RESOLUTION 17-2013

RESOLUTION ACCEPTING GRANT FROM MEMPHIS AND SHELBY COUNTY POLICE FOUNDATION AND AUTHORIZING AWARD WHEN BIDS RECEIVED

WHEREAS, The Millington Police Department had a computer file server to cease to work and needs a replacement but did not have funding available for the purchase; and

WHEREAS, The Millington Police Department made a request to the Memphis and Shelby County Police Foundation for funding; and

WHEREAS, The Memphis and Shelby County Police Foundation approved a grant to the City in the amount of $11,063.27 for the file server and related software; and

WHEREAS, The Memphis and Shelby County Police Foundation has requested that the City order the hardware and software and then let the foundation write the check directly to the vendor; and

WHEREAS, The City must issue a purchase order and follow its purchasing procedures, including advertising for bids based on the dollar amount involved; and

WHEREAS, The City issued the request for bids on February 28, 2013 and bids are due back on March 11, 2013; and

WHEREAS , It is in the best interest of the Police Department to allow the issuance of a purchase order to the lowest bidder without further action of the Board of Mayor and Aldermen since the purchase will be paid directly by the Memphis and Shelby County Police Foundation.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Millington, Tennessee, that the grant from the Memphis and Shelby County Police Foundation in the amount of $11,063.27 for the file server and related software is accepted and approved; and

BE IT FURTHER RESOLVED, That the City Manager, as the City's Purchasing Agent, is authorized to issue a purchase order to the lowest bidder without further approval of the Board of Mayor and Aldermen; and

This Resolution is adopted as of the 5th day of March, 2013.

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Terry G. Jones, Mayor

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Lorrie Leach, City Clerk

Millington Police Department

Rita Stanback
Chief of Police

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Millington TN 38053

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February 14, 2013

To: Chief Rita Stanback

From: Inspector Charlie Coleman

Ref: Donation from Memphis and Shelby County Police Foundation

Approximately six (6) months ago our central log on server for the police department had a hardware failure that could not be fixed. The server was purchased in 2009 by the police department. The server prior to that was a used server that was donated to the department by a non-profit group after they upgraded their equipment. Sergeant Chris Stokes, our I.T. person, was able to get the department's old server running by patching it together. We did not have the funding available to purchase a new server at the time due budget restraints. Patrolman O'Byrnes was aware of the situation involving the server and advised he might be able to assist us in obtaining a server. Patrolman O'Byrnes further stated that he knew of a non-profit organization named Memphis and Shelby County Police Foundation who donates equipment to law enforcement agencies inside of Shelby County.

Patrolman O'Byrnes contacted an acquaintance of his (Bill Wilson) that is connected to the organization. Mr. Wilson advised us the proper procedures to take in order for us to submit our request to the Board of the Memphis and Shelby County Police Foundation. A request and summary of what was needed was prepared for the Memphis and Shelby County Police Foundation board. Mr. Wilson contacted Inspector Charlie Coleman and requested him to attend the next foundation board meeting which was February 13, 2013 at 12:00 p.m. to present the request to the foundation board and answer any questions or concerns they may have about our request.

On February 13, 2013 at 12:00 p.m. Inspector Charlie Coleman and Sergeant Chris Stokes attended the board meeting at 1900 Union Ave., Memphis, TN. Inspector Charlie Coleman gave the board a brief summary of the City of Millington and the Millington Police Department (See Attached Memo to foundation) and advised them of our request. The request we brought to the board was for a HP DL 360 G7 E5620 1P 4GB-R RSP SB server which cost $5,727.90. We also requested the board pay for the License 7 Software for the server which totaled $5,335.37. The total was

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$11,063.27. Due to Sergeant Chris Stokes computer knowledge; Inspector Charlie Coleman referred any questions regarding the server requested to him. After several questions from the foundation board concerning our request a motion was made and seconded for the board to honor our request and purchase the server and license & software for the Millington Police Department. The board voted unanimously to donate the server and license & software.

I am requesting this item be put on the next agenda for the Mayor and Board of Alderman meeting so that the foundation can go forward with the purchase of the server and license & software. If you have any questions please don't hesitate to contact me.

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To: Shelby County Police Foundation

Subject: Equipment request

Ladies and Gentlemen of the Board we would like to first provide you some background information about the City of Millington and the Millington Police Department to assist you in making a decision with regards to our request.

The City of Millington has approximately 10,176 residences in the 39 square miles of the City. The 39 square miles consists of 25 – 30 present Rural, 15% commercial and the remainder residential. The city has six major shopping centers located on U.S. Highway 51 N. and Navy Rd. The Millington Police Department consists of thirty-five sworn officer with 27 officers assigned to uniform patrol divided on three shifts.

Recently the department loss the use of its Active Directory Server. This server enables each employee (Client) to access all department programs including our RMS. A replacement has yet to be purchased and the department has been running on a server that was scheduled to be destroyed prior to the failure. This Server is in dire need of replacement with a dependable devise that would ensure all officers ability to perform daily duties. The server that would meet our operational needs is a HP DL 360 G7 E5620 1P 4GB-R RPS SB.The server must be purchased with 100 client licenses. Attached is a quote for such a server with all necessary kits required to operate on Windows 7 operating systems. (See attached quote)

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