
116	Teachers	7,063,571	7,332,427	7,364,211	6,976,630
117	Career Ladder Program	17,000	17,647	20,000	20,000
128	Homebound Teachers	-	-	11,938	2,000
163	Educational Assistants	108,574	112,707	113,810	102,050
188	Bonus	113,000	117,301	-	-
189	Other Salaries & Wages	126,007	130,803	177,382	213,350

# General Purpose School Fund

# Line Item Detail

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
201	Social Security	437,552	454,206	463,887	443,838
204	State Retirement	703,784	730,572	760,284	785,313
206	Life Insurance	18,679	19,389	23,665	22,620
207	Medical Insurance	910,308	944,957	939,818	907,727
212	Employer Medicare	102,400	106,297	108,490	103,800
217	Retirement Hybrid Stabilization	1,975	2,050	39,633	38,000
311	Contracts Other School Systems	11,300	14,076	-	-
369	Contracts for Substitute Teachers - Certified	181,258	225,789	209,100	117,000
370	Contracts for Substitute Teachers - Non-Certified	464	578	10,212	9,000
399	Other Contracted Services	-	-	12,107	9,500
429	Instructional Supplies & Material	105,245	131,102	79,854	77,977
449	Textbooks	223,711	278,672	30,219	508,733
499	Other Supplies & Material	6,214	7,741	-	-
535	Fee Waivers	1,740	2,168	960	900
599	Other Charges	42,322	52,719	37,732	36,310
722	Regular Instruction Equipment	260,775	324,841	349,917	349,916
	<b>TOTAL REGULAR INSTRUCTION</b>	<b>10,435,881</b>	<b>11,006,042</b>	<b>10,753,219</b>	<b>10,724,664</b>
	<b>ALTERNATIVE SCHOOL 71150</b>				
116	Teachers	64,314	66,762	65,600	65,601
128	Homebound Teachers	1,094	1,135	-	-
163	Educational Assistants	16,281	16,901	22,730	22,730
188	Bonus	1,250	1,298	-	-
201	Social Security	4,798	4,981	4,736	5,476
204	State Retirement	8,407	8,727	7,734	9,699
206	Life Insurance	219	228	280	280
207	Medical Insurance	10,491	10,890	9,666	9,666
212	Employer Medicare	1,122	1,165	1,108	1,281
369	Contracts for Substitute Teachers - Certified	2,048	2,551	1,500	1,500
370	Contracts for Substitute Teachers - Non-Certified	749	932	1,300	500
399	Other Contracted Services	14,589	18,173	-	-
429	Instructional Supplies & Material	500	623	500	500
	<b>TOTAL ALTERNATIVE SCHOOL</b>	<b>125,861</b>	<b>134,365</b>	<b>115,155</b>	<b>117,233</b>
	<b>SPECIAL EDUCATION PROGRAM 71200</b>				
116	Teachers	766,774	795,959	809,584	743,268
128	Homebound Teachers	1,931	2,005	3,000	3,000
163	Educational Assistants	179,069	185,885	188,448	188,449
171	Speech Pathologist	-	-	51,709	50,694
188	Bonus	20,250	21,021	-	-
189	Other Salaries	-	-	5,000	5,000
201	Social Security	55,818	57,942	68,290	59,473
204	State Retirement	89,753	93,170	110,678	105,324
206	Life Insurance	2,546	2,643	3,326	1,861
207	Medical Insurance	155,872	161,805	174,509	133,535
212	Employer Medicare	13,054	13,551	15,971	13,909
217	Retirement Hybrid Stabilization	294	305	4,047	5,700
312	Contracts with Private Agencies	181,350	225,903	145,438	142,200
336	Maintenance & Repair Equipment	355	442	1,800	1,800
369	Contracts for Substitute Teachers - Certified	18,915	23,562	14,250	14,250

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
370	Contracts for Substitute Teachers - Non-Certified	962	1,199	1,400	1,400
399	Other Contracted Services	483	602	-	-
429	Instructional Supplies & Materials	637	794	5,340	5,340
499	Other Supplies and Materials	461	574	-	-
599	Other Contracted Services	-	-	4,000	3,000
725	Special Education Equipment	-	-	4,500	4,500
	<b>TOTAL SPECIAL EDUCATION</b>	<b>1,488,525</b>	<b>1,587,361</b>	<b>1,611,289</b>	<b>1,482,703</b>
	<b>VOCATIONAL EDUCATION 71300</b>				
116	Teachers	719,660	747,051	751,422	768,089
188	Bonus	7,500	7,785	-	-
189	Other Salaries	-	-	4,241	3,210
201	Social Security	43,822	45,490	46,588	47,622
204	State Retirement	70,215	72,888	75,560	84,336
206	Life Insurance	1,881	1,952	2,381	2,433
207	Medical Insurance	51,970	53,948	47,734	51,380
212	Employer Medicare	10,249	10,639	10,896	11,137
217	Retirement Hybrid Stabilization	243	252	3,418	2,900
369	Contracts for Substitute Teachers - Certified	17,901	22,299	18,221	15,000
429	Instructional Supplies & Material	2,528	3,149	35,900	30,000
449	Textbooks	7,627	9,501	8,000	8,000
499	Other Supplies and Materials	2,033	2,532	2,500	2,500
524	In-Service/Staff Development	-	-	815	1,000
	<b>TOTAL VOCATIONAL EDUCATION</b>	<b>935,629</b>	<b>977,488</b>	<b>1,007,675</b>	<b>1,027,607</b>
	<b>TOTAL INSTRUCTIONAL</b>	<b>12,985,896</b>	<b>13,705,255</b>	<b>13,487,338</b>	<b>13,352,207</b>
	<b>INSTRUCTIONAL SUPPORT 72000</b>				
	<b>HEALTH SERVICES 72120</b>				
105	Supervisor/Director	56,148	58,285	57,271	57,271
189	Other Salaries	500	519	-	-
201	Social Security	3,514	3,648	3,551	3,551
204	State Retirement	5,059	5,251	5,114	6,288
206	Life Insurance	149	155	181	181
212	Employer Medicare	822	853	830	830
399	Other Contracted Services	162,374	202,265	157,732	126,800
499	Other Supplies & Material	5,238	6,525	5,000	5,000
524	In-Service/Staff Development	3,317	4,132	5,500	5,500
599	Other Charges	1,180	1,470	2,500	1,500
735	Health Equipment	5,905	7,356	2,552	2,500
	<b>TOTAL HEALTH CARE SERVICES</b>	<b>244,207</b>	<b>290,460</b>	<b>240,232</b>	<b>209,421</b>
	<b>OTHER STUDENT SUPPORT 72130</b>				
123	Guidance Personnel	414,057	429,817	422,339	433,696
130	Social Worker	43,500	45,156	44,370	44,370
188	Bonus	4,250	4,412	-	-
189	Other Salaries & Wages	-	-	-	2,000
201	Social Security	27,308	28,348	28,936	29,641
204	State Retirement	44,550	46,246	47,907	52,492
206	Life Insurance	1,214	1,261	1,479	1,515

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
207	Medical Insurance	55,472	57,584	57,923	52,864
212	Employer Medicare	6,387	6,630	6,767	6,933
217	Retirement Hybrid Stabilization	159	165	2,154	2,160
309	Safe School	26,400	32,886	51,680	51,680
348	Postal Charges	1,120	1,395	-	-
499	Other Supplies & Material	22,531	28,066	3,591	2,494
524	In-Service/Staff Development	1,234	1,537	7,765	5,000
599	Other Charges	1,965	2,448	-	-
	<b>TOTAL OTHER STUDENT SERVICES</b>	<b>650,148</b>	<b>685,949</b>	<b>674,910</b>	<b>684,845</b>
	<b>REGULAR INSTRUCTIONAL SUPPORT 72210</b>				
105	Supervisor	163,563	169,789	165,834	166,834
117	Career Ladder Program	7,000	7,266	5,400	5,400
129	Librarian	242,054	251,268	276,444	263,159
188	Bonus	8,500	8,824	-	-
189	Other Salaries & Wages	28,489	29,573	43,360	43,360
201	Social Security	25,060	26,014	29,875	29,348
204	State Retirement	43,692	45,355	51,221	47,213
206	Life Insurance	1,071	1,112	1,527	1,384
207	Medical Insurance	32,837	34,087	37,774	34,511
212	Employer Medicare	6,326	6,567	6,987	6,864
369	Contracts for Substitute Teachers - Certified	13,046	16,250	11,170	11,170
399	Other Contracted Services	90,295	112,478	100,000	75,000
432	Library Books/Media	20,308	25,298	-	-
435	Office Supplies	-	-	1,000	1,000
437	Periodicals	1,301	1,620	-	-
499	Other Supplies & Material	2,009	2,503	15,735	19,425
524	In-Service/Staff Development	6,621	8,248	12,280	8,400
599	Other Charges	23,862	29,724	111,968	116,500
	<b>TOTAL REGULAR INSTRUCTIONAL SUPPORT</b>	<b>716,035</b>	<b>775,975</b>	<b>870,574</b>	<b>829,567</b>
	<b>ALTERNATIVE EDUCATION SUPPORT 72215</b>				
105	Supervisor	47,500	49,308	48,450	48,450
188	Bonus	500	519	-	-
201	Social Security	2,814	2,922	6,008	3,004
204	State Retirement	5,021	5,212	10,300	5,320
206	Life Insurance	125	130	307	153
207	Medical Insurance	7,295	7,573	14,670	7,335
212	Employer Medicare	658	683	1,405	703
499	Other Supplies & Materials	-	-	200	-
524	In-Service Staff Development	-	-	1,500	-
	<b>TOTAL ALTERNATIVE EDUCATION SUPPORT</b>	<b>63,914</b>	<b>66,347</b>	<b>82,840</b>	<b>64,965</b>
	<b>SPECIAL EDUCATION SUPPORT 72220</b>				
105	Supervisor/Director	47,500	49,308	48,450	48,450
124	Psychological Personnel	64,000	66,436	65,280	59,160
161	Secretary(s)	17,746	18,421	19,279	19,428
162	Clerical Personnel	124,054	128,776	126,531	119,368
188	Bonus	3,500	3,633	-	-
201	Social Security	13,968	14,499	11,892	15,257

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
204	State Retirement	23,880	24,789	17,173	27,055
206	Life Insurance	608	632	669	720
207	Medical Insurance	30,092	31,237	27,892	40,861
212	Employer Medicare	3,531	3,666	3,061	4,149
217	Retirement Hybrid Stabilization	93	97	1,219	1,345
312	Contracts W Private Agencies	-	-	87,770	101,090
348	Postal Charges	31	39	300	300
399	Other Contracted Services	73,141	91,110	-	87,000
499	Other Supplies & Material	2,999	3,736	3,000	7,000
524	In-Service/Staff Development	11,487	14,309	10,000	15,000
790	Other Equipment	10,581	13,180	5,000	5,000
TOTAL SPECIAL EDUCATION SUPPORT		427,212	463,868	427,514	551,183
VOCATIONAL EDUCATION SUPPORT 72230					
105	Supervisor/Director	5,570	5,782	90,757	80,449
189	Other Salaries & Wages	5,000	5,190	-	-
201	Social Security	638	663	11,257	4,988
204	State Retirement	1,106	1,148	19,300	8,833
206	Life Insurance	-	-	288	255
207	Medical Insurance	-	-	9,666	9,666
212	Employer Medicare	149	155	2,633	1,167
399	Contracts Services	-	-	9,900	9,900
524	In-Service/Staff Development	-	-	1,279	1,300
TOTAL VOCATIONAL EDUCATION SUPPORT		12,463	12,937	145,079	116,557
TECHNOLOGY 72250					
105	Supervisor/Director	85,000	88,235	86,700	156,060
120	Computer Programmer	151,990	157,775	155,030	94,542
188	Bonus	3,000	3,114	-	-
189	Other Salaries & Wages	102,692	106,601	122,400	134,138
201	Social Security	20,188	20,956	22,576	23,854
204	State Retirement	33,496	34,771	36,071	40,304
206	Life Insurance	907	941	1,154	994
207	Medical Insurance	27,496	28,542	29,875	35,894
212	Employer Medicare	4,721	4,901	5,280	5,579
308	Consultants	2,400	2,990	-	-
336	Maint & Repair Services - Equipment	14,999	18,683	15,000	15,000
350	Internet Connectivity	294,260	366,552	313,055	317,000
399	Other Contracted Services	-	-	2,500	2,500
470	Cabling	9,808	12,218	23,166	23,166
471	Software	49,301	61,413	72,156	72,156
499	Other Supplies & Material	4,033	5,024	4,268	4,268
524	In-Service/Staff Development	5,141	6,404	16,000	16,000
790	Other Equipment	21,125	26,315	17,900	17,900
TOTAL TECHNOLOGY		830,558	945,437	923,131	959,356
BOARD OF EDUCATION 72310					
191	Board and Committee Members	32,200	33,426	34,884	34,200
201	Social Security	1,996	2,072	2,163	2,120
204	State Retirement	790	820	874	3,755

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
207	Retiree Medical Insurance	7,835	8,133	18,500	10,300
212	Employer Medicare	467	485	506	496
305	Audit Services	53,768	66,977	48,240	50,000
320	Dues & Membership	5,465	6,808	7,000	5,100
331	Legal Services	23,631	29,436	40,000	40,000
399	Other Contracted Srvcs	156,119	194,473	87,436	20,000
499	Other Supplies & Material	358	446	600	500
506	Liability Insurance	21,599	26,905	32,947	33,000
513	Workers Compensation Insurance	57,694	71,868	63,188	72,000
524	In-Service/Staff Development	7,318	9,116	10,000	7,500
TOTAL BOARD OF EDUCATION		369,240	450,965	346,338	278,971
OFFICE OF THE DIRECTOR OF SCHOOLS 72320					
101	Director of Schools	154,923	160,820	147,900	147,900
117	Career Ladder	1,000	1,038	-	-
161	Secretary(s)	52,243	54,232	50,324	50,711
162	Clerical Personnel	38,234	39,689	38,760	39,058
188	Bonus	1,500	1,557	-	-
201	Social Security	14,897	15,464	14,693	14,736
204	State Retirement	24,364	25,292	23,677	26,096
206	Life Insurance	606	629	751	753
207	Medical Insurance	42,093	43,695	35,703	40,833
212	Employer Medicare	3,484	3,617	3,436	3,446
299	Other Fringe Benefits	5,092	5,286	4,800	4,800
320	Dues & Membership	1,759	2,191	6,000	6,000
348	Postal Charges	1,309	1,631	2,500	2,000
399	Other Contracted Services	3,000	3,737	4,500	6,000
435	Office Supplies	3,996	4,978	5,866	4,500
499	Other Supplies & Materials	600	747	600	600
524	In-Service/Staff Development	6,063	7,552	7,000	7,000
599	Other Charges	6,264	7,803	8,000	5,000
TOTAL OFFICE OF THE DIRECTOR OF SCHOOLS		361,427	379,957	354,511	359,434
OFFICE OF PRINCIPAL 72410					
104	Principals	432,217	448,669	432,283	434,038
117	Career Ladder Program	6,000	6,228	6,000	6,000
119	Accountant/Bookkeeper	130,483	135,449	133,177	133,177
139	Assistant Principals	633,539	657,653	650,760	643,590
161	Secretary(s)	30,702	31,871	31,316	31,316
162	Clerical Personnel	291,821	302,928	302,912	302,995
188	Bonus	14,000	14,533	-	-
189	Other Salaries & Wages	54,462	56,535	28,855	62,810
201	Social Security	93,201	96,748	99,248	98,641
204	State Retirement	157,705	163,708	161,361	167,794
206	Life Insurance	3,959	4,109	5,071	4,672
207	Medical Insurance	215,117	223,305	220,389	186,174
212	Employer Medicare	21,797	22,627	23,211	22,159
307	Communication	399	497	-	-
320	Dues & Membership	2,319	2,889	2,660	2,660
336	Maintenance & Repair Equipment	96	120	1,684	2,494

# General Purpose School Fund

# Line Item Detail

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
348	Postal Charge	2,605	3,245	1,464	1,718
399	Other Contracted Services (SRO)	456	568	525	475
435	Office Supplies	6,615	8,241	-	-
499	Other Supplies & Materials	227	283	10,556	12,469
524	In-Service/Staff Development	1,849	2,304	4,663	4,600
599	Other Charges	927	1,155	-	-
701	Administrative Equipment	1,205	1,501	10,231	12,469
	TOTAL OFFICE OF PRICIPAL	2,101,702	2,185,164	2,126,366	2,130,251
	FISCAL SERVICES 72510				
105	Supervisor/Director	88,503	91,871	173,400	166,300
119	Accountant/Bookkeeper	65,000	67,474	91,416	90,433
122	Purchasing Personnel	128,990	133,899	41,311	41,628
188	Bonus	3,000	3,114	-	-
189	Other Salaries & Wages	-	-	-	4,000
201	Social Security	16,475	17,102	18,899	18,499
204	State Retirement	24,842	25,787	27,221	32,761
206	Life Insurance	699	726	966	753
207	Medical Insurance	50,096	52,003	47,952	58,959
212	Employer Medicare	3,853	4,000	4,420	4,326
320	Dues & Membership	100	125	500	580
399	Other Contracted Services	28,842	35,928	30,038	30,100
435	Office Supplies	365	454	1,263	1,100
499	Other Supplies & Material	2,307	2,874	1,516	1,500
524	In-Service/Staff Development	6,091	7,587	12,000	12,000
	TOTAL FISCAL SERVICES	419,161	442,943	450,900	462,939
	HUMAN RESOURCES 72520				
105	Supervisor/Director	85,000	88,235	86,700	86,700
162	Clerical Personnel	93,663	97,228	93,929	98,362
188	Bonus	1,000	1,038	-	-
201	Social Security	10,422	10,818	11,199	11,474
204	State Retirement	17,352	18,013	17,604	20,320
206	Life Insurance	466	484	572	586
207	Medical Insurance	26,666	27,681	25,677	29,340
210	Unemployment Compensation	19,123	19,851	14,000	14,000
212	Employer Medicare	2,437	2,530	2,619	2,683
302	Advertising	100	125	100	-
320	Dues & Membership	-	-	450	500
399	Other Contracted Services	8,013	9,981	67,090	20,000
435	Office Supplies	4,600	5,730	4,900	4,000
524	Staff Development	3,894	4,851	5,500	8,000
599	Other Charges	266	332	800	1,400
	TOTAL HUMAN SERVICES	273,002	286,896	331,140	297,365
	PLANT OPERATIONS 72610				
105	Supervisor/Director	74,976	77,830	72,828	72,828
161	Secretary(s)	40,490	42,031	41,311	41,628
166	Custodial Personnel	209,640	217,619	213,600	215,242
188	Bonus	4,000	4,152	-	-

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
201	Social Security	19,520	20,263	20,320	20,335
204	State Retirement	28,973	30,075	29,267	36,013
206	Life Insurance	760	789	1,038	971
207	Medical Insurance	30,655	31,822	29,065	29,064
212	Employer Medicare	4,566	4,739	4,752	4,757
320	Dues & Membership	100	125	270	425
328	Janitorial Services	469,630	585,006	500,000	522,360
336	Maintenance & Repair Services - Equipment	-	-	-	2,500
351	Rentals	-	-	3,260	5,000
399	Other Contracted Services	28,904	36,005	30,000	38,000
410	Custodial Supplies	1,386	1,726	1,000	-
415	Electricity	636,496	792,867	709,000	768,050
454	Water & Sewer	41,054	51,140	57,324	65,907
499	Other Supplies & Material	1,798	2,239	2,600	4,500
502	Building & Content Insurance	75,399	93,923	79,212	86,000
524	Staff Development	1,835	2,285	3,500	3,500
599	Other Charges	-	-	500	700
720	Plant Operation Equipment	862	1,074	1,000	1,500
	<b>TOTAL PLANT OPERATIONS</b>	<b>1,671,042</b>	<b>1,995,711</b>	<b>1,799,847</b>	<b>1,919,281</b>
	<b>PLANT MAINTENANCE 72620</b>				
167	Maintenance Personnel	72,488	75,247	80,662	75,000
188	Bonus	1,500	1,557	-	-
201	Social Security	4,441	4,610	5,001	4,500
204	State Retirement	4,567	4,741	4,645	4,600
206	Life Ins	135	140	256	170
207	Health Insurance	5,974	6,201	6,019	6,019
212	Medicare	1,039	1,078	1,170	1,000
335	Maintenance & Repair Services Buildings	143,878	179,225	110,000	131,000
336	Maint & Repair Services - Equipment	67,246	83,767	89,593	99,710
338	Maint Repair Veh	2,602	3,241	850	2,750
399	Other Contracted Services	50,129	62,444	146,537	154,783
418	Equipment & Machinery Parts	2,429	3,025	4,000	5,000
425	Gasoline	3,315	4,129	4,000	5,775
499	Other Supplies & Material	1,317	1,641	3,000	3,625
599	Other Charges	500	623	500	500
701	Administrative Equipment	66,322	82,616	500	16,000
717	Maintenance Equipment	-	-	-	3,250
	<b>TOTAL PLANT MAINTENANCE</b>	<b>427,881</b>	<b>514,285</b>	<b>456,733</b>	<b>513,682</b>
	<b>PUPIL TRANSPORTATION 72710</b>				
312	Contract Private Agencies	1,132,796	1,411,095	1,255,476	1,302,800
399	Other Contracted Services	4,830	6,017	4,600	-
412	Diesel Fuel	99,206	123,579	117,000	120,510
435	Office Supplies	295	368	300	375
524	In-Service/Staff Development	-	-	150	1,500
	<b>TOTAL PUPIL TRANSPORTATION</b>	<b>1,237,128</b>	<b>1,541,059</b>	<b>1,377,526</b>	<b>1,425,185</b>
	<b>CENTRAL AND OTHER 72810</b>				
189	Other Salaries & Wages	-	-	2,000	2,000

# General Purpose School Fund

# Line Item Detail

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
201	Social Security	-	-	-	115
204	State Retirement	-	-	-	187
212	Employer Medicare	-	-	-	30
217	Retire Hyb Stabilization	-	-	-	10
307	Communications	102,680	127,906	93,964	90,000
336	Maint & Repair Services - Equipment	1,081	1,346	1,000	1,000
599	Other Charges	454	565	1,000	1,000
701	Administrative Equipment	4,166	5,190	5,000	5,000
709	Data Processing Equip	4,643	5,784	5,000	5,000
790	Other Equipment	4,001	4,983	5,000	5,000
	TOTAL CENTRAL AND OTHER	117,025	145,775	112,964	109,342
	<b>Total Instructional Support</b>	<b>9,922,142</b>	<b>11,183,729</b>	<b>10,720,606</b>	<b>10,912,344</b>
	EARLY CHILDHOOD EDUCATION 73400				
116	Teachers	219,666	228,027	242,535	283,336
162	Clerical Personnel	-	-	-	4,000
163	Educational Assistants	71,779	74,512	164,822	91,132
188	Bonus	6,726	-	-	-
189	Other Salaries & Wages	20,000	27,744	6,120	34,910
201	Social Security	17,281	17,939	23,261	23,218
204	State Retirement	28,318	29,396	37,816	41,118
206	Life Insurance	776	806	1,310	1,188
207	Medical Insurance	41,544	43,126	66,569	62,421
212	Employer Medicare Liability	4,338	4,504	5,995	5,431
217	Retirement Hybrid Stabilization	993	-	2,158	-
369	Contracted Substitutes	3,569	1,020	7,500	7,878
370	Contracts for Substitute Teachers - Non-Certified	1,984	3,848	5,088	3,131
399	Other Contracted Services	99,840	126,417	124,840	-
429	Instructional Supplies & Material	12,457	6,804	10,000	5,091
499	Other Supplies & Materials	460	8,944	2,400	1,500
524	In Service & Staff Dev	3,813	-	6,000	1,500
599	Other Charges	-	1,402	1,000	500
	TOTAL EARLY CHILDHOOD EDUCATION	533,545	574,487	707,415	566,354
	DEBT RELATED EXPENDITURES				
602	Principal on Notes	-	66,000	66,000	69,000
604	Interest on Loans/Notes	36,978	81,827	81,827	79,019
699	Debt Issuance	242,219	-	230,219	230,219
	Total Debt Related Expenditures	279,197	147,827	378,046	378,238
	OTHER FINANCING SOURCES (USES)				
99100	Transfer to Other Funds	1,276,050	-	-	-
	<b>Total Expenditures</b>	<b>24,996,830</b>	<b>25,611,298</b>	<b>25,293,405</b>	<b>25,209,143</b>
	<b>Surplus/(Deficit)</b>	<b>499,464</b>	<b>4,472,980</b>	<b>(4,100)</b>	<b>163,206</b>
	<b>Fund Balance as of June 30</b>	<b>4,463,547</b>	<b>8,936,527</b>	<b>4,459,447</b>	<b>9,099,733</b>

Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Revenues	2,146,908	1,317,820	2,209,608	1,921,699
Operations and Transfers	<u>2,146,908</u>	<u>1,317,820</u>	<u>2,209,608</u>	<u>1,921,699</u>
<b>Net From Operations</b>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>
<b>June 30 Fund Balance</b>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>
Staffing Level	23	24	24	22

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Revenues					
47131	CTE Perkins Basic	42,768	13,404	52,262	48,560
47141	Title I	1,043,293	754,805	1,152,985	973,245
47143	IDEA Discretionary	687,156	63,466	736,207	689,063
47145	Special Ed Pre-school	5,516	351,812	16,345	9,531
47146	Title III	5,898	7,786	10,713	66,500
47147	Title IV	23,761	9,728	48,268	25,000
47189	Title II Part A	101,885	9,425	163,687	89,000
47590	Other Federal Revenue	236,631	107,394	29,141	20,800
	<b>Total Revenue</b>	<b>2,146,908</b>	<b>1,317,820</b>	<b>2,209,608</b>	<b>1,921,699</b>
Regular Instruction 71100					
116	Teachers	316,229	170,030	247,943	231,930
163	Educational Assistants	35,520	5,313	36,230	57,333
201	Social Security	18,195	7,954	14,989	14,214
204	State Retirement	27,727	12,782	14,368	17,385
206	Life Insurance	680	4,379	1,026	502
207	Medical Insurance	24,452	388	19,332	19,332
212	Employer Medicare	4,952	21,739	4,106	3,325
311	Contracts W Otr School Systems	3,540	592	1,716	0
369	Contracted Substitutes Certified	15,444	5,765	40,881	17,200
399	Other Contracted Services	64,851	3,198	85,481	99,000
429	Instructional Supplies & Materials	56,515	70,038	74,517	15,000
499	Other Supplies & Materials	10,015	8,390	12,300	1,200
599	Other Charges	0	3,057	83	0
722	Reg Inst Equipment	46,682	1,151	0	0
	<b>Total Regular Instruction</b>	<b>624,802</b>	<b>314,776</b>	<b>552,972</b>	<b>476,421</b>
Special Education Program 71200					
116	Teachers	222,025	0	226,622	226,696
163	Educational Assistants	205,171	0	211,583	166,122
189	Other Salaries & Wages	0	0	4,528	3,000
201	Social Security	24,859	0	27,107	24,342
204	State Retirement	40,094	20,135	43,053	43,109
206	Life Insurance	1,104	0	1,384	1,243
207	Medical Insurance	65,641	0	69,822	52,059
212	Employer Medicare	5,814	198,184	6,340	5,693
217	Retire Hyb Stabilization	0	0	0	0
312	Contracts W Private Agencies	35,265	209,960	30,392	10,292
336	Maint & Repair-Equipment	0	0	0	1,250
369	Contracted Substitutes Certifi	1,604	3,000	5,000	3,750
370	Contracted Substitutes Non-Cer	214	0	2,500	2,500
399	Other Contracted Services	0	0	0	0
429	Instructional Supplies & Mater	2,654	62,577	10,464	6,000
499	Other Supplies & Materials	0	0	0	4,000
725	Special Education Equipment	0	1,133	5,993	6,925
	<b>Total Special Education Program</b>	<b>604,445</b>	<b>494,989</b>	<b>644,788</b>	<b>556,981</b>

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
	Vocational Education Program 71300				
499	Other Supplies & Materials	296	0	2,500	11,000
730	Vocational Equipment	28,493	0	26,709	20,000
	Total Vocational Education Program	28,789	0	29,209	31,000
	Other Student Support 72130				
355	Travel	4,289	0	5,220	9,000
399	Other Contracted Services	4,889	0	5,220	0
499	Other Supplies & Materials	10,355	917	10,460	8,560
524	In-Service/Staff Development	1,696	654	10,000	10,000
	Total Other Student Support	21,229	1,571	30,900	27,560
	Regular Instruction Program Support 72210				
105	Supervisor/Director	3,119	0	0	0
161	Secretary(S)	17,982	0	22,000	19,438
169	Part Time	0	0	73,080	64,190
189	Other Salaries & Wages	369,883	1,499	452,667	403,015
201	Social Security	20,642	5,865	28,061	32,947
204	State Retirement	35,046	10,215	31,857	45,083
206	Life Insurance	680	6,025	1,564	1,040
207	Medical Insurance	16,861	1,014	16,836	38,820
212	Employer Medicare	5,524	265,608	6,900	7,057
369	Contracted Substitutes Certifi	11,408	13,200	18,640	8,000
399	Other Contracted Services	1,000	0	9,000	5,000
432	Library Books/Media	2,965	0	0	0
499	Other Supplies & Materials	447	8,145	100	0
524	In-Service/Staff Development	55,873	18,070	104,329	65,000
599	Other Charges	98	14,165	5,341	5,200
	Total Regular Instruction Program Support	541,528	343,806	770,375	694,790
	Special Education Program Support 72220				
124	Psychological Personnel	52,000	7,150	52,000	59,160
201	Social Security	3,143	0	3,224	3,668
204	State Retirement	473	528	1,200	6,496
206	Life Insurance	146	160	313	187
207	Medical Insurance	4,854	6,201	9,000	5,155
212	Employer Medicare	735	30,666	754	858
312	Contracts W Private Agencies	0	253	16,419	3,320
399	Other Contracted Services	15,043	1,905	0	0
499	Other Supplies & Materials	3,777	2,964	4,601	2,000
524	In-Service/Staff Development	7,773	7,632	14,253	6,200
	Total Special Education Program Support	87,944	57,459	101,764	87,044

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
	Vocational Education Program Support 72230				
524	In-Service/Staff Development	3,104	0	2,613	0
	Total Vocational Education Program Support	3,104	0	2,613	0
	Transportation 72710				
312	Contracts W Private Agencies	4,887	2,269	6,000	0
	Total Transportation	4,887	2,269	6,000	0
	Early Childhood Education 73400				
116	Teachers	58,113	37,641	0	0
162	Clerical Personnel	2,448	254	0	0
163	Educational Assistants	18,113	2,215	0	0
189	Other Salaries & Wages	3,596		1,993	0
201	Social Security	4,083	0	0	0
204	State Retirement	5,657	0	0	0
206	Life Insurance	203	0	0	0
207	Medical Insurance	24,514	44,605	0	0
212	Employer Medicare	1,043	0	29	0
369	Contracted Substitutes Certifi	1,229	2,685	0	0
370	Contracted Substitutes Non-Cer	762	0	0	0
399	Other Contracted Services	24,960	0	0	0
429	Instructional Supplies & Mater	3,133	0	0	0
449	Textbooks Bound	0	3,135	0	0
499	Other Supplies & Materials	1,860	0	0	0
524	In-Service/Staff Development	910	142	4,800	0
722	Reg Inst Equipment	427	4,640	0	0
	Total Early Childhood Education	151,051	95,317	6,822	0
99100	Transfers Out				
504	Indirect Cost	79,129	7,633	64,165	47,903
	Total Transfers Out	79,129	7,633	64,165	47,903
	<b>Total Expenditures</b>	<b>2,146,908</b>	<b>1,317,820</b>	<b>2,209,608</b>	<b>1,921,699</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Fund Balance as of June 30</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Revenues	1,648,010	1,504,459	1,643,907	1,620,211
Operations	1,549,996	1,606,585	1,752,075	1,603,394
<b>Net From Operations</b>	<u>98,014</u>	<u>(102,126)</u>	<u>(108,168)</u>	<u>16,817</u>
<b>June 30 Fund Balance</b>	<u>556,499</u>	<u>454,373</u>	<u>448,331</u>	<u>471,190</u>
Staffing Level	14	13	14	13

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Revenues					
43522	Lunch Payments - Adults	25,295	21,035	26,004	25,000
43525	Ala Carte	66,603	68,173	59,200	56,200
44110	Bank Interest	196	223	150	160
44570	Contributions & Gifts	1,870	1,957	1,000	1,800
46520	Food Service from State	15,544	26,182	21,000	16,500
47111	USDA School Lunch Program	1,409,274	1,322,017	1,360,000	1,390,000
47112	USGA Commodities	125,345	-	111,303	124,151
47114	USDA Other	3,883	64,872	65,250	6,400
<b>Total Revenue</b>		<b>1,648,010</b>	<b>1,504,459</b>	<b>1,643,907</b>	<b>1,620,211</b>
OPERATING EXPENDITURES					
Food Service 73100					
105	Cafeteria Managers	200,957	206,375	200,642	200,642
165	Nutrition Employees	329,511	345,475	347,414	340,243
188	Bonus	15,500	-	-	-
201	Social Security	31,661	32,002	33,980	33,535
204	TCRS	30,569	30,720	30,046	36,942
206	Life Insurance	879	898	1,723	1,012
207	Medical Insurance	89,559	89,924	90,236	90,112
212	Employer Medicare	7,404	7,466	7,947	7,843
336	Maintenance & Repair - Equipment	12,789	17,263	16,700	15,724
399	Other Contracted Services	8,189	10,987	10,400	14,520
422	Food Supplies	610,792	732,863	672,675	630,000
451	Uniforms	-	2,958	2,880	2,470
469	USGA Commodities	125,345	-	111,303	124,151
499	Other Supplies & Material	68,853	78,014	78,000	80,100
524	Inservice/Staff Development	2,495	5,820	5,289	12,100
599	Other Charges	-	25	20	-
710	Food Service Equipment	15,493	45,795	142,820	14,000
<b>Total Expenditures</b>		<b>1,549,996</b>	<b>1,606,585</b>	<b>1,752,075</b>	<b>1,603,394</b>
<b>Net Budget</b>		<b>98,014</b>	<b>(102,126)</b>	<b>(108,168)</b>	<b>16,817</b>

Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Revenues	1,657,085	1,780,592	1,707,560	1,914,810
Personnel	407,088	481,046	527,136	540,064
Operations	<u>766,249</u>	<u>687,234</u>	<u>1,180,424</u>	<u>1,374,746</u>
<b>Net Income</b>	<u>483,748</u>	<u>612,312</u>	<u>0</u>	<u>0</u>
<b>June 30 Fund Balance</b>	<u>8,257,411</u>	<u>8,869,723</u>	<u>8,257,411</u>	<u>8,869,723</u>
Staffing Level	6	6	6	6.5

Full time Staffing Detail		
Job Title	Grade	Number
Water and Wastewater Plants Manager	8	0.5
Water and Wastewater Systems Manager	7	1
Plant Operator - Senior	6	1
Plant Operator Trainee	TPT	3
Maintenance Mechanic	5	<u>1</u>
	<b>Staffing Level</b>	<u><u>6.5</u></u>

This fund accounts for the activities of the city's production, storage and transportation of potable water. State law requires user fees to cover the cost of operations as well as improvements.

# Water Fund

# Line Item Detail

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Revenues					
34110	Water Sales	1,505,157	1,699,000	1,650,000	1,851,910
34190	Sprinkler Revenue	4,545	4,457	4,560	4,500
34191	Discounts Forfeited	27,483	22,390	13,000	20,000
34192	Water Development Fees	61,935	10,674	0	0
34195	Water Tap	10,800	6,125	0	0
34197	Water Service Conn/Reconn Fees	42,516	33,100	40,000	35,000
<b>REVENUES</b>		<b>1,652,436</b>	<b>1,775,746</b>	<b>1,707,560</b>	<b>1,911,410</b>
37001	Interest Income	1,455	1,483	0	1,400
38002	Bad Check Fee	2,240	2,700	0	2,000
38050	Other income	891	525	0	0
38052	Cash over (Short)	63	138	0	0
38061	Sale of Surplus Property	0	0	0	0
<b>MISCELLANEOUS INCOME</b>		<b>4,649</b>	<b>4,846</b>	<b>-</b>	<b>3,400</b>
<b>TOTAL WATER FUND REVENUE</b>		<b>1,657,085</b>	<b>1,780,592</b>	<b>1,707,560</b>	<b>1,914,810</b>
WATER PLANT (52101)					
SALARIES					
111	Salaries	148,414	161,117	190,801	197,104
118	Overtime	944	65	-	0
124	Part Time Staff	-	-	-	0
135	Holiday Pay	65	-	-	0
136	Vacation Pay at Retirement	7,530	-	-	0
140	Reimb for billing by City Hall	42,050	42,050	42,050	42,050
143	Allocate PW Director	18,988	18,988	18,988	18,988
<b>Total Compensation</b>		<b>217,991</b>	<b>222,220</b>	<b>251,839</b>	<b>258,142</b>
BENEFIT EXPENDITURES					
151	Health Insurance	17,249	14,996	20,498	20,498
152	Life Insurance	974	1,047	1,292	1,335
153	FICA	9,453	9,362	11,830	12,220
154	Medicare	2,211	2,190	2,767	2,858
155	Retirement	(12,307)	12,778	17,039	17,601
161	Retiree Insurance	12,158	16,938	20,000	20,000
162	OPEB Expense	4,328	40,000	40,000	40,000
<b>Total Fringe Benefits</b>		<b>34,066</b>	<b>97,311</b>	<b>113,426</b>	<b>114,512</b>
<b>Total Plant Personnel</b>		<b>252,057</b>	<b>319,531</b>	<b>365,265</b>	<b>372,654</b>
PLANT OPERATING EXPENSES					
180	Training & Travel	1,581	6,136	10,000	10,000
191	Education/Outreach/Public Relations	-	-	300	-
235	Memberships/Dues/Licenses	100	425	250	275
237	Advertising	1,599			
241	Utilities	141,575	112,650	160,000	160,000
245	Telephone	8,100	8,086	8,500	8,600
253	Audit	6,000	6,170	6,170	6,500
256	Contracted Services	-	8,500	8,500	10,000
260	R & M Equipment	15,682	32,000	40,000	45,000

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
261	R & M Vehicle	1,000	2,000	2,000	2,500
262	Property Maintenance	3,070	5,000	5,500	6,000
263	Lease & Maintenance Agreements	6,561	18,823	82,000	83,000
267	Chemicals, Lab Supplies and Analysis	-	30,115	45,000	45,000
277	Reservoir Inspection/Cleaning	-	-	20,000	20,000
285	Fuel Billed by Public Works	2,927	2,500	5,000	5,000
289	Repairs by PW Shop	3,427	400	3,000	3,000
310	Office & Operational Supplies	5,415	6,400	9,500	9,700
322	Chemicals	25,326			
326	Uniforms	1,664	1,440	2,500	2,500
333	Tools, Furniture & Equipment	480	4,000	5,000	5,200
337	State & County Permits & Fees	-	10,000	10,000	10,000
511	Building Insurance	21,571			
513	Liability Insurance	4,416			
515	Errors & Omissions Ins	2,597			
521	Insurance	1,854	27,800	70,000	40,000
540	Depreciation Expense	275,681	300,000	300,000	300,000
990	Contingency	-		198,904	339,771
<b>Total Plant Operations</b>		<b>530,626</b>	<b>582,445</b>	<b>992,124</b>	<b>1,112,046</b>
WATER SYSTEM (52102)					
SALARIES					
111	SALARIES	110,443	117,248	115,109	119,712
118	Overtime	-	-	-	-
<b>Total Compensation</b>		<b>110,443</b>	<b>117,248</b>	<b>115,109</b>	<b>119,712</b>
BENEFIT EXPENDITURES					
151	Health Insurance	16,358	16,358	16,742	16,742
152	Life Insurance	745	771	775	808
153	FICA	6,353	6,669	7,137	7,422
154	Medicare	1,486	1,560	1,669	1,736
155	Retirement	9,885	9,299	10,279	10,690
156	Workers Comp Insurance	9,481	9,610	9,860	10,000
158	Medical Testing	280	-	300	300
<b>Total Fringe Benefits</b>		<b>44,588</b>	<b>44,267</b>	<b>46,762</b>	<b>47,698</b>
<b>Total System Personnel</b>		<b>155,031</b>	<b>161,515</b>	<b>161,871</b>	<b>167,410</b>
SYSTEM OPERATING EXPENSES					
180	Training & Travel	905	1,000	2,000	2,000
235	Memberships/Dues/Licenses	250	250	500	500
241	Utilities	2,155	2,386	4,500	4,500
245	Telephone	1,654	4,900	2,100	6,000
254	Engineering Services	913	1,505	52,500	50,000
256	Contracted Services	-	4,250	-	7,500
260	R & M Equipment	1,500	14,906	15,000	30,000
261	R & M Vehicle	-	1,000	2,500	2,500
262	Property Maintenance	870	2,565	4,000	4,000
263	Lease & Maintenance Agreements	198,643	28,071	40,000	60,000
285	Fuel Billed by Public Works	3,415	3,102	7,000	7,000

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
289	Repairs by PW Shop	1,466	1,656	3,000	3,000
310	Office & Operational Supplies	18,482	20,434	30,200	30,200
326	Uniforms	1,450	1,784	2,000	2,500
333	Tools, Furniture & Equipment	-	1,500	3,000	3,000
391	Meters	3,921	15,480	20,000	50,000
	<b>Total System Operations</b>	<b>235,623</b>	<b>104,789</b>	<b>188,300</b>	<b>262,700</b>
	<b>Combined Total Personnel</b>	<b>407,088</b>	<b>481,046</b>	<b>527,136</b>	<b>540,064</b>
	<b>Combined Total Operations</b>	<b>766,249</b>	<b>687,234</b>	<b>1,180,424</b>	<b>1,374,746</b>
	<b>Net Income (Loss)</b>	<b>483,748</b>	<b>612,312</b>	<b>0</b>	<b>0</b>

**South Plant**

SCADA system update	\$	50,000
Land for new plant	\$	400,000
Elevated Tank	\$	2,000,000
New Plant with elevated Tank (5 years) to replace north plant and tank	\$	10,000,000
Water line extension (10") from Big Creek Church Road along Hhighway 51 through USA complex and up Quito to Shelby	\$	700,000
Truck	\$	30,000



Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Revenues	3,537,238	2,457,004	2,152,480	2,309,944
Personnel	559,930	620,762	676,138	646,842
Operations	967,778	1,052,952	1,476,342	1,663,102
<b>Net Income</b>	<u>2,009,530</u>	<u>783,290</u>	<u>0</u>	<u>0</u>
<b>June 30 Fund Balance</b>	<u>16,373,958</u>	<u>17,157,248</u>	<u>16,373,958</u>	<u>17,157,248</u>
Staffing Level	10	10	10	9.5

Full time Staffing Detail		
Job Title	Grade	Number
Water and Wastewater Plants Manager	8	0.5
Plant Operator - Senior	6	1
Plant Operator	6	2
Chief Maintenance Mechanic	6	1
Equipment Operator	5	1
Maintenance Assistant	4	1
Utility Worker	3	3
<b>Staffing Level</b>		<u>9.5</u>

This fund accounts for the activities of the City's collection, transportation, treatment and disposition of waste water. The City allows the Navy to transfer waste water for NAS Mid-South from their collection system and also allows Shelby County to transfer from their limited collection system adjacent to the City in addition to serving the City. State law requires user fees to cover the cost of operations as well as improvements.

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
34191	Discounts Forfeited	20,774	17,130	10,000	20,000
34200	Sewer Revenue	1,093,592	1,174,700	1,161,680	1,221,688
34201	Sewer Revenue (MLGW Collected)	48,443	77,500	72,800	80,600
34215	BFI Lechate Agreement	56,524	68,900	52,000	71,656
34225	Sewer Revenue (Shelby Cty)	135,078	75,000	104,000	78,000
34230	Sewer Revenue (U.S. Navy)	1,096,553	993,500	728,000	800,000
34246	Food Est FOG Fees	3,700	3,800	4,000	4,000
34292	Sewer Development Fees	63,435	10,674	0	0
34294	Sewer Tap	2,000	2,500	500	500
34295	Sewer Service Conn Fee	11,400	8,800	9,500	9,000
<b>REVENUES</b>		<b>2,531,499</b>	<b>2,432,504</b>	<b>2,142,480</b>	<b>2,285,444</b>
36058	CDBG Grant Sand Filters ETC	937,214	0	0	0
37001	Interest Income	67,924	24,500	10,000	24,500
38061	Sale of Surplus Property	601	0	0	0
<b>OTHER REVENUE</b>		<b>1,005,739</b>	<b>24,500</b>	<b>10,000</b>	<b>24,500</b>
<b>TOTAL SEWER FUND REVENUE</b>		<b>3,537,238</b>	<b>2,457,004</b>	<b>2,152,480</b>	<b>2,309,944</b>
<b>SEWER PLANT (52201)</b>					
Salaries					
111	Salaries	291,449	282,684	298,895	298,474
118	Overtime	225	200	500	0
124	Part Time	-	-	20,000	0
135	Holiday Pay	-	-	-	0
136	Vacation Pay at Retirement	7,313	-	-	0
140	Reimb for billing by City Hall	42,050	42,050	42,050	42,050
143	Allocate PW Director	18,988	18,988	18,988	18,988
Total Compensation		<b>360,024</b>	<b>343,922</b>	<b>380,433</b>	<b>359,512</b>
Benefit Costs					
151	Health Insurance	34,707	26,425	27,044	27,044
152	Life Insurance	1,903	1,789	2,017	2,009
153	FICA	17,849	16,535	19,802	18,505
154	Medicare	4,174	3,867	4,631	4,328
155	Retirement	(14,518)	22,417	26,691	26,654
156	Workers Comp Insurance	9,572	9,610	10,000	10,000
158	Medical Testing	150	200	500	500
161	Retiree Insurances	5,647	18,983	3,000	20,000
162	OPEB Expense	23,811	50,000	50,000	50,000
Total Fringe Benefits		<b>83,295</b>	<b>149,826</b>	<b>143,685</b>	<b>159,040</b>
<b>Total Plant Personnel</b>		<b>443,319</b>	<b>493,748</b>	<b>524,118</b>	<b>518,552</b>
Plant Operating Expenses					
180	Training & Travel	805	-	3,000	3,000
235	Memberships/Dues/Licenses	85	120	120	150

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
241	Utilities	180,201	143,600	200,000	200,000
245	Telephone	4,628	4,680	4,900	5,000
253	Audit	6,000	6,170	6,170	6,500
254	Engineering Services	3,403	4,500	58,000	58,000
260	R & M Equipment	44,170	6,000	55,000	56,000
261	R & M Vehicle	1,106	2,000	2,000	2,200
262	Maintenance	2,059	8,900	17,500	17,500
263	Lease & Maintenance Agreements	6,892	27,515	41,450	54,115
267	Chemicals, Lab Supplies and Analysis	17,604	16,200	25,000	26,000
285	Fuel Billed by Public Works	7,031	2,500	10,000	10,000
289	Repairs by PW Shop	984	400	1,500	1,600
310	Office & Operational Supplies	4,917	5,000	12,000	12,000
326	Uniforms	3,312	2,400	3,600	3,600
333	Tools, Furniture & Equipment	72	1,200	6,000	6,000
337	State & County Permits & Fees	12,415	8,300	15,000	15,500
521	Insurance	39,299	47,513	45,767	50,000
540	Depreciation	547,847	650,000	650,000	650,000
801	Interest Expense - SRLF Loan	35,340	33,408	33,408	31,452
	<b>Total Plant Operations</b>	<b>918,169</b>	<b>970,406</b>	<b>1,190,415</b>	<b>1,208,617</b>
<b>SEWER SYSTEM (52202)</b>					
Salaries					
111	SALARIES	89,402	97,685	96,063	101,985
118	OVERTIME	69	-	9,000	-
124	Part Time	-	-	20,000	-
136	Vacation Pay at Retirement	-	-	-	-
	<b>Total Compensation</b>	<b>89,471</b>	<b>97,685</b>	<b>125,063</b>	<b>101,985</b>
Benefit Costs					
151	Health Insurance	11,345	13,853	7,356	8,709
152	Life Insurance	650	615	652	687
153	FICA	5,539	5,770	7,754	6,323
154	Medicare	1,295	1,350	1,813	1,479
155	Retirement	8,311	7,741	9,382	9,107
	<b>Total Fringe Benefits</b>	<b>27,140</b>	<b>29,329</b>	<b>26,957</b>	<b>26,305</b>
	<b>Total System Personnel</b>	<b>116,611</b>	<b>127,014</b>	<b>152,020</b>	<b>128,290</b>
System Operating Expenses					
180	Training & Travel	7	350	1,000	1,000
235	Memberships/Dues/Licenses	-	-	200	200
241	Utilities	16,755	17,170	30,000	30,000
258	SSES & Rehab	11,241	32,747	60,000	60,000
260	R & M Equipment	75	2,000	5,000	5,000
261	R & M Vehicle	-	588	2,500	2,500
262	Property Maintenance	1,056	1,000	5,000	5,000
263	Lease & Maintenance Agreements	4,732	8,696	10,000	10,000

Acct #	Account Name	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
285	Fuel Billed by Public Works	3,415	3,302	7,000	7,000
289	Repairs by PW Shop	2,675	8,149	6,500	10,000
310	Office & Operational Supplies	8,107	6,064	7,500	7,500
326	Uniforms	1,545	1,480	2,500	2,500
331	Gas & Oil (purchased direct)	-	-	200	200
333	Tools, Furniture & Equipment	-	1,000	2,000	2,000
990	Contingency	-	-	146,527	311,585
	<b>Total System Operations</b>	<b>49,609</b>	<b>82,546</b>	<b>285,927</b>	<b>454,485</b>
	<b>Combined Total Personnel</b>	<b>559,930</b>	<b>620,762</b>	<b>676,138</b>	<b>646,842</b>
	<b>Combined Total Operations</b>	<b>967,778</b>	<b>1,052,952</b>	<b>1,476,342</b>	<b>1,663,102</b>
	<b>Net Income (Loss)</b>	<b>2,009,530</b>	<b>783,290</b>	<b>0</b>	<b>0</b>

Sewer Line Extension - Vincent Street to under TN 385 to Big Creek	\$ 1,000,000
Sewer Line Extension from Thornhill subdivision under US 51 toward Bid Creek (eliminate 2 lift stations)	\$ 600,000
Reroute Lucy Sewer System to from Memphis system to Millington Plant - From Amhurst Lift Station fo Pleasant Ridge Lift Station	\$ 1,000,000
Reroute sewer line from USA Stadium up Royster Creek to up Hickory Meadow Road - Creek is eroding liine	TBD
Replacement of Small Sewer Truck	\$ 150,000
Replace Sewer Lift Station (Old Millington Road)	\$ 200,000
Replace Tractor	\$ 35,000
Replace backhoe	\$ 75,000
Submerged Hydrolic pumps to replace Screw Pumps	\$ 850,000
Water Sampler (2)	\$ 20,000

**Costs not yet determined for items below:**

Chemical feed system improvements	TBD
Drain Handles in oxidation ditches - renovate or replace	TBD
Chlorine chamber weirs - renovate or replace	TBD
Aereator ditch weirs - renovate or replace	TBD
Auto control system for influent pumps - renovate or replace	TBD



Category	FY 2019	FY 2020	FY 2020 Budget	FY 2021 Request
Revenues			19,830,240	995,400
Capital Expenditures			20,576,600	1,495,400
Net Transfers			(746,360)	(500,000)
<b>Net</b>			0	0
<b>June 30 Fund Balance</b>	3,756,235	2,756,235	2,756,235	2,756,235

This Fund accounts for the financing of major governmental fund capital asset purchases. A one year budget and a five year plan is developed each fiscal year. Projects begun and funded in a prior year, but not completed as of year end, will roll forward into the next year's budget with their funding. Grants and general obligation debt are the primary source of funding these projects.

The FY19 Budget included the issuance of \$5,000,000 in a new debt issue for city capital projects and assumed that the 2015 debt issue had \$1,497,091 that was to be drawn in FY19. None of those bond funds are expected to be drawn in FY20. The FY21 budget assumes that unexpended FY20 projects will be carried forward and funded in part by \$4,867,579 of the debt issues. New projects in FY21 will be funded by \$803,080 of the debt and other sources. The balance of the debt issues of \$826,432 is budgeted for use in FY22.

No new debt for schools is requested or shown in this plan.

# Capital Improvement Program Fund

## Line Item Detail

Acct #	Account Name	FY 2020 Budget	FY 2021 Proposed	FY 2022 Proposed	FY 2023 Proposed	FY 2024 Proposed	FY 2025 Proposed
Revenues							
36042	TDOT Grant - Raleigh Millington Bridge	4,433,613	0	0	0	0	0
36046	Grant for Navy Rd Streetscape Phase II	1,719,471	0	0	0	0	0
36048	TDOT Grant - Big Creek Church RR Crosiing	70,000	0	0	0	0	0
36050	IDB Match for FLAP Grant	316,770	0	0	0	0	0
36053	TDOT TFLAP Grant	2,064,850	0	0	0	0	0
36057	CMAQ Phase II	830,445	0	0	0	0	0
36059	TDOT Grant - ADA Transition Plan	129,280	0	0	0	0	0
36060	TDOT Grant - Raleigh Millington/385 Interchange	472,770	0	0	0	0	0
36062	TDOT Grant - Sykes Rd Paving	510,511	0	0	0	0	0
36063	TDOT Grant - Big Creek Church Rd Paving	669,834	0	0	0	0	0
36064	TDOT Grant - Shelby Rd Bridge Renovation	948,467	0	0	0	0	0
36065	SCG CDBG Grant for Park	200,000	0	0	0	0	0
36067	TDOT Grant US 51 Multimodal	949,201	0	0	0	0	0
36069	TDOT Grant - ADA Improvements on Navy Rd - Veterans to Bethuel	225,440	160,000	902,016	0	0	0
	TDOT Grant - Shelby Road Repaving	0	12,160	24,000	240,000	0	0
	TDOT Grant - Babe Howard Repaving	0	2,080	0	0	0	0
	TDOT Grant - Wilkinsville Road (Us-51 To Veterans) Repaving	0	2,560	0	0	0	0
	TDOT Grant - Easley St. Repaving	0	11,200	33,920	240,000	0	0
	TDOT Grant - Bennett Wood Dr Repaving	0	2,400	0	0	0	0
	TDOT Grant - Quito Rd Repaving	0	1,920	0	0	0	0
37001	Interest Income	0	0	0	0	0	0
37499	Misc. Revenue	0	0	0	0	0	0
37500	Bond Proceeds	4,867,579	803,080	826,432	0	0	0
37501	School Bond Proceeds	0	0	0	0	0	0
38990	Planned Use of Fund Balance	1,422,009	0	12,560	770,000	0	0
	<b>Total Revenues</b>	<b>19,830,240</b>	<b>995,400</b>	<b>1,798,928</b>	<b>1,250,000</b>	<b>0</b>	<b>0</b>

# Capital Improvement Program Fund

# Line Item Detail

Acct #	Account Name	FY 2020 Budget	FY 2021 Proposed	FY 2022 Proposed	FY 2023 Proposed	FY 2024 Proposed	FY 2025 Proposed
<b>Public Works Expenditures (41600)</b>							
108	Paving City Streets	986,767	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
155	Raleigh Millington/Big Creek Bridge	5,542,016	0	0	0	0	0
163	Navy Rd Streetscape Phase II 36046	2,149,340	0	0	0	0	0
171	City Match - SC Resiliency Grant	1,000,000	0	0	0	0	0
175	Big Creek Church RR Crossing	77,000	0	0	0	0	0
176	Astoria Ave Improvements	1,583,850	0	0	0	0	0
180	CMAQ ITS Expansion	830,445	0	0	0	0	0
188	ADA Transition Plan	161,600	0	0	0	0	0
190	Raleigh Millington/385 Interchange	590,963	0	0	0	0	0
201	Sykes Rd Paving	638,139	0	0	0	0	0
202	Big Creek Church Rd Paving	837,293	0	0	0	0	0
203	Shelby Rd Bridge Renovation	1,185,584	0	0	0	0	0
204	US 51 Multimodal	949,201	0	0	0	0	0
	Shelby Road Repaving	0	15,200	30,000	300,000	0	0
	Babe Howard Repaving	0	2,600			0	0
	Wilkinsville Road (Us-51 To Veterans) Repaving	0	3,200			0	0
	Easley St. Repaving	0	14,000	42,400	300,000	0	0
	Bennett Wood Dr Repaving	0	3,000			0	0
	Quito Rd Repaving	0	2,400			0	0
	Dump Truck - Streets	0	0	0	0	100,000	0
206	ADA Improvements from Veterans to Bethuel on Navy Rd	281,800	200,000	1,127,520	0	0	0
		<b>16,813,998</b>	<b>1,240,400</b>	<b>2,199,920</b>	<b>1,600,000</b>	<b>1,100,000</b>	<b>1,000,000</b>
<b>Fire</b>							
105	New Fire Station #2	2,350,521	0	0	0	0	0
192	800 MHz radio upgrade - Fire Dept	13,382	0	0	0	0	0
193	Replace Admin P/U Trucks - Fire BC, Fire Marshall & Chief	34,746	40,000	0	0	0	0
	Replace fire engine	0	0	0	0	500,000	0
	Fire Training Academy Improvements	0	75,000	0	0	0	0
207	Station 1 Improvements	50,000	0	0	0	0	0
	New Fire Station 1	0	0	0	0	0	1,500,000
		<b>2,448,649</b>	<b>115,000</b>	<b>0</b>	<b>0</b>	<b>500,000</b>	<b>1,500,000</b>
<b>Police</b>							
139	Police Cars	110,000	110,000	110,000	110,000	110,000	110,000

# Capital Improvement Program Fund

## Line Item Detail

Acct #	Account Name	FY 2020 Budget	FY 2021 Proposed	FY 2022 Proposed	FY 2023 Proposed	FY 2024 Proposed	FY 2025 Proposed
194	800 MHz radio upgrade - Police Dept	26,466	0	0	0	0	0
195	Fiber/Microwave Connection - Police to Shake Rag Tower - Guess	0	0	0	0	0	0
		<u>136,466</u>	<u>110,000</u>	<u>110,000</u>	<u>110,000</u>	<u>110,000</u>	<u>110,000</u>
<b>Arts, Recreation and Parks</b>							
165	ARP - Park Renovations & Upgrades	20,000	10,000	10,000	10,000	10,000	10,000
183	Biloxi Fields Expansion with Gym and 2 Ball Fields	894,628	0	0	0	0	0
196	Gym	75,000	0	0	0	0	0
205	Veterans Memorial	114,559	0	0	0	0	0
		<u>1,104,187</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
<b>General</b>							
179	Blight Removal	0	20,000	20,000	20,000	20,000	20,000
186	Replacement of City Hall Accounting and Payroll Software	43,300	0	0	0	0	0
	Court & Clerk Improvements	0	0	0	10,000	0	0
138	Bond Issuance Costs	30,000	0	0	0	0	0
		<u>73,300</u>	<u>20,000</u>	<u>20,000</u>	<u>30,000</u>	<u>20,000</u>	<u>20,000</u>
	<b>Total Capital</b>	<u>20,576,600</u>	<u>1,495,400</u>	<u>2,339,920</u>	<u>1,750,000</u>	<u>1,740,000</u>	<u>2,640,000</u>
<b>Transfers</b>							
751	Transfer from General Fund	(746,360)	(500,000)	(540,992)	(500,000)	(500,000)	(500,000)
765	Transfer to Schools CIP	0	0	0	0	0	0
	<b>Total Transfers</b>	<u>(746,360)</u>	<u>(500,000)</u>	<u>(540,992)</u>	<u>(500,000)</u>	<u>(500,000)</u>	<u>(500,000)</u>
	<b>Total Capital Expenditures and Transfers</b>	<u>19,830,240</u>	<u>995,400</u>	<u>1,798,928</u>	<u>1,250,000</u>	<u>1,240,000</u>	<u>2,140,000</u>
	<b>Net Budget</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(1,240,000)</u>	<u>(2,140,000)</u>

Category	FY 2019	FY 2020	FY 2020 Budget	FY 2021 Request
Revenues			<u>1,229,000</u>	<u>750,000</u>
Capital Expenditures			<u>1,229,000</u>	<u>750,000</u>
Net			<u>0</u>	<u>0</u>
June 30 Fund Balance	<u>3,465,000</u>	<u>3,256,045</u>	<u>3,465,000</u>	<u>3,256,045</u>

This Fund accounts for the financing of capital asset purchases for the Millington Municipal Schools. A one year budget and a five year plan is developed each fiscal year. Projects begun and funded in a prior year, but not completed as of year end, will roll forward into the next year's budget with their funding. Grants and general obligation debt are the primary source of funding these projects.

No Capital Plan was submitted as adopted by the Millington Municipal School Board.

# School Capital Projects Fund

## Line Item Detail

Acct #	Account Name	FY 2020 Budget	FY 2021 Proposed	FY 2022 Proposed	FY 2023 Proposed	FY 2024 Proposed	FY 2025 Proposed
Revenues							
44990	Other Local Revenue	500,000	750,000	0	0	0	0
49100	Bond Issue	-	-	0	0	0	0
	Planned Use of Fund Balance	729,000	-	0	0	0	0
	<b>Total Revenues</b>	<b>1,229,000</b>	<b>750,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures 91300</b>							
304	Architects	0	0	0	0	0	0
321	Engineering Services	0	0	0	0	0	0
706	Building Construction	50,000	0	0	0	0	0
	Demolition of Civic Center	0	0	0	0	0	0
	Resurface Parking Lots	0	0	0	0	0	0
	Intercom Upgrade (excludes E A Harrold)	0	0	0	0	0	0
	Fire & Security Upgrades	0	0	0	0	0	0
	Roof Repairs	0	0	0	0	0	0
	HVAC Phased Replacement	0	0	0	0	0	0
	Technology Upgrades	0	0	0	0	0	0
	Paving Projects at all Schools	100,000	0	0	0	0	0
	Renovation- Miles Park	95,000	0	0	0	0	0
	Paving Miles Park (ADA & Title 9)	60,000	0	0	0	0	0
	EA Harrold Gym Roof	375,000	0	0	0	0	0
	EA Harrold Main Bldg Roof	175,000	0	0	0	0	0
	Tuck Pointing Roof, Parapet, & Walls	15,000	0	0	0	0	0
	MCHS Roofing	125,000	0	0	0	0	0
	Roof Replacement-MCHS HS Football Locker Room	50,000	0	0	0	0	0
	MCHS Masonry Building Improvement	184,000	0	0	0	0	0
707	Building Improvements	0	570,000	0	0	0	0
799	Other Capital Outlay	0	180,000	0	0	0	0
	<b>Total Capital Expenditures</b>	<b>1,229,000</b>	<b>750,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Net Budget</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

ORDINANCE 2020-10

ORDINANCE TO LEVY AND ASSESS A TAX RATE FOR AD VALOREM TAXES UPON  
REAL PROPERTY AND PERSONAL PROPERTY IN THE CITY OF MILLINGTON  
FOR THE TAX YEAR 2020 (FY21)

BE IT ORDAINED by the Board of Mayor and Alderman of the City of Millington, Tennessee, hereinafter referred to as the 2020 Tax Rate Ordinance to provide as follows:

**SECTION 1: TAX RATE** – There is hereby levied upon all real property in the City of Millington pursuant to TCA 67-5-101 et sec., a tax calculated upon a rate of \$1.53 for each \$100.00 of assessed valuation and there is hereby levied upon all taxable personal property a tax calculated upon a rate of \$1.53 for each \$100.00 of assessed valuation.

**SECTION 2: COLLECTION** – The taxes herein provided for are to be collected for the year 2020, and shall be due on the first Monday in October and shall be delinquent from and after the first day of March of the subsequent year, and shall be paid and collected through the Office of the Shelby County Trustee.

**SECTION 3: APPORTIONMENT OF TAX RATE** – The taxes levied in Section 1 of this Ordinance when collected shall be apportioned as follows:

For the General Purposes of the City of Millington, \$.9997 on each \$100.00 of assessed valuation.

For the Debt Service of the City of Millington, including interest and principal payments, \$ .5303 on each \$100.00 of assessed valuation.

**SECTION 3: SEVERABILITY** – To the extent that any prior Ordinance, assessment or tax rate specification conflicts with this Ordinance the same is repealed.

**SECTION 4: EFFECTIVE DATE** – Be it further ordained that this Ordinance shall take effect upon its second and final passage.

Public Hearing: June 29, 2020  
First Reading: June 8, 2020  
Second Reading: June 29, 2020

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Terry G. Jones, Mayor

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Karen Findley, City Clerk

## ORDINANCE 2020-11

### AN ORDINANCE TO REPEAL AND REPLACE CHAPTER 20 OF TITLE 14 OF CITY CODE ON STORMWATER MANAGEMENT AND POLLUTION CONTROL

WHEREAS, The City continues to review all sections of the City Code in order to improve and simplify its use by citizens and city employees; and

WHEREAS, Title 14 of the City Code includes Chapter 20, Stormwater Management and Pollution Control; and

WHEREAS, The City has had our engineering consultants, Kimley Horn, review and recommend changes to this Chapter in order to better meet the requirements of federal and state laws and regulations; and

WHEREAS, It was determined that a complete rewrite of the chapter would result in a more user friendly and understandable code

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MILLINGTON, TENNESSEE that Chapter 20 of Title 14 of the Millington Municipal Code is deleted in its entirety and replaced as follows:

## CHAPTER 20

### STORMWATER MANAGEMENT AND POLLUTION CONTROL

#### SECTION

- 14-2001. Objectives.
- 14-2002. Conflict.
- 14-2003. Severability.
- 14-2004. Jurisdiction.
- 14-2005. Enactment.
- 14-2006. Definitions.
- 14-2007. Abbreviations.
- 14-2008. Illicit discharges; unauthorized discharge a public nuisance.
- 14-2009. Improper disposal and illicit discharges.
- 14-2010. Exceptions, allowable discharges.
- 14-2011. Illicit connection.
- 14-2012. Monitoring and inspection.
- 14-2013 – 14-2021. Reserved.
- 14-2022. Construction activity and erosion and sediment control; construction activity.
- 14-2023. Construction activity, regulated.
- 14-2024. Compliance with permits.
- 14-2025. Reserved.
- 14-2026. Stormwater management infrastructure; infrastructure, defined.
- 14-2027. Policy statements for development.
- 14-2028. Infrastructure maintenance.
- 14-2029. Maintenance responsibility– privately owned infrastructure.
- 14-2030. Maintenance responsibility– publicly owned infrastructure.
- 14-2031 – 14-2035. Reserved.
- 14-2036. Stormwater discharges from regulated industrial sources; purpose.
- 14-2037. Industry, defined.

- 14-2038. Right of inspection, defined.
- 14-2039. Availability of information on discharges to public; use of information accepted as confidential.
- 14-2040. Information required.
- 14-2041. Stormwater Pollution Prevention Plan (SWPPP) requirements.
- 14-2042. Sampling at industrial facilities.
- 14-2043. Reporting.
- 14-2044. Accidental discharges.
- 14-2045. Fraud and false statements.
- 14-2046. Reserved.
- 14-2047. Enforcement and abatement; administrative remedies.
- 14-2048. Civil penalty.
- 14-2049. Unlawful acts, misdemeanor.
- 14-2050. Processing a violation.
- 14-2051. Appeal judicial proceedings and relief.
- 14-2052. Damages, disposition of funds.
- 14-2053. Records retention.
- 14-2054. Facilities maintenance agreement.
- 14-2055. Standard Operating Procedures for City Forces.

**14-2001. Objectives.** The objectives of "the ordinance adopting new title 14, chapter 20 of the Millington Municipal Code Stormwater Management and Pollution Control" are:

- (1) To protect public health, safety and general welfare.
- (2) To eliminate any non-allowable discharges to the city's MS4 that adversely impact water quality.
- (3) To provide for the sound use and development of all flood-prone areas in such a manner as to maximize beneficial use without increasing flood hazard potential or diminishing the quality of the natural stormwater resources.
- (4) To provide for sound fiscal management of the community and maintain a stable tax base by providing appropriate fees and other dedicated funding sources for the administration of the watershed management program.
- (5) To increase the awareness of the public, property owners and potential homebuyers regarding Stormwater impacts (i.e. flooding, erosion).
- (6) To minimize prolonged business interruptions.
- (7) To minimize damage to public facilities and utilities such as water and gas mains; electric, telephone, storm and sanitary sewer lines; and streets and bridges.
- (8) To promote a functional public and private stormwater management system that will not result in excessive maintenance costs.
- (9) To encourage the use of natural and aesthetically pleasing design that maximizes preservation of natural areas.
- (10) To promote the use of comprehensive watershed management plans.
- (11) To encourage preservation of floodplains, floodways and open spaces.
- (12) To encourage community stewardship of the City of Millington's water resources.
- (13) It is further the purpose of this chapter to enable the City of Millington to comply with the NPDES permit and applicable regulations (at 40 CFR 122.32-35) for stormwater discharges.

**14-2002. Conflict.** All other ordinances and parts of other ordinances inconsistent or conflicting with any part of this chapter are hereby repealed to the extent of such inconsistency or conflict. If any provisions of this chapter and any other provisions of law impose overlapping or contradictory regulations, or contain

any restrictions covering any of the same subject matter, that provision which is more restrictive or imposes higher standards or requirements shall govern.

**14-2003. Severability.** If any provision of this chapter or its application to any person, entity, or property is held invalid, the remainder of the chapter or the application of the provision to other persons or property shall not be affected. Should any article, section, subsection, clause or provision of chapter be declared by a court of competent jurisdiction to be unconstitutional or invalid, such decision shall not affect the validity of the ordinance as a whole or any part thereof other than the part declared to be unconstitutional or invalid, each article, section clause and provision being declared severable.

**14-2004. Jurisdiction.** The provisions of this chapter apply to the incorporated areas of the City of Millington.

**14-2005. Enactment.** This chapter shall take effect upon adoption, the public welfare requiring the it.

**14-2006. Definitions.** For the purpose of this chapter, unless specifically defined below, words or phrases shall be interpreted so as to give them the meaning they have in common usage and to give this article it's most effective application. Words in the singular shall include the plural, and words in the plural shall include the singular. Words used in the present tense shall include the future tense. The word "shall" connotes mandatory and not discretionary; the word "may" is permissive.

(1) "Accidental discharges" - means a discharge prohibited by this chapter into the City of Millington's MS4 that occurs by chance and without planning or consideration prior to occurrence.

(2) "Best management practices" or "BMPs" - means schedules of activities, prohibitions of practices, maintenance procedures, structural and non-structural practices, and other management practices to prevent or reduce the pollution of waters of the state. BMPs also include treatment requirements, operating procedures, and practices to control runoff pollutants, spillage or leaks, sludge or waste disposal, or drainage from raw material storage.

(3) "Clean Water Act" or "the Act" - means the Federal Water Pollution Control Act, as amended, codified at 33 U.S.C. 1251 et. seq.

(4) "Commercial" - means property devoted in whole or part to commerce, that is, the exchange and buying and selling of commodities or services. The term shall include, by way of example, but not be limited to the following businesses: amusement establishments, animal clinics or hospitals, automobile service stations, automobile dealerships for new or used vehicles, automobile car washes, automobile and vehicular repair shops, banking establishments, beauty and barber shops, bowling alleys, bus terminals, and repair shops, camera shops, dental offices or clinics, day care centers, department stores, drug stores, funeral homes, furniture stores, gift shops, grocery stores, hardware stores, hotels, jewelry stores, laboratories, laundries, and dry cleaning establishments, liquor stores, medical offices and clinics, motels, movie theaters, office buildings, paint stores or shops, parking lots, produce markets, professional offices, radio stations, repair establishments, retail stores, television stations and production facilities, theaters, truck or construction equipment service stations, truck or construction equipment dealerships for new or used vehicles, truck or construction equipment washing facilities and truck or construction equipment repair shops.

(5) "Construction activity" shall mean any clearing, grading, excavating, or equipment usage that will result in the disturbance of the land surface and is subject to stormwater permit requirements under the State of Tennessee General Permit for Stormwater Discharges Associated with Construction Activity. The term shall not include:

(a) Such minor construction activities as home gardens and individual home landscaping, home repair, home maintenance work and other related activities that result in minor soil erosion;

(b) Individual service and sewer connections for single- or two-family residences;

(c) Agricultural practices involving the establishment, cultivation or harvesting of products of the field or orchard, preparing and planting of pasture land, forestry land management practices including harvesting, farm ponds, dairy operations, and livestock and poultry management practices and the construction of farm buildings;

(d) Any project carried out under the technical supervision of the Natural Resources Conservation Service of the United States Department of Agriculture;

(e) Installation, maintenance, and repair of any underground public utility lines when such activity occurs in an existing hard surface road, street or sidewalk, provided the activity is confined to the area of the road, street or sidewalk which is hard surfaced and a street, curb, gutter or sidewalk permit has been obtained, and if such area is less than one acre of disturbance

(6) "Critical design storm" - means the design storm specified in the City of Millington's Drainage Design Manual.

(7) "Development" – means any activity subject to the Tennessee General Permit for Construction Activities.

(8) "Director" – means the City of Millington Director of Public Works

(9) "Erosion prevention and sediment control (EPSC) plan" - means a written plan, including drawings or other graphic representations, that is designed to minimize the erosion and sediment runoff at a site during construction activities.

(10) "Hot Spot" means an area where land use or activities generate highly contaminated runoff, with concentrations of pollutants in excess of those typically found in stormwater. Examples might include operations producing concrete or asphalt, auto repair shops, auto supply shops, large commercial parking areas and restaurants.

(11) "Illicit Discharge" is defined at 40 CFR § 122.26(b)(2) and refers to any discharge to a municipal separate storm sewer that is not entirely composed of stormwater, except discharges authorized under an NPDES permit (other than the NPDES permit for discharges from the MS4) and discharges resulting from firefighting activities.

(12) "Impervious" - means not allowing the passage of water through the surface of the ground or ground covering or a substantial reduction in the capacity for water to pass through the surface of the ground or ground covering.

(13) "Industrial facility" - is a business engaged in industrial production or service, that is, a business characterized by manufacturing or productive enterprise or a related service business. This term shall include but not be limited to the following: apparel and fabric finishers, automobile salvage and junk yards, blast furnace, blueprint and related shops, boiler works, cold storage plants, contractor's plants and storage facilities, foundries, furniture and household goods manufacturing, forge plants, greenhouses, manufacturing plants, metal fabrication shops, ore reduction facilities, planing mills, rock crushers, rolling mills, saw mills, smelting operations, stockyards, stone mills or quarries, textile production, utility transmission or storage facilities, truck or construction equipment salvage or junkyards, warehousing, and wholesaling facilities.

(14) "Institutional" - means an established organization, especially of a public or charitable nature. This term shall include, by way of example, but not be limited to, the following: churches, community buildings, colleges, day care facilities, dormitories, drug or alcohol rehabilitation facilities, fire halls, fraternal organizations, golf courses and driving ranges, government buildings, hospitals,

libraries, kindergartens, or preschools, nursing homes, mortuaries, schools, social agencies, synagogues, parks and playgrounds.

(15) "Land Disturbing Activity" - means any activity that results in a change in the existing soil cover (both vegetative and nonvegetative) and/or the existing soil topography. Land-disturbing activities include, but are not limited to, development, re-development, demolition, construction, reconstruction, clearing, grading, filling, and excavation.

(16) "Manager" - means the stormwater management administrator who is designated to supervise the operation of the stormwater management program and who is charged with certain duties and responsibilities by this chapter, or his/her duly authorized representative.

(17) "Multi-family residential" - means an apartment building or other residential structure built for three or more units or lots under common ownership, and condominiums of three or more units.

(18) "National Pollutant Discharge Elimination System" or "NPDES permit" - means a permit issued pursuant to 33 U.S.C. Chapter 26 Water Pollution Prevention and Control, Subchapter IV Permits and Licenses, Section 1342.

(19) "Notice of intent" or "N.O.I." - means a written notice by the discharger to the Commissioner of the Tennessee Department of Environment and Conservation, or his designee, that a person wishes his discharge to be authorized under a general permit authorized by state law or regulation.

(20) "Person" - means any individual, partnership, corporation, limited liability company, firm, company, trust estate, governmental entity or any other legal entity, or their legal representatives, agents or assigns. The masculine gender shall include the feminine, the singular shall include the plural where indicated by context.

(21) "Regional facility" – means a stormwater management facility designed to serve more than two properties and 100 or more acres of drainage area. A regional facility typically includes a stormwater pond.

(22) "Redevelopment" – means the alteration of developed land that disturbs one acre or more, or less than an acre if part of a larger common plan of development, and increases the site or building impervious footprint, or offers a new opportunity for stormwater controls that the permittee would like to identify. The term is not intended to include such activities as exterior remodeling, which would not be expected to cause adverse stormwater quality impacts.

(23) "Significant spills" - Releases of oil or hazardous substances in excess of reportable quantities under section 311 of the Clean Water Act (at 40 CFR 110.10 and CFR 117.21) or section 102 of the Comprehensive Environmental Response Compensation and Liability Act (CERCLA), (at CFR 302.4).

(24) "Stormwater" – is defined at 40 CFR § 122.26(b)(13) and means stormwater runoff, snowmelt runoff, and surface runoff and drainage.

(25) "Stormwater management facility" – means a stormwater management control device, structure, or system of such physical components designed to treat, detain, store, convey, absorb, conserve, protect, or otherwise control stormwater.

(26) "Stormwater management" - means the collection, conveyance, storage, treatment and disposal of stormwater in a manner to meet the objectives of this chapter and its terms, including, but not be limited to measures that control the increase volume and rate of stormwater runoff and water quality impacts caused or induced by man made changes to the land.

(27) "Stormwater Management Manual (SWMM)" – means the guidance document adopted for use by the City of Millington to supplement the current "City of Millington Drainage Design Manual". The SWMM provides the technical standards and information necessary for proper design and construction of stormwater management facilities and the management of stormwater management infrastructure as defined in Code § 14-2025.

(28) "Stormwater Management Plan" or "SWMP" - is a written compilation of the elements of the Stormwater Management Program. It is considered a single

document, even though it actually consists of separate stand-alone components. It includes the set of drawings and other documents that comprise all of the information and specifications for the programs, drainage systems, structures, BMPs, concepts, and techniques for the City of Millington and as part of this chapter.

(29) "Stormwater Pollution Prevention Plan" - is a written plan that includes site map(s), an identification of construction/contractor activities that could cause pollutants in the stormwater, and a description of measures or practices to control these pollutants. It must be prepared and approved before construction begins. In order to effectively reduce erosion and sedimentation impacts, Best Management Practices (BMPs) must be designed, installed, and maintained during land disturbing activities. The SWPPP shall be prepared in accordance with the TDEC EPSC Handbook or local BMP Manual, whichever is more stringent and protective of waters of the state. The handbook is designed to provide information to planners, developers, engineers, and contractors on the proper selection, installation, and maintenance of BMPs. The handbook is intended for use during the design and construction of projects that require erosion and sediment controls to protect waters of the state. It also aids in the development of SWPPPs and other reports, plans, or specifications required when participating in Tennessee's water quality regulations.

(30) "Stormwater sewer system" –means the network of conveyances and storage facilities that collect, detain, absorb, treat, channel, discharge, or otherwise control the quantity and quality of stormwater.

(31) "Stream" – means a surface water that is not a wet weather conveyance (TCA 69-3-10. (40)) Streams include linear watercourses, lakes, ponds, and wetlands.

(32) "Toxic pollutant" - means any pollutant or combination of pollutants listed as toxic in 40 CFR Part 401 promulgated by the Administrator of the Environmental Protection Agency under the provisions of 33 U.S.C. 1317.

(33) "Variance" - means the modification of the minimum stormwater management requirements contained in this Chapter and the Stormwater Management Plan for Specific circumstances where strict adherence of the requirement would result in unnecessary hardship and not fulfill the intent of this Chapter.

(34) "Waters of the State" or "Waters" - is defined in the Tennessee Water Quality Control Act and means any and all water, public or private, on or beneath the surface of the ground, which are contained within, flow through or border upon Tennessee or any portion thereof except those bodies of water confined to and retained within the limits of private property in single ownership which do not combine to effect a junction with natural surface or underground waters.

(35) "Water quality" - means characteristics that are related to the physical, chemical, biological, and/or radiological integrity of stormwater.

(36) "Watershed management program" – means a balanced program and plan of controlling the quantity and quality of water resources through comprehensive land and water resource management. Such management includes but is not limited to pollution control, land development controls, best management practices both structural and non-structural, preservation, habitat protection, and well head protection. This program incorporates the State's NPDES stormwater quality permit program

(37) "Watershed master plan" – means the guidance vehicle for implementing the watershed management program.

(38) "Waterway buffer" or "Buffer Zone" or "Water Quality Riparian Buffer" is a strip of dense undisturbed perennial native vegetation, either original or re-established, that borders streams and rivers, ponds and lakes, wetlands and seeps. Buffer zones are established for the purposes of slowing water runoff, enhancing water infiltration and minimizing the risk of any potential sediments, nutrients or other pollutants from leaving the upland area and reaching surface waters. Buffer zones are established for the primary purpose of protecting water quality and maintaining a healthy aquatic ecosystem in receiving waters.

(39) "Wet weather conveyance" – means, notwithstanding any other law or rule to the contrary, man-made or natural watercourses, including natural watercourses that have been modified by channelization:

- a) That flow only in direct response to precipitation runoff in their immediate locality;
- b) Whose channels are at all times above the groundwater table;
- c) That are not suitable for drinking water supplies; and
- d) In which hydrological and biological analyses indicate that, under normal weather conditions, due to naturally occurring ephemeral or low flow there is not sufficient water to support fish, or multiple populations of obligate lotic aquatic organisms whose life cycle includes an aquatic phase of at least two (2) months.

**14-2007. Abbreviations.** (1) "CERCLA" – means the Comprehensive Environmental Response, Compensation and Liability Act in its original form or as amended.

- (2) "CFR" - Code of Federal Regulations.
- (3) "FEMA" - Federal Emergency Management Agency.
- (4) "MS4" – Municipal Separate Storm Sewer System means the City of Millington separate stormwater system both natural and manmade as may be subject to the NPDES Stormwater Permit for The City of Millington.
- (5) "SWPPP" - Stormwater Pollution Prevention Plan.
- (6) "TCA" - Tennessee Code Annotated (latest version).
- (7) "TNCGP" – Tennessee Construction General Permit.
- (8) "TMSP" – Tennessee Multi-Sector Permit (TMSP) for Stormwater Discharges Associated with Industrial Activity (See Section 135).
- (9) "USACOE" – means United States Army Corps of Engineers.
- (10) "U.S.C." - means United States Code.

**14-2008. Illicit discharges; unauthorized discharge a public nuisance.** Discharge of stormwater in any manner in violation of this chapter; or any violation of any condition of a permit issued pursuant to this chapter; or any violation of any condition of a stormwater discharge permit issued by the State of Tennessee Department of Environment and Conservation is hereby declared a public nuisance and shall be corrected or abated.

**14-2009. Improper disposal and illicit discharges.** (1) It shall be unlawful for any person to improperly dispose or discharge any contaminant into the City of Millington MS4. Contaminants include, but are not limited to the following:

- a) Trash or debris;
- b) Construction materials;
- c) Petroleum products including but not limited to oil, gasoline, grease, fuel oil, or hydraulic fluids;
- d) Antifreeze and other automotive products;
- e) Metals in either particulate or dissolved form;
- f) Flammable or explosive materials;
- g) Radioactive material;
- h) Batteries, including but not limited to, lead acid automobile batteries, alkaline batteries, lithium batteries, or mercury batteries;
- i) Acids, alkalis, or bases;
- j) Paints, stains, resins, lacquers, or varnishes;
- k) Degreasers and/or solvents;
- l) Drain cleaners;
- m) Pesticides, herbicides, or fertilizers;
- n) Steam cleaning wastes;
- o) Soaps, detergents, or ammonia;

- p) Swimming pool backwash including chlorinated swimming pool discharge;
- q) Chlorine, bromine, and other disinfectants;
- r) Heated water;
- s) Animal waste from commercial animal or feeder lot operations;
- t) Any industrial and sanitary wastewater, including leaking sewers or connections;
- u) Recreational vehicle waste;
- v) Animal carcasses;
- w) Food wastes;
- x) Medical wastes;
- y) Collected lawn clippings, leaves, branches, bark, and other fibrous materials;
- (aa) Collected silt, sediment, or gravel;
- (ab) Dyes, except as stated in subsection (2)
- (ac) Chemicals, not normally found in uncontaminated water;
- (ad) Any hazardous material or waste, not listed above;
- (ae) Washing of fresh concrete for cleaning and/or finishing purposes or to expose aggregates.
- (af) Junk motor vehicles, as defined in subsection (3)
- (ag) Liquid from solid waste disposal containers.

Penalties for minor discharges that have no significant adverse impact on safety, health, the welfare of the environment, or the functionality of the city's stormwater collection system may be waived at the discretion of the manager.

(2) Dye testing. Dye testing is allowed but requires verbal notification to the manager a minimum of twenty-four (24) hours prior to the date of the test. The City of Millington and Shelby County governmental agencies are exempt from this requirement.

(3) Junk motor vehicles, definition thereof. "Junk motor vehicle" means any vehicle which shall include by way of example but not be limited to the following vehicle types:

Automobiles, construction equipment, motorcycles, and trucks, which meets all of the following requirements:

- a) Is three or more years old;
- b) Is extensively damaged, such damage including, but not limited to any of the following: broken window or windshield or missing wheels, engine or transmission;
- c) Is apparently inoperable;
- d) Is without a valid current registration;
- e) Has a fair market value equivalent only to the value of the scrap in it.

**14-2010. Exceptions, allowable discharges**. The following types of discharges shall not be considered prohibited discharges for the purpose of this chapter unless the Stormwater Manager determined that the type or quantity of discharge, whether singly or in combination with others, is causing significant contamination of the City of Millington's MS4.

- (1) Water line flushing;
- (2) Landscape irrigation;
- (3) Diverted stream flows ("Stream" as defined by TCA 69-3-103(40), a surface water that is not a wet weather conveyance);
- (4) Rising ground water;

- (5) Uncontaminated ground water infiltration (Infiltration is defined as water other than wastewater that enters a sewer system, including sewer service connections and foundation drains, from the ground through such means as defective pipes, pipe joints, connections, or manholes. Infiltration does not include, and is distinguished from, inflow.);
- (6) Uncontaminated pumped ground water;
- (7) Discharges from potable water sources;
- (8) Air conditioning condensate;
- (9) Irrigation water;
- (10) Springs;
- (11) Water from crawl space pumps;
- (12) Footing drains;
- (13) Lawn watering;
- (14) Individual residential car washing;
- (15) Flows from riparian habitats and wetlands;
- (16) Dechlorinated swimming pool discharges;
- (17) Street wash water;
- (18) Discharges or flows from firefighting activities;
- (19) Dye testing permitted by the State of Tennessee or the City of Millington;
- (20) Other types of discharges as determined by the Stormwater Manager.

**14-2011. Illicit connection.** Any connection, existing or future, identified by the manager, as that which could convey anything not composed entirely of stormwater directly to the City of Millington MS4 is considered an illicit connection and is prohibited with the following exceptions:

- (1) Connections conveying allowable discharges as defined in Code § 14-2009.
- (2) Connections conveying discharges pursuant to an NPDES permit (other than an NPDES stormwater permit).

Existing illicit connections must be stopped, at owner's expense.

**14-2012. Monitoring and inspection.** (1) Monitoring. The manager shall periodically monitor compliance of the stormwater NPDES permit holder.

(2) Detection of illicit connections and improper disposal. The manager shall take appropriate steps to detect and eliminate illicit connections to the City of Millington's MS4, including the adoption of programs to identify illicit discharges and their source or sources and provide for public education, public information and other appropriate activities to facilitate the proper management and disposal of used oil, toxic materials and household hazardous waste.

(3) Inspections.

- a) The manager or his designee, bearing proper credentials and identification, may enter and inspect properties for inspections, investigations, monitoring, observation, measurement, enforcement, sampling and testing, to effectuate the provisions of this chapter, the stormwater management plan, and/or the NPDES stormwater permit. The manager or his designee shall duly notify the owner of said property or the representative on site and the inspection shall be conducted at reasonable times.
- b) Upon refusal by any property owner to permit an inspector to enter or continue an inspection, the inspector shall terminate the inspection or confine the inspection to areas wherein no objection is raised. The inspector shall immediately report the refusal and the circumstances to the manager. The manager may seek appropriate action.
- c) In the event the manager or his designee reasonably believes that discharges into the City of Millington's MS4 may cause an imminent and substantial threat to human health or the environment, the

inspection may take place at any time and without notice to the owner of the property or a representative on site. The inspector shall present proper credentials upon request by the owner or representative.

At any time during the conduct of an inspection or at such other times as the manager or his designee may request information from an owner or representative, the owner or representative may identify areas of the facility or establishment, material or processes which contains or may contain a trade secret. If the manager or his designee has no clear and convincing reason to question such identification, the inspection report shall note that trade secret information has been omitted. To the extent practicable, the manager shall protect all information that is designated as a trade secret by the owner or their representative.

**14-2013 – 14-2021. Reserved.**

**14-2022. Construction activity and Erosion Prevention and Sediment Control; construction activity.** All construction activity, defined below, shall be in compliance with all applicable requirements under this article.

If one (1) or more acres of land are disturbed or planned to be disturbed as part of a larger plan by construction activity, an application shall be applied for under the "State of Tennessee's General Permit for Stormwater Discharges Associated with Construction Activity". The State of Tennessee utilizes a "notice of intent" for dischargers to obtain coverage under the general permit program for discharges associated with construction activities. These documents are subject to change and amendment and therefore the user should obtain the latest versions directly from the State of Tennessee Department of Environment and Conservation, Division of Water Pollution Control. These may be obtained at the state's web page: [www.tn.gov/environment](http://www.tn.gov/environment).

If a Tennessee General NPDES permit is applied for, a copy of the notice of intent (N.O.I.) shall be sent by certified mail, hand delivered or as directed by the manager to the manager of the stormwater management section at least 30 days prior to the commencement of construction activities (i.e. the initial disturbance of soils associated with clearing, grading, excavating, or other construction activities). A copy of the NO shall also be available for inspection by the manager or manager's representative on the construction site at all times during which construction activities are in progress. To seek coverage under the Tennessee Department of Environment and Conservation General Permit, the N.O.I. shall be submitted to the following address:

Tennessee Department of Environment and Conservation  
Division of Water Pollution Control  
Memphis Environmental Field Office  
ATTN: Stormwater NOI Processing  
8383 Wolf Lake Drive,  
Bartlett, TN 38133-4119

The copy of the N.O.I. should be sent to the following address:

Stormwater Manager  
7930 Nelson Road  
Millington, TN 38053

**14-2023. Construction activity, regulated.**

(1) An Erosion Prevention and Sediment Control Plan shall be developed for all land disturbance activities, regardless of size.

(2) It shall be unlawful for any person to permit any discharge of (1) It shall be unlawful for any person to permit any discharge of stormwater from a construction activity or land disturbance activity from land owned or controlled by them on a total

land area of one (1) or more acres disturbed by construction activity or less than one (1) acre if part of a larger common plan of development of at least one acre, without a General Permit for Stormwater Discharges Associated with Construction Activity from the Tennessee Department of Environment and Conservation, with a copy of the notice of intent (N.O.I.) provided to the stormwater management section at the same address listed in Code § 14-2022.

(3) Exempted construction activity: The following activities may be undertaken without formal notice; however, the persons conducting these excluded activities shall remain responsible for otherwise conducting those activities in accordance with the provisions of this chapter and other applicable law including responsibility for controlling sedimentation and runoff.

a) Such minor construction activities as home gardens and individual home landscaping, home repairs, home maintenance work and other related activities that result in minor soil erosion;

b) Individual service and sewer connections for single- or two-family residences;

c) Agricultural practices involving the establishment, cultivation or harvesting of products of the field or orchard, preparing and planting of pastureland, forestry land management practices including harvesting, farm ponds, dairy operations, and livestock and poultry management practices;

d) Any project carried out under the technical supervision of the Natural Resources Conservation Service of the United States Department of Agriculture;

e) Installation, maintenance, and repair of any underground public utility lines when such activity occurs in an existing hard surface road, street or sidewalk, provided the activity is confined to the area of the road, street or sidewalk which is hard surfaced and a street, curb, gutter or sidewalk permit has been obtained;

(4) SWPPP/BMP Requirements: The BMPs for controlling erosion and sedimentation from construction activities and land disturbing activities shall meet the design storm and special conditions requirements of the latest Tennessee Construction General Permit (TN CAP). The minimum standards for these practices shall be consistent with the latest version of the Tennessee Erosion and Sediment Control Handbook as developed and amended from time to time by the Tennessee Department of Environment and Conservation.

The specific application of BMP practices is subject to approval of the manager. A copy of the stormwater pollution prevention plan (SWPPP) required by applicable construction permits shall be provided to the manager as a part of the approval process. Approval of the construction project will be subject to a favorable review by the city engineer, the manager and the Tennessee Department of Environment and Conservation.

(5) Construction Site Requirements: Litter, construction debris and construction chemicals exposed to stormwater shall be picked up prior to storm events or before being carried off of the site by wind so that they do not become a pollutant source for stormwater discharges. Erosion prevention and sediment control materials (e.g., silt fence) should be removed or otherwise prevented from becoming a pollutant source for stormwater discharges.

**14-2024. Compliance with permits.** Construction shall only be allowed when permitted by applicable construction permits and when construction plans have been approved by the manager, when deemed appropriate by the building official and/or the manager. The manager or designee may stop construction on properties,

or administer other enforcement actions as defined in this chapter that do not have adequate erosion prevention and sedimentation control measures.

**14-2025. Reserved.**

**14-2026. Stormwater management infrastructure; infrastructure, defined.** Stormwater management infrastructure consists of the entire physical system of stormwater management both publicly and privately owned. This system consists of both man made and natural components as well as rivers, streams, creeks, lakes, reservoirs, ponds, springs, wetlands, wells and including features defined by the State of Tennessee as "waters of the state".

**14-2027. Policy statements for development.** Minimum standards and procedures for the design, construction, operation, and maintenance of the stormwater management infrastructure shall be set forth in the City of Millington Stormwater Management Manual as may be adopted and amended from time to time. Such adoption or amendment shall be by resolution of the board of mayor and aldermen. A copy of the stormwater management manual will be maintained on file in the offices of the manager. Until such time as this document is prepared and adopted, the City of Millington's "Drainage Design Manual" as it exists at the final adoption of this chapter, located in the manager's office shall be used. The following general policy statements shall apply:

a) All development within the corporate limits of Millington, Tennessee, shall be subject to the provisions of this ordinance.

b) Proposed plans for construction shall be stamped by a professional engineer licensed in the State of Tennessee. This shall include all proposed improvements or modifications to the existing or new stormwater infrastructure, erosion prevention and sediment control practices, and other related improvements or modifications.

c) A record plan, certified by a licensed professional engineer as appropriate, must be submitted in a format acceptable to the manager upon completion of the public or private stormwater management facility. The licensed professional shall certify that: the facilities have been constructed in substantial and essential conformance to the design plan.

d) Each individual project shall be evaluated for consistency with the adopted watershed master plan, when available, for the major watershed or watersheds within which the project site is located. The individual project evaluation will determine if stormwater quantity and quality management practices can adequately serve the property and limit impacts to downstream public and private properties. The presence of a regional facility(s) will be considered in determining the extent to which quantity and/or quality controls will be necessary.

e) In the absence of such a stormwater quantity and/or quality master plan, a system of uniform requirements shall be applied to each individual project site. In general, these uniform requirements may be based on the criterion that post-development stormwater peak runoff, and water quality must not differ significantly from pre-development conditions.

f) Development will be permitted in the floodplain; however, the developer may be required by the manager to demonstrate "no adverse impact" on upstream or downstream facilities, uses, residences, or related structures. (For example, this may be shown by modification of the USACOE/FEMA model by applying full upstream development criteria and new cross-sections reflecting the development and depiction of the elevations of all structures, facilities, etc., within the impacted upstream or downstream floodplain.)

g) Under no circumstances shall a site be graded or drained in such a way as to increase surface runoff to sinkholes, "dry wells" or "drainage wells".

h) The City of Millington encourages regional watershed management practices and facilities. These practices will be encouraged in order to replace or reduce the implementation of on-site stormwater management facilities.

i) Development of properties containing existing on-site stormwater management facilities may be permitted, at the discretion of the city engineer or stormwater manager, provided the property and downstream public and private properties, infrastructure or “Waters of the State” are adequately protected from adverse stormwater impacts.

j) Erosion or sedimentation, or transport of other pollutants or forms of pollution, due to various land development activities must be controlled.

k) Soil bioengineering, “green” and other “soft” slope and stream bank stabilization methods are encouraged over rip-rap, concrete and other hard armoring techniques. The use of greenway rights-of-way for appropriate properties is encouraged.

l) Buffer Zone Requirements

(a) Construction Sites – State Minimum Requirements:

A minimum 30-foot natural riparian buffer zone adjacent to all streams at any construction site requiring a State Construction General Permit (CAP) shall be preserved, to the maximum extent practicable, during construction activities at the site. The water quality buffer zone is required to protect waters of the state, located within or immediately adjacent to the boundaries of the project, as identified using methodology from Standard Operating Procedures for Hydrologic Determinations (see rules to implement a certification program for Qualified Hydrologic Professionals, TN Rules Chapter 0400-40-17). Buffer zones are not primary sediment control measures and should not be relied on as such. Rehabilitation and enhancement of a natural buffer zone is allowed, if necessary, for improvement of its effectiveness of protection of the waters of the state. The buffer zone requirement only applies to new construction or redevelopment sites. The riparian buffer zone should be preserved between the top of stream bank and the disturbed construction area. The minimum 30-foot criterion for the width of the buffer zone may be established by variance on an average width basis at a project, as long as the minimum width of the buffer zone is more than 15 feet at any measured location.

(b) Buffer zone additional requirements for discharges into impaired or Exceptional TN Waters – State Minimum Requirements:

A 60-foot natural riparian buffer zone adjacent to the receiving stream designated as impaired or Exceptional TN Waters shall be preserved, to the maximum extent practicable, during construction activities at any site. The 60-foot criterion for the width of the buffer zone can be established on an average width basis at a project, as long as the minimum width of the buffer zone is more than 30 feet at any measured location.

m) A permanent waterway buffer shall be applied to all major waterways serving more than 100 acres of tributary area or as specified in the stormwater management manual. The minimum buffer width shall be 200 feet extending from the top of bank of streams and/or one hundred feet from the edge of the normal pool for impoundments, ponds, lakes, and wetlands. Reductions, exemptions or modifications to this requirement may be approved subject to proper technical justification and approval by the city engineer. No new construction of any building or structure shall be permitted in the buffer except as may be permitted by the city engineer and supported with adequate technical and environmental analysis and appropriate mitigation measures. For example, mitigation strategies may include:

(a) Publicly dedicated greenways;

- (b) Restoration of impacted waterways with bioengineering or "green" approaches;
- (c) New and innovative technologies are applied to address water quantity or quality;
- (d) Modification to density, trees or other development requirements acceptable to the city engineer and planning departments.

**14-2028. Infrastructure maintenance.** It shall be the responsibility of the property owner of record for the maintenance of stormwater infrastructure. Maintenance of stormwater infrastructure shall consist at minimum but not be limited to the following items: outlet cleaning, mowing, herbicide spraying, litter control, removal of sediment from basin and outlet control structures, and repair of drainage structures. All such activities will be conducted in an environmentally sound manner and consistent with applicable codes, rules, and standards.

**14-2029. Maintenance responsibility- privately owned infrastructure.** (1) Any stormwater management facility, including buffers, that is privately owned shall receive general routine maintenance (i.e. controlling vegetative growth, removing sediment and debris) provided for by the owner(s).

(2) The owner(s) shall maintain a perpetual right of access for inspection and emergency access by the City of Millington. The city has the right, but not the duty, to enter premises for inspection and emergency repairs.

(3) Any stormwater management facility that services commercial and industrial development shall be maintained.

(4) Maintenance requirements may also be prescribed by a site-specific agreement between the owner or operator and the City of Millington. These agreements shall be based on an approved site design, a stormwater pollution prevention plan, an inspection program, a long-term maintenance plan, an emergency repair plan, easements, and proof or surety of financial responsibility.

(5) If privately owned infrastructure is not maintained, the manager may assess a fine on the private owner(s) as detailed in the enforcement and abatement portion of this chapter. Such a fine will be used for cost recovery, to abate damages, and to restore impacted areas.

**14-2030. Maintenance responsibility- publicly owned infrastructure.** (1) All regional stormwater management control facilities proposed by the owners, if approved by the City of Millington Board of Mayor and Aldermen and accepted by the manager for dedication as a public regional facility shall be publicly owned and/or maintained.

(2) All other stormwater management control facilities shall be publicly owned and/or maintained only if accepted for maintenance by the City of Millington.

**14-2031 – 14-2035. Reserved.**

**14-2036. Stormwater discharges from regulated industrial sources; purpose.** It is the purpose of this chapter to control stormwater runoff from industrial sources in order to minimize, to the maximum extent practicable, pollutants discharged from industrial sources into the City of Millington's MS4. This reduction may be achieved by a combination of management practices, control techniques, system design, engineering methods and plan review.

**14-2037. Industry, defined.** An industrial facility is one defined as industry by EPA rule, or subject to the Tennessee Multi-Sector Permit (TMSP) for Stormwater Discharges Associated with Industrial Activity.

**14-2038. Right of inspection, defined.** Whenever necessary to make any inspection to enforce any provision of the Stormwater Management Ordinance, or whenever an official of the City of Millington has reasonable cause to believe that there exists on a site any condition or code violation, the official may enter the site to inspect the same or perform any related duties imposed by this ordinance. If the site is occupied, the official will first make a reasonable effort to locate the person in charge or having control, present identification and request entry. If entry is denied to the site, the official shall have recourse to every remedy provided by the law to secure entry.

**14-2039. Availability of information on discharger to public; use of information accepted as confidential.** All information and data on a discharger obtained from reports, questionnaires, permits, monitoring programs, and from inspections shall be available to the public without restriction unless the discharger specifically requests confidential treatment and is able to demonstrate to the satisfaction of the approving authority that the release of such information would divulge information regarding processes or methods which would be detrimental to the discharger's competitive position. Information accepted by the approving authority as confidential shall not be transmitted to the general public by the approving authority unless written permission has been obtained from the discharger or under court order. Any report, questionnaire or other item required to be submitted by the discharger that contains such confidential data will be submitted in duplicate with one version containing the information and the second copy showing the information deleted that has been claimed as confidential. To the extent practicable, the Manager shall protect all information that is designated as confidential by the owner or their representative.

**14-2040. Information required.** The State of Tennessee utilizes a "notice of intent" for dischargers to obtain coverage under the general permit program for discharges associated with industrial activities. These documents are subject to change and amendment and therefore the user should obtain the latest versions directly from the State of Tennessee Department of Environment and Conservation, Division of Water Pollution Control. These may be obtained at the state's web page: [www.tn.gov/environment](http://www.tn.gov/environment). All industries subject to the TMSPP and discharging into the City of Millington storm sewer system shall maintain a copy of the stormwater pollution prevention plan (SWPPP) on the industrial site, available for inspection and copying at reasonable times by the manager.

**14-2041. Stormwater Pollution Prevention Plan (SWPPP) requirements.** The stormwater pollution prevention plan (SWPPP) must follow, at a minimum, the outline of the plan listed in the Tennessee Multi-Sector Permit language or a facility's NPDES Stormwater Permit language, whichever is applicable.

**14-2042. Sampling at industrial facilities.** (1) Samples of stormwater collected for compliance monitoring shall be representative of the discharge. Sampling locations will be those defined in the Tennessee Multi-Sector permit or an NPDES Permit. Sampling and analyses shall be in accordance with 40 CFR Part 122.21 and 40 CFR Part 136 and/or applicable permit language.

(2) Samples that may be taken by the manager and/or his designated representatives for the purpose of determining compliance with the requirements of this chapter or rules adopted hereunder may be split with the discharger if requested before the time of sampling.

(3) The manager may require a stormwater discharger to install and maintain at the Discharger's expense a suitable manhole or sampling facility at the discharger's facility or suitable monitoring access to allow observation, sampling, and measurement of all stormwater runoff being discharged into the city storm sewer system. Sampling manhole or access shall be constructed in accordance with plans

approved by the manager and shall be designed so that flow measurement and sampling equipment can be installed. Access to the manhole or monitoring access shall be available to the manager and/or his designated representatives at all times.

**14-2043. Reporting.** (1) Any facility required to sample under either the TMSP or an NPDES stormwater permit shall provide a copy of the monitoring report to the manager.

(2) The manager may require reporting by dischargers of stormwater runoff to the stormwater system, where an NPDES stormwater permit is not required, to provide information. This information may include any data necessary to characterize the stormwater discharge.

**14-2044. Accidental discharges.** In the event of a "significant spill" as defined in "definitions" or any other discharge which could constitute a threat to human health or the environment, the owner or operator of the facility shall give notice to the manager and the local field office of the Tennessee Department of Environment and Conservation as required by State and Federal law following the accidental discharge.

If an emergency response by governmental agencies is needed, the owner or operator should also call the Millington Fire Department, and when Millington Fire Department operations protocol dictates the Memphis and Shelby County Emergency Management Agency, immediately to report the discharge. A written report must be provided to the manager within five (5) days of the time the discharger becomes aware of the circumstances, unless this requirement is waived by the manager for good cause shown on a case-by-case basis, containing the following particulars:

(1) A description of the discharge, including an estimate of volume.  
(2) The exact dates, times and duration of the discharge.  
(3) Steps being taken to eliminate and prevent recurrence of the discharge, including any planned modification to contingency, SWPPP or maintenance plans.

(4) A site drawing should be rendered that shows the location of the spill on the impacted property, the direction of flow of the spill in regards to the topographical grade of the property, the impacted watercourse(s), and the property or properties adjacent to the spill site.

(5) The discharger shall take all reasonable steps to minimize any adverse impact to the City of Millington's MS4, including such accelerated or additional monitoring as necessary to determine the nature and impact of the discharge. The interruption of business operations of the discharger shall not be a defense in an enforcement action necessary to maintain water quality and minimize any adverse impact that the discharge may cause.

(6) It shall be unlawful for any entity, whether an individual, residential, commercial or industrial entity to fail to comply with the provisions of this section.

**14-2045. Fraud and false statements.** Any reports required by this chapter or rules adopted hereunder and any other documents required by the city to be submitted or maintained by the discharger shall be signed by a responsible corporate official and certified as accurate to the best of their personal knowledge after appropriate investigation. It shall be subject to the enforcement provisions of this chapter and any other applicable local and state laws and regulations pertaining to fraud and false statements. Additionally, the discharger shall be subject to the provisions of 18 U.S. Code § 309 of the Clean Water Act, as amended, governing false statements and responsible corporate officials.

**14-2046. Reserved.**

**14-2047. Enforcement and abatement; administrative remedies.** The enforcement remedies enumerated herein shall be applicable to all articles of this chapter. The City of Millington's "Stormwater Enforcement Response Plan" provides

guidance related to enforcement of both City and State ordinances with respect to stormwater in the City of Millington. The plan document addresses the following items.

(1) Notice of alleged violation. Prior to the issuance of a notice of violation (N.O.V.), the manager may order any person who causes or contributes, or may be a cause or contributor, to a violation of a stormwater permit or order issued hereunder to show cause why a proposed enforcement action not be taken. A notice of alleged violation (N.A.V.) shall be served on the person, specifying the time and place for the meeting, the proposed enforcement action and the reasons for such action, and a request that the person show cause why this proposed enforcement should not be taken. The N.A.V. and notice of the meeting shall be served personally or by registered or certified mail, with return receipt, and postmarked at least ten (10) business days prior to the hearing. Such notice may be served on any person, principal executive, general partner, corporate officer, or other person with apparent authority to receive such notice.

(2) Notification of violation. Whenever the manager finds any permittee or person discharging stormwater, or other pollutants into the City of Millington's MS4 or otherwise, has violated or is violating this chapter, conditions of a stormwater permit, or order issued hereunder, the manager or his agent may serve upon said user written N.O.V. This notice shall be by personal service, or registered or certified mail with return receipt. Within ten (10) days of the receipt date of this notice, the recipient of this N.O.V. shall provide the Stormwater Manager with a written explanation of the violation. The response shall also include a plan for satisfactory correction and prevention thereof, to include specified required actions and milestones for their completion. Submission of this plan in no way relieves the discharger of liability for any violations occurring before or after receipt of the notice of violation. If the City of Millington deems it necessary a complaint may be filed with the Commissioner of the Tennessee Department of Environment and Conservation pursuant to Tennessee Code Annotated (T.C.A) § 69-3-118.

(3) Consent order. The Stormwater Manager is hereby empowered to enter into consent agreements, assurances of voluntary compliance, or other similar documents establishing an agreement with the person or persons responsible for the non-compliance. Such agreements will include specific action to be taken by the permittee or person discharging stormwater to correct the non-compliance within a time period specified by the agreements. Consent orders shall have the same force and effect as compliance orders issued pursuant to paragraph (5) below.

(4) Show Cause Hearing. The Stormwater Manager is hereby empowered to order a person who violates the stormwater ordinance or a permit or order issued hereunder, to show cause why a proposed enforcement action should not be taken. A notice for this hearing must be served on the person specifying the time and place for the meeting, the proposed enforcement action, the reasons for the proposed enforcement action and a request for the violator to show cause why this proposed enforcement action should not be taken. The meeting notice must be either served personally or delivered by registered or certified mail (return receipt requested) at least ten (10) days before the hearing.

(5) Compliance order. When the Stormwater Manager finds that any person has violated or continues to violate this chapter or any order issued hereunder, he may issue an order to the violator directing that, following a specified time period, adequate structures and/or devices be installed or procedures implemented and properly operated or followed. Orders may also contain such other requirements as might be reasonably necessary and appropriate to address the non-compliance, including the construction of appropriate structures, installation of devices, self-monitoring and related management practices.

(6) Cease and desist orders. When the Stormwater Manager finds that any person has violated or continues to violate this chapter or any permit or order issued hereunder and such action or inaction has or may have the potential for immediate

and significant adverse impact on the MS4 or the stormwater discharges to it, the manager may issue an order to cease and desist all such violations immediately and direct those persons in non-compliance to:

- (a) Comply forthwith; or
- (b) Take such appropriate remedial or preventative action as may be needed to properly address a continuing or threatened violation, including halting operations and terminating the discharge.
- (c) Anyone receiving a cease and desist order that includes instruction to halt operations shall receive an expedited review and appeal of such order within two (2) business days.

(7) Suspension, Revocation or Modification of Permit. The City may suspend, revoke or modify the permit authorizing the land development project or any other project of the applicant or other responsible person within the City. A suspended, revoked or modified permit may be reinstated after the applicant or other responsible person has taken the remedial measures set forth in the Notice of Violation or has otherwise cured the violation(s) described therein, provided such permit may be reinstated upon such conditions as the City of Millington may deem necessary to enable the applicant or other responsible person to take the necessary remedial measures to cure such violation(s).

**14-2048. Civil penalty.** Any person who is found to have performed any of the following acts or omissions to act shall be subject to a civil penalty of up to \$5,000.00 per day for each offense.

- (1) Failure to obtain any required permit;
- (2) Violation of the terms and conditions of the permit;
- (3) Violation of a final determination or order of the manager; or (4) Violation of any provision of this chapter.

The civil penalty imposed by this section is intended to be solely for remedial purposes and not for punishment. It shall be imposed for each day that a violation of this chapter continues. All civil penalties paid pursuant to this chapter shall be deposited into a special fund, to be used solely to pay the costs of correction or alleviation of conditions created as a result of violation of this chapter, or to pay the costs of ensuring compliance with the requirements of this chapter.

**14-2049. Unlawful acts, misdemeanor.** It shall be unlawful for any person to knowingly:

- (1) Violate a provision of this chapter;
- (2) Violate the provisions of any permit issued pursuant to this chapter;
- (3) Fail or refuse to comply with any lawful notice to abate issued by the manager, which has not been timely appealed to the manager within the time specified by such notice; or
- (4) Violate any lawful order of the manager within the time allowed by such order.

Such person shall be guilty of a misdemeanor; and each day of such violation or failure or refusal to comply shall be deemed a separate offense and punishable accordingly. Any person found to be in violation of the provisions of this chapter shall be fined up to \$500.00 per day for each offense during which the act or omission continues or occurs. Upon learning of such act or omission, the manager or designee may issue a city ordinance citation charging the person, firm, or entity with violating one (1) or more provisions of this chapter (section) or permit issued there under, criminal violation of this chapter (section) may also be the basis for injunctive relief, with such

actions being brought and enforced through the local General Sessions Environmental Court.

**14-2050. Processing a violation.** (1) The manager may issue an assessment against any person or permittee responsible for the violation;

(2) Any person against whom an assessment or order has been issued may secure a review of such assessment or order by filing with the manager a written petition setting forth the specific legal and technical grounds and reasons for his objections and asking for a hearing in the matter involved before the manager and if a petition for review of the assessment or order is not filed within thirty (30) days after the date the assessment or order is served, the violator shall be deemed to have consented to the assessment and it shall become final;

(3) Whenever any assessment has become final because of a person's failure to appeal the manager's assessment, the manager may apply to the appropriate court for a judgment and seek execution of such judgment and the court, in such proceedings, shall treat a failure to appeal such assessment as a confession of judgment in the amount of the assessment;

(4) The manager may consider the following factors when reviewing a petition:

(a) Whether the civil penalty imposed will be an appropriate economic deterrent to the illegal activity by the violator or others in the regulated community;

(b) Damages to the City of Millington, including compensation for the damage or destruction of the City of Millington's MS4, and also including any penalties, costs (direct or indirect) and attorneys' fees incurred by the city as a result of the illegal activity, as well as the expenses involved in enforcing this chapter and the costs involved in rectifying any damages;

(c) Cause of the discharge or violation;

(d) The severity of the discharge and its effect on the City of Millington's MS4;

(e) Effectiveness of action taken by the violator to cease the violation;

(f) The technical and economic reasonableness of reducing or eliminating the discharge;

(g) The economic benefit gained by the violator.

(5) Any civil penalty assessed to a violator pursuant to this section may be in addition to any civil penalty assessed by the Commissioner of the Tennessee Department of Environment and Conservation for violations of Tennessee Code Annotated, § 68-221-1106; however, the sum of penalties imposed by this section and by Tennessee Code Annotated, § 68-221-1106 shall not exceed five thousand dollars (\$5,000) per day during which the act or omission continues or occurs.

(6) Any appeal of this final determination shall be made to a court of competent jurisdiction, and such appeal must be filed within 15 days of the decision by the manager.

**14-2051. Appeal judicial proceedings and relief.** The manager may initiate proceedings in any court of competent jurisdiction against any person who has or is about to:

(1) Violate the provisions of this chapter.

(2) Violate the provisions of any permit issued pursuant to this chapter.

(3) Fail or refuse to comply with any lawful order issued by the manager that has not been timely appealed within the time allowed by this chapter.

(4) Violates any lawful order of the manager within the time allowed by such order.

Any person who shall commit any act declared unlawful under this chapter shall be guilty of a misdemeanor, and each day of such violation or failure shall be deemed a separate offense and punishable accordingly.

**14-2052. Damages, disposition of funds.** All damages collected under the provisions of this chapter and civil penalties collected under the provisions of Code § 14-2049, following the adjustment for the expenses incurred in making such collections shall be deposited to the Storm Water Fund and there be appropriated for the stormwater management program.

**14-2053. Records retention.** All dischargers subject to this chapter shall maintain and preserve for no fewer than five (5) years, all records, books, documents, memoranda, reports, correspondence and any and all summaries thereof, relating to monitoring, sampling, and chemical analyses made by or in behalf of the discharger in connection with its discharge. All records which pertain to matters which are the subject of any enforcement or litigation activities brought by the city pursuant hereto shall be retained and preserved by the discharger until all enforcement activities have concluded and all periods of limitation with respect to any and all appeals have expired.

**14-2054. Facilities maintenance agreement.** The following "facilities maintenance agreement" is provided as a minimum guideline for agreements between City of Millington and owners/operators of stormwater infrastructure not owned by the city.

#### STORMWATER FACILITIES MAINTENANCE AGREEMENT

THIS AGREEMENT, made and entered into this \_\_\_ day of \_\_\_\_\_, 20\_\_\_, by and between \_\_\_\_\_ (Insert Full Name of Owner) hereinafter "Landowner", and City of Millington, Tennessee hereinafter "City".

WITNESSETH, that the Landowner is the owner of certain real property described as \_\_\_\_\_ as recorded by deed in the land records of Shelby County, Tennessee, Deed Book \_\_\_\_\_ Page \_\_\_\_\_, hereinafter called the "Property".

WHEREAS, the Landowner is proceeding to build on and develop the property; and

WHEREAS, the Site Plan/Subdivision Plan known as \_\_\_\_\_, hereinafter called the "Plan", which is expressly made a part hereof, as approved, and subsequent amendments thereto, by the City, provides for the control and management of stormwater within the confines of the property; and

WHEREAS, the City and the Landowner, its successors and assigns, including any homeowner's association, agree that the health, safety, and welfare of the residents of Millington, Tennessee, require that on-site stormwater management facilities be constructed and maintained on the Property; and

WHEREAS, the City requires that on-site stormwater management/BMP facilities as shown on the Plan be constructed and adequately maintained by the Landowner, its successors and assigns, including any homeowner's association.

NOW, THEREFORE, in consideration of the foregoing premises, the mutual covenants contained herein, and the following terms and conditions, the parties hereto agree as follows:

1. On-site stormwater management facilities shall be constructed by the Landowner, its successors and assigns, in accordance with the plans and specifications identified in the Plan.
2. The Landowner, its successors and assigns, including any homeowner's association, shall adequately maintain the stormwater management facilities. This includes all pipes and channels built to convey stormwater to the facility, as well as all structures, improvements, and vegetation provided to control the quantity and quality of the stormwater. Adequate maintenance is herein defined as good working condition so

that these facilities are performing their design functions. The Annual Inspection Report form (attached) is to be used to establish what good working condition is acceptable to the City of Millington.

3. The Landowner, its successors and assigns, shall inspect the stormwater management facilities and submit an inspection report annually. The purpose of the inspection is to assure safe and proper functioning of the facilities. The inspection shall cover the entire facilities, berms, outlet structure, pond areas, access roads, etc. Deficiencies shall be noted in the inspection report.
4. The Landowner, its successors and assigns, hereby grant permission to the City, its authorized agents and employees, to enter upon the Property and to inspect the stormwater management facilities whenever the City deems necessary. The purpose of inspection is to follow-up on reported deficiencies, conduct routine inspections, and/or to respond to citizen complaints. The City shall provide the Landowner, its successors and assigns, copies of the inspection findings and a directive to commence with the repairs if necessary.
5. In the event the Landowner, its successors and assigns, fails to maintain the stormwater management facilities in good working condition acceptable to the City, the City may enter upon the Property and take whatever steps necessary to correct deficiencies identified in the inspection report and to charge the costs of such repairs to the Landowner, its successors and assigns. This provision shall not be construed to allow the City to erect any structure of permanent nature on the land of the Landowner outside of the easement for the stormwater management facilities. It is expressly understood and agreed that the City is under no obligation to routinely maintain or repair said facilities, and in no event shall this Agreement be construed to impose any such obligation on the City.
6. The Landowner, its successors and assigns, will perform the work necessary to keep these facilities in good working order as appropriate. In the event a maintenance schedule for the stormwater management facilities (including sediment removal) is outlined on the approved plans, the schedule will be followed.
7. In the event the City pursuant to this Agreement, performs work of any nature, or expends any funds in performance of said work for labor, use of equipment, supplies, materials, and the like, the Landowner, its successors and assigns, shall reimburse the City upon demand, within thirty (30) days of receipt thereof for all actual costs incurred by the City hereunder.
8. This Agreement imposes no liability of any kind whatsoever on the City and the Landowner agrees to hold the City harmless from any liability in the event the stormwater management facilities fail to operate properly.
9. This Agreement shall be recorded among the land records of the City of Millington, Tennessee, and shall constitute a covenant running with the land, and shall be binding on the Landowner, its administrators, executors, assigns, heirs and any other successors in interests, including any homeowner's association. A deed assignment from a property owner under this Agreement shall confer the terms of this Agreement onto the purchaser and releases the seller.

WITNESS the following signatures and seals:

\_\_\_\_\_  
Company/Corporation/Partnership Name (Seal)

By: \_\_\_\_\_

\_\_\_\_\_  
(Type Name of Signatory)

\_\_\_\_\_  
(Type Title of Signatory)

The foregoing Agreement was acknowledged before me this \_\_\_\_ day of

\_\_\_\_\_, 20\_\_\_, by \_\_\_\_\_, NOTARY  
PUBLIC.  
My Commission Expires: \_\_\_\_\_

CITY OF MILLINGTON

By: \_\_\_\_\_

\_\_\_\_\_

(Type Name) Mayor

**14-2055.** Standard Operating Procedures for City Forces. City employees, in the performance of their regular duties, shall adhere to the standard operating procedures for stormwater management as outlined in the City of Millington’s Stormwater Management Manual as may be adopted and amended from time to time. Adoption or amendment of polices shall be by resolution of the Board of Mayor and Aldermen and adoption or amendment of operating procedures shall be approved by the City Manager. Until such time as this guide document is prepared, the following general policy statements shall apply:

- (1) Perform regularly scheduled maintenance on all equipment and vehicles.
- (2) Maintain maintenance records for all equipment and vehicles.
- (3) Maintain environmental training records for all employees.
- (4) Conduct daily inspections in storage yards and maintenance shops to confirm proper storage, handling, and disposal of materials.
- (5) All stored materials shall have the relevant Material Safety Data Sheet stored nearby in a readily accessible location.
- (6) Store materials away from waterways and storm drain inlets.
- (7) Perform annual inspections and maintenance as needed for stormwater inlets and conveyance systems.

BE IT FURTHER ORDAINED, That this Ordinance shall take effect upon its second and final passage.

Public Hearing: June 29, 2020  
First Reading: June 8, 2020  
Final Reading: June 29, 2020

\_\_\_\_\_  
Terry Jones, Mayor

\_\_\_\_\_  
Karen Findley, City Clerk

RESOLUTION 32-2020

A RESOLUTION TO AUTHORIZE TERRY JONES, IN HIS CAPACITY AS MAYOR OF THE CITY OF MILLINGTON, TENNESSEE, TO ENTER INTO A MEMORANDUM OF UNDERSTANDING BETWEEN SHLBY COUNTY GOVERNMENT AND THE CITY OF MILLINGTON FOR THE TRANSFER AND SPENDING OF CARES ACT FUNDING

WHEREAS, the Coronavirus (COVID-19) is a respiratory disease that was declared a global pandemic by the World Health Organization on March 11, 2020; and

WHEREAS, the Federal CARES Act was signed into law on March 27, 2020, and was in part available to qualifying local, state, and federal agencies to cover expenses related to unbudgeted expenditures incurred between March 1, 2020 and December 30, 2020, due to the public health emergency caused by the Coronavirus Disease 2019 (COVID-19); and

WHEREAS, Shelby County Government (County) applied for, was awarded, and formally accepted CARES Act funding through Resolution No. 13, adopted May 4, 2020, to directly apply to a broad range of necessary expenditures incurred by the County during the course of its pandemic response as well as second-order effects of the pandemic, such as providing economic support to those suffering from employment or business interruptions in Shelby County, Tennessee; and

WHEREAS, Shelby County's several municipalities did not all qualify to apply and receive CARES Act relief funding directly from the U.S. Treasury, and the County has agreed to provide a portion of the funds it received as aid to Arlington, Bartlett, Collierville, Germantown, Lakeland, and Millington so that Shelby County as a community may partner together to mitigate the impact of COVID-19; and

WHEREAS, Shelby County and the City of Millington desire to enter into a Memorandum of Understanding for the transfer of \$355,000.00 of CARES Act funding to the City of Millington to be spent in accordance with the terms of said memorandum and the provisions of the CARES Act for allowable COVID-19 related expenses.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Millington, Tennessee, that Terry Jones in his capacity of Mayor of the City of Millington, is hereby authorized to enter into a Memorandum of Agreement for the transfer and spending of CARES Act funding subject to review and approval of the City Attorney.

This Resolution is adopted as of the 29<sup>th</sup> day of June, 2020.

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Terry Jones, Mayor

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Karen Findley, City Clerk

RESOLUTION 33-2020

RESOLUTION APPROVING THE FY21 AGREEMENT FOR EMERGENCY CALL  
PROCESSING AND DISPATCHING SERVICES

WHEREAS, the Board of Mayor and Aldermen approved an agreement with Shelby County effective July 1, 2013 for Fire Department emergency call processing and dispatching services; and

WHEREAS, the agreement has been renewed by the parties by written instrument for the period of July 1, 2019 thru June 30, 2020; and

WHEREAS, the City desires to amend this agreement for an additional one-year period for the twelve-month period beginning July 1, 2020 through June 30, 2021 in the amount not to exceed \$215,941.50.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Millington, Tennessee, that the FY21 Agreement with Shelby County for Fire Department emergency call processing and dispatching services in an amount not to exceed \$215,941.50 is hereby approved.

This Resolution is adopted as of the 29<sup>th</sup> day of June, 2020.

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Terry Jones, Mayor

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Karen Findley, City Clerk