RESOLUTION NO. 36-2011

RESOLUTION APPROVING AMENDMENT TO AGREEMENT WITH DATADRIVEN, LLC TO PROCURE LICENSES FOR WATSON CRASH REPORTING MODULE

WHEREAS, the City entered an agreement with DataDriven, LLC, dated as of May 28, 2008, to acquire software licenses for use with the Watson Crash Reporting Service for incident/offense reporting and tracking for the Police Department; and

WHEREAS, the City now desires to amend said agreement to acquire new licenses and provide for training of its Police Officers to use the software; and

WHEREAS, the Amendment to Agreement between the City and DataDriven, LLC is attached hereto as Exhibit A and incorporated into this Resolution by reference;

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Millington, Tennessee, that the Amendment to Agreement between the City and DataDriven, LLC attached hereto as Exhibit A be, and the same hereby is, approved; and the Mayor is authorized to execute and deliver said Agreement on behalf of the City.

This Resolution is adopted as of the 7th day of November, 2011.

Richard L. Hodges, Mayor

Bruce Rasmussen, City Clerk and Recorder

# Amendment to Agreement

**THIS AMENDMENT** (hereinafter "Amendment") is made and entered into this 14th day of November 2011, by and between the City of Millington (hereinafter "City") and DataDriven, LLC (hereinafter "DataDriven" or "Provider").

**WHEREAS**, the parties previously entered into an agreement (hereinafter "Agreement") dated May 28, 2008, for Watson Field Reporting Suite.

**WHEREAS**, the parties now desire to enter into this Amendment to procure licenses for the Watson Crash Reporting module.

**NOW, THEREFORE**, for and in consideration of the mutual promises of the parties to this Agreement and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties hereto do hereby agree as follows:

1. The Agreement is amended to include a site license for the Watson Crash Reporting module including support and maintenance for such modules through June 30, 2012.
2. The total cost for this Amendment shall not exceed Eleven Thousand Four Hundred AND 00/100 ($11,400.00) dollars and payable in accordance with the terms of the Agreement.
3. Exhibit A "Watson Crash Reporting License Detail" is hereto attached and incorporated by reference.
4. Exhibit B "Watson Crash Reporting Description" is hereto attached and incorporated by reference.
5. The terms and conditions of the original agreement, except as amended, shall remain in full force and effect.

**IN WITNESS WHEREOF**, the parties have executed this agreement on the 14th day of November 2011.

APPROVED:

_____
Contracts Administrator

CITY OF MILLINGTON

Richard Hodges, MAYOR

**DataDriven, LLC**

By: William S. Harding
William S. Harding, Chief Manager

**Exhibit A**
**Watson Crash Reporting**
**License Fee Detail**

# LICENSE FEE DETAIL

The following schedule indicates the one-time fee per license of the Software installed on any individual unit of equipment that is owned, utilized or maintained by the agency.

| Crash Reporting system | Units | License Fee |
|---|---|---|
| ▪ Watson Crash Reporting Service: (also includes integration with Watson Administrative and Security Tools, Reporting, Automated Import for VisionRMS, and Upload to the TDOS TITAN Reporting System) | Provided by Shelby County Sheriff's Office | |
| ▪ Watson Crash Reporting Client Licenses: | Site License | $11,400 |
| ▪ Training Included | | |
| | Total: | $11,400 |

# TIMELINE

DataDriven will provide the above Watson Crash Reporting licenses and training within 30 days of contact execution.

# SUPPORT FEES

The single platform (Window or Windows Mobile) support fee is calculated annually as fifteen percent (15%) of the total price for server and user license fees. Dual platform support is available at no additional cost. DataDriven will not raise support fees without providing Licensee written notice at least sixty (60) days in advance of DataDriven's intent to raise the support fees to accommodate Licensee's budget cycle. Support fees cannot be increased for the first annual contract. Subsequent annual support fees are based on all licensed software purchases and may be subject to a maximum increase of five percent (5%) subject to the notifications described herein. Increase in support fees, if required, will be based upon material and/or labor costs with on allowance for increase in profit.

**Exhibit B**
**Watson Crash Reporting Description**

# WATSON CRASH REPORTING

Watson Crash Reporting is a client/server application that provides crash report entry for both Windows and Windows Mobile devices. Each application provides parallel performance and security with symmetrical design for desktop, laptop, MDT and handheld computers.

Key features include:

- Full client-side crash validation (on or off-line) based on TN Department of Safety's reporting standards.
- Wireless uploading of reports
- Importing of data to departmental database
- Consolidated searches of TN DMV, TCIC, NCIC, NLETS, local warrant data, and TN driver's license photo
- Complete audit history
- Web-based administrative tools (integrated with Watson Administration)
- Integration with Watson Review (web-based supervisor review and approval tool)
- Integration with SmartPhone camera and PC webcams with automated image uploads.
- Integration with built-in GPS for SmartPhone

Watson Crash Reporting is a .Net client/server solution containing the following components:

- Microsoft SQL Server data repository
- Web service back-end secured in a department DMZ that fulfills all client requests (also interfaces with the SQL Server for data retrieval and storage)
- A Windows software client residing on a desktop, laptop, MDT or handheld computer. The client interfaces with the web service to perform searches and data synchronization
- Web-based security administration & report view
- Automated upload to departmental records management system and TN Department of Safety.

# APPLICATION FEATURES

Crash Report Validation

The Watson Crash module validates each report prior to submission to ensure full departmental compliance. Whenever a required entry is missing, the application displays a message describing the rule violation(s) and indicates which items need

attention. Upon notification, the application moves to the first section needing attention and places the cursor in the problematic field (when appropriate). Fields such as dates, social security numbers, and email addresses are validated immediately.

Reduction of Data Entry

Watson Crash Reporting utilizes drop down lists, templates, query tools, and pre-population of fields to dramatically reduce data entry through the reuse of information. A few examples are as follows:

- Most fields for drivers, motorists, non-motorists, vehicles, and vehicle owners can be populated by performing a simple search on the person/vehicle. Person and vehicle information are also held for possible use in other related reports (such as traffic tickets, arrest tickets, and tow tickets).
- Fields related to each other are pre-populated whenever possible as the user completes the necessary criteria (e.g. when the user selects an injury code in the report, the "Type of Crash" field is adjusted to the appropriate injury code as needed).
- As the user completes the report, sections unrelated to the current crash are hidden, allowing the user to concentrate on the items required.
- Car number, Report date/time, and Officer Information are auto-completed by default.

Context-Sensitive Help

Context-sensitive help is utilized throughout the client to provide the necessary information to complete a ticket. Related help is retrieved based on the visible form and provides information on all fields requiring explanation. Watson's web-based help includes a linked outline of key sections with search capabilities.

Offline Usage

The Watson Crash module does not require any communications to complete or validate a crash report. Data entry and validation is fully functional in a stand-alone environment. When a network connection is resumed, any un-posted report will automatically post when the automated import process runs (cycles every 5 minutes).

Crash Report Editing and Deletions

Reports can be edited after submission through a continuation by a supervisor or reporting officer. Reports can be deleted by the reporting officer as long as they have not been submitted.

Report Submission

The Watson client uploads pending reports wirelessly from the field while downloading minor client updates from the server when the report is submitted. When a wireless network connection cannot be established, the application holds the

un-posted report for future submission. In the event that a wireless connection cannot be established, the device may connect via the department's LAN to complete the process. Once the report data is uploaded to the department server it will be available for supervisor review and, once approved, will automatically upload to the department of safety.

# WATSON REVIEW MODULE

Watson Review is a web-based module that provides supervisor review capabilities for Watson Incident and Watson Crash Reporting. When Watson Review is being utilized, Crash reports are held for supervisor review prior to submission into the departmental records management system. Supervisors can approve or disapprove the report with comments/instructions that are forwarded to the reporting officer. The Watson client application receives approvals/disapprovals during its automated synchronization process. After transmission to the client, the report is updated to show its approval/disapproval status along with the supervisor's comments/instructions. Once the reporting officer performs his/her corrective actions he/she can resubmit the report for review. After it is approved, the report is imported into the departmental records management system. The Watson Administration module allows an administrator to exclude individual officers from the review process. In addition, an automated routine can be utilized to exclude officers from review once they have met the department's approval rate for consecutively correct reports (ones that don't require changes).